

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
National Capital Region Emergency Preparedness Council**

Date: Wednesday, April 11, 2007
Time: 2:00 p.m. – Arrival/Networking
2:15 p.m. – Convene Meeting
4:15 p.m. – Adjourn Meeting
Location: Training Center, Lobby Level
777 North Capitol Street NE
Washington, DC 20002

AGENDA

**1. INTRODUCTIONS, ANNOUNCEMENTS, AND APPROVAL OF MINUTES
(2:15-2:25)**

*Gerry Connolly
Chairman, Fairfax County Board of Supervisors
Chairman, Emergency Preparedness Council*

Staff Announcements

- Meeting schedule for balance of 2007
- Mutual aid operation plans
- Outdoor warning systems pilot
- Planning for September 2007 Preparedness Month
- New Senior Policy Group representatives
- March Mayor and Governors meeting outcomes
- DHS/ONCRC update

Recommended Action: Approve January 10, 2007 minutes.

**2. NCR HAZARD IDENTIFICATION AND RISK ASSESSMENT
(2:25-2:45)**

*Dr. Twyla Garrett
Project Manager, DC Homeland Security
and Emergency Management Agency*

Dr. Garrett will brief the EPC on the Hazard Identification and Risk Assessment (HIRA) completed for the National Capital Region. The HIRA was identified in the Homeland Security Strategic Plan, Emergency Management Accreditation Program Assessment, and the DHS Plan Review. The HIRA is a strategic analysis of the hazards that have the potential to significantly impact regional continuity in the National Capital Region. It assesses the region's vulnerabilities to natural and human caused hazards, considers potential consequences for people and regional infrastructure and recommends strategies for dealing with them.

Recommended Action: Receive briefing and discuss next steps.

**3. QUARTERLY STRATEGIC PLAN REVIEW AND DHS TARGET CAPABILITIES
(2:45-3:00)**

*Mark Boyer
Chief of Staff, Senior Policy Group*

The EPC adopted the National Capital Region Homeland Security Strategic Plan in late 2006 and agreed to review the plan quarterly to measure progress on implementation. DHS requires the National Capital Region to track its level of readiness in regard to the 37 Target Capabilities. Mr. Boyer will brief the EPC on plan implementation, including the 30 approved initiatives and readiness in regard to the DHS Target Capabilities List using “dashboards” that have been developed to track each of these items.

Recommended Action: Review strategic plan and DHS target capabilities list and provide additional direction on implementation.

**4. URBAN AREA WORK GROUP – FY 2005 and 2006 UASI STATUS AND FY 2007
UASI APPLICATION
(3:00-3:15)**

*Dr. Twyla Garrett
Project Manager, DC Homeland Security
and Emergency Management Agency*

The EPC will be briefed on the status of the FY 2005 and 2006 UASI grants and the FY 2007 UASI grant application submitted to DHS. The FY 2005 UASI grant was scheduled to end on March 31, 2007. DHS recently extended the FY 2005 UASI grant for one year but the region has continued to focus on meeting the March 31, 2007 deadline to the maximum extent feasible. The FY 2007 UASI grant application was submitted to DHS April 5, 2007 following extensive review. The application included seven investments that totaled more than \$150 million.

Recommended Action: Review FY 2005 and 2006 UASI status and FY 2007 UASI NCR grant application, including EPC comments.

**5. NCPC RAILROAD REALIGNMENT FEASIBILITY STUDY
(3:15-3:40)**

*Bill Dowd
Director, Plan and Project Implementation,
National Capital Planning Commission*

The National Capital Planning Commission (NCPC) will brief the EPC on the results of the Railroad Realignment Feasibility Study identifying alternative corridors to transport hazardous materials by rail. NCPC is in the process of briefing various groups throughout the region on this study prior to considering next steps.

Recommended Action: Receive briefing.

**6. Senior Leader Seminar
(3:40-4:00)**

*Gordon Aoyagi
Director, Office of Homeland Security, Montgomery County*

*Chris Voss
Program Manager, DC Homeland Security
and Emergency Management
Co-Chair, Exercise Training Oversight Panel*

The EPC requested that a Senior Leaders Seminar tabletop exercise be developed in accordance with the 2007 EPC work plan. Mr. Aoyagi and Mr. Voss will brief the EPC on the concept for the tabletop exercise proposed for September 2007. This would be one of the major events conducted in National Capital Region during National Preparedness Month. An exercise design team has been organized to work with the selected contractor to develop the tabletop exercise.

Recommended Action: Receive briefing and approve proposed tabletop exercise.

**7. INFORMATION SHARING AND NEW BUSINESS
(4:00-4:15)**

Chairman Connolly

Chairman Connolly will invite members to share information or recommend topics for the next meeting.

Recommended Action: Discussion.

**8. ADJOURNMENT
(4:15)**

Chairman Connolly

The EPC is scheduled to meet quarterly, with additional meetings on an as needed basis. The next scheduled meeting is July 11, 2007, 2:00 to 4:15 p.m.