

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 NORTH CAPITOL STREET, NE  
WASHINGTON, DC 20002-4239**

**RESOLUTION AUTHORIZING COG TO ENTER INTO A CONTRACT TO DEVELOP A DISTRICT CRISIS  
COMMUNICATIONS STRATEGY AND PLANNING DOCUMENTS**

**WHEREAS**, the Metropolitan Washington Council of Governments (COG) serves as the Secretariat for the Urban Area Security Initiative (UASI) for the National Capital Region; and

**WHEREAS**, COG has been requested by the District of Columbia Homeland Security and Emergency Management Agency (HSEMA) to procure a contractor to develop a District crisis communication strategy and planning documents ; and

**WHEREAS**, the purpose of the contract to develop a crisis communications strategy to ensure effective and timely communication during emergencies and other District wide events; and

**WHEREAS**, planning documents will be created to include a Joint Information Center Operations Guide, an Emergency Support Function 15 Operational Plan, a Crisis Communication Plan, and any necessary annexes; and

**WHEREAS**, funding for the procurement and contract has been provided to COG by State Administrative Agent (SAA) for the National Capital Region.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN  
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to receive and expend up to \$73,500 for a contract to develop a District crisis communication strategy and planning documents.

Funding for this effort will be provided through a subgrant from the SAA for the National Capital Region. No COG matching funds are required.

***I HEREBY CERTIFY THAT the foregoing resolution was approved and adopted by the COG Board of Directors at its regular meeting held on October 8, 2014.***

***Monica Beyrouti  
Clerk to the Board of Directors***