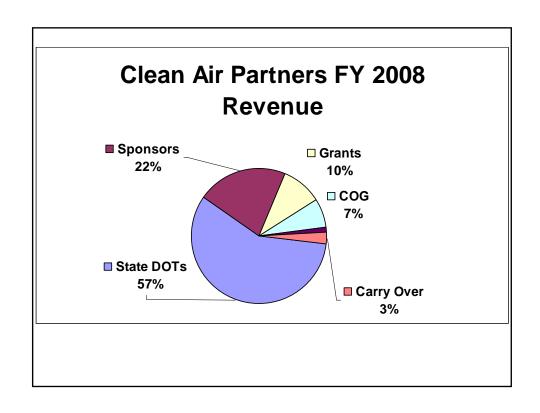
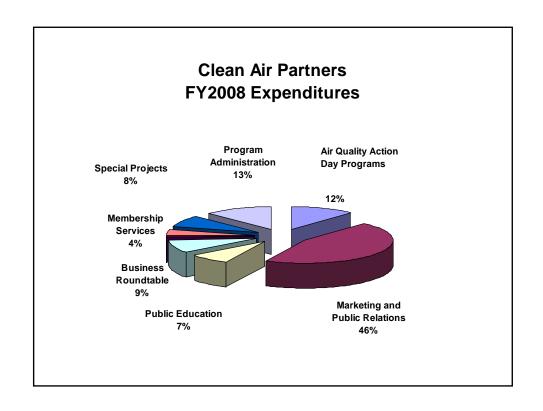


# Clean Air Partners Draft FY 2008 Work Program and Budget





# Changes in FY 08 Budget

- Staff expenses are allocated by program area to give more accurate picture of resource utilization
- Staff expenses include Managing Director and COG staff

# Work Program: Program Areas

- 1. Air Quality Action Days
- 2. Marketing and Public Relations
- 3. Public Education
- 4. Business Roundtable
- 5. Program Evaluation
- 6. Membership Services
- 7. Special Projects
- 8. Program Administration

# 1. Air Quality Action Days

- Encourage employers and employees to take voluntary action to reduce emissions
- Daily air quality forecasts
- Web site maintenance, staff support



AQI Range	AQI Color
201-300	Purple
151-200	Red
101-150	Orange
51-100	Yellow
0-50	Green

# 2. Marketing & Public Relations

- Revise existing materials, produce new
- Negotiate media buy
- Develop new radio and tv ads as needed
- Outreach to meteorologists
- Develop and pitch stories to media
- Develop sponsorship packages, obtain sponsors

#### 3. Public Education

- Expand AQ curriculum pilot and conduct presentations (part-time employee)
- Supply more kit boxes



#### 4. Business Roundtable

- Aqueous Parts Washer Rebate Program
   Expand to DC, Baltimore, Northern Virginia
- Develop materials for program



# 5. Program Evaluation

- Conduct a web-based survey of membership to determine awareness of Code Orange
- Change schedule for public surveys to every other year

# 6. Membership Services

- Implement membership strategy
- Recruit new members
- Develop membership kits



#### 7. Special Projects

- Prince George's County Air Quality Plan
  - Funded by Prince George's County
  - Develop survey to assess county employee awareness on AQ issues, propose voluntary participation program for county employees;
  - Evaluate program



# 7. Special Projects

- 10<sup>th</sup> Year Anniversary Planning & Events
  - Promotional items and expenses for event conducted between July and December 2007
- Clean Air Teleworking
  - Increase teleworking as an episodic strategy on Code Orange Days and above
  - Develop toolkit to promote and track program

# 8. Program Administration

- Finance, Budget and Work Program Management
- Contract and Grant Management
- Meeting Administration





# **Approval Process**

- CAP Board of Directors votes to recommend FY 2008 Work Program and Budget at Annual Meeting
- Members vote to approve at Annual Meeting
- Annual Meeting: May 10, 12 2