



LONG-RANGE PLAN TASK FORCE

December 6, 2017
1:30 P.M. – 4:00 P.M.
Walter A. Scheiber Board Room
Jay Fisette, Task Force Chairman

Call-in and Web Conferencing Information
(855) 244-8681 | Meeting #: 315 750 061

<https://mwcog.webex.com/mwcog/j.php?MTID=m5c749d46fee3aaeeeb0b6ab247d37716>

If prompted, the password for the webinar portion is LRPTF

AGENDA

Meeting Objective: The goal of this meeting is for task force members to discuss the results of the analysis of the ten initiatives and to agree on a set of initiatives to recommend to the TPB for endorsement at its meeting on December 20.

1:30 P.M. 1. WELCOME
Jay Fisette, Task Force Chairman

1:35 P.M. 2. REVIEW OF MAILOUT MATERIALS
Michael Grant, ICF
Kanti Srikanth, TPB Staff Director

Task force members were provided with a set of supporting documents to aid in today's discussion and action. Task force members will have the opportunity to ask questions and react to the materials, which include:

- Detailed assumptions for the 10 improvement initiatives analyzed
- A single table which consolidated the evaluations of the challenges, the performance measures and other factors for all 10 initiatives analyzed
- The Q&A document which contains responses to the questions task force members asked
- A memo describing the process of coming to a decision on the initiatives to recommend to the TPB for endorsement, including instructions for the straw poll
- The draft report of the analysis of the ten initiatives

1:45 P.M. 3. INITIAL STRAW POLL

Michael Grant, ICF

A straw poll will be taken in order to gauge the support for the initiatives among the task force members, based on the review of the analysis results and supporting documents. Ballots will be distributed to task force members and they will be asked to select any number of initiatives that they believe should be considered for TPB endorsement, as well as provide a priority ranking order to those initiatives they support. Full instructions regarding the straw poll voting process are contained in the memo entitled “Preparation for December 6 Meeting.”

1:55 P.M. 4. DISCUSSION AND FINALIZING LIST OF INITIATIVES TO RECOMMEND FOR TPB ENDORSEMENT

Jay Fiset, Task Force Chairman

Michael Grant, ICF

Staff will require ten minutes to tally up the results of the straw poll. In the meantime, task force members can continue discussion. The purpose of this item of discussion is for the task force to come to an agreement as to which initiatives it will recommend for TPB endorsement. A detailed description of the process this discussion will follow can be found in the memo entitled “Preparation for December 6 Meeting.” There will also be the opportunity for follow-up straw polls by ballot or by show-of-hands, at the discretion of the Chairman.

3:55 P.M. 5. WRAP-UP AND NEXT STEPS

Jay Fiset, Task Force Chairman

The Chairman of the Long-Range Plan Task Force will present for TPB’s endorsement the list of initiatives selected at today’s meeting at the December 20 meeting of the TPB. Any next steps after TPB endorsement will be determined next year once the new TPB leadership is in place.

All materials from the Long-Range Plan Task Force meetings are posted at: www.mwcog.org/LRPTF

Summary Of Remaining Activities

Meeting Date	Focus of Meeting
December 6 – Task Force 2:00–4:00 P.M.	Select a set of improvement initiatives from amongst the ten initiatives analyzed to recommend the TPB endorse, as called for in resolution establishing the task force.
December 20 – TPB 12:00–2:00 P.M.	Receive task force’s recommendation. Discuss and act on proposed resolution endorsing selected initiatives for future concerted effort by TPB.