
National Capital Region Transportation Planning Board

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E., Suite 300, Washington, D.C. 20002-4290

Highlights of the meeting of the Aviation Technical Subcommittee

Thursday, March 28, 2013, 10:30 AM to 12:00 noon
MWCOG Meeting Room 3

Meeting Attendees

- Amber Carran-Fletcher (DDOT) – via teleconference
- Jeff Breeden (FAA) – via teleconference
- Keith Meurlin (WATF) – via teleconference
- Tony Storck (MAA)
- Mike Hewitt (MWAA)

COG/TPB staff in attendance

- Clara Reschovsky
- Rich Roisman
- Abdul Mohammed

Chair Tony Storck called the meeting to order at 10:30am.

1. Approval of highlights from the previous meeting (January 24, 2013)

The January 24, 2013 meeting highlights were approved. The approved meeting summary will be available on the MWCOG website.

2. 2011 Washington-Baltimore Regional Air Passenger Survey Geographic Findings – Final Report

Mr. Roisman discussed the major changes between the draft report previously reviewed by the subcommittee and the final report. The former areas classified as “downtown areas” have been changed to Baltimore City and Washington Core Area. Information on the geographic breakdown of flights has been changed to indicate that the geographic refers to the destination of the first destination of the surveyed respondent (or flight).

3. 2013 Washington-Baltimore Regional Air Passenger Survey: Draft Scope of Work and Budget

Mr. Roisman presented the draft scope of work and budget for the 2013 air passenger survey. This year the hard copy questionnaire will be redesigned to be scanned to create the survey

database, and responsibility for the final questionnaire design and printing will shift from staff to a contractor. The initial survey processing to create the database file will also shift from staff to a contractor. An on-line questionnaire option is planned for the 2013 survey. It will be listed as a separate, optional task in the survey RFP. If the selected contractor does not bid on the on-line option, it can be developed and implemented by staff. A modest increase in the overall cost of the survey will go to fund the additional scope of work.

Mr. Roisman then reviewed proposed changes (modified and deleted questions) to the survey questionnaire. Initial subcommittee recommendations on the proposed staff changes were reached; however, some subcommittee members requested time to review the proposed changes further with staff at their respective agencies and follow-up with staff. Mr. Roisman agreed and will bring a revised draft questionnaire back to the subcommittee at the May meeting.

4. Update on Annual Observed Enplanement Data

Mr. Mohammed presented recent updates to the annual observed enplanement data. Travel continues to increase at the three regional airports. BWI continues to set new passenger records.

5. 2013 Air Passenger Origin Destination Forecast Update (Phase I) and Air Passenger Ground Access Forecast Update (Phase II): Draft Scope of Work and Schedule

Mr. Mohammed presented the scope of work for the ground access forecast update, which will be based on the 2013 TAF and the 2011 air passenger survey. Comments should be sent to Mr. Mohammed within 30 days.

6. Update on CASP 28 Grant Application and Federal FY 2013-2018 ACIP

Mr. Roisman provided an update on the next FAA grant application and ACIP. The next grant application will include phase 1 of the update of the air cargo element, which was last updated in 2008. It will also include phase 1 of the processing of the 2013 air passenger survey, and phase 2 of the ground access forecasts update based on the 2011 survey. FAA has noted that funding will likely remain at previous levels. The application will be submitted in late May or early June.

7. Roundtable Discussion

Mr. Roisman provided a clarification on ground access element update. Phase 1, the supply analysis, is completed; however, the second phase must include accessibility analysis using the travel demand model, which was accidentally omitted. Phase 2 will be completed for the September meeting, in time for the fall call for projects in the CLRP.

8. Other Business

There was no other business. Chair Storck adjourned the meeting at 11:55 am.

The next Aviation Technical Subcommittee meeting will be Thursday, May 23, 2013 at 10:30 am.