

TPB R2-2008
July 18, 2007

**NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD
777 North Capitol Street, N.E.
Washington, D.C. 20002**

**AN AMENDMENT TO THE FY 2008 UNIFIED PLANNING WORK PROGRAM (UPWP)
TO INCLUDE A TASK IN THE DISTRICT OF COLUMBIA'S TECHNICAL
ASSISTANCE PROGRAM TO PROVIDE TECHNICAL SUPPORT AND
COORDINATION FOR ITS HIGHWAY PERFORMANCE MONITORING SYSTEM
(HPMS)**

WHEREAS, the Joint Planning Regulations issued by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) require a Unified Planning Work Program for Transportation Planning (UPWP); and

WHEREAS, the UPWP is required as a basis and condition for all funding assistance for transportation planning to state, local, and regional agencies by the FHWA and FTA; and

WHEREAS, the FY 2008 UPWP for the Washington Metropolitan Area was adopted by the TPB on March 21, 2007; and

WHEREAS, in the attached letter of July 11, 2007, the District of Columbia Department of Transportation (DDOT) has requested that an additional task with a budget of \$100,000 in State Planning and Research (SPR) funding be included in the District of Columbia's Technical Assistance Program to provide technical support and coordination for its Highway Performance Monitoring System (HPMS) ;

NOW, THEREFORE, BE IT RESOLVED THAT: The National Capital Region Transportation Planning Board amends the FY 2008 UPWP to include the task with a budget of \$100,000 in State Planning and Research (SPR) funding in the District of Columbia's Technical Assistance Program to provide technical support and coordination for its Highway Performance Monitoring System (HPMS), as described in the attached letter of July 11, 2007 from DDOT.

Adopted by the Transportation Planning Board at its regular meeting on July 18, 2007.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DISTRICT DEPARTMENT OF TRANSPORTATION

Transportation Policy & Planning Administration



July 11, 2007

Mr. Ronald F. Kirby, Director
Department of Transportation Planning
Metropolitan Washington Council of Governments
777 North Capitol Street, NE
Washington, DC 20002

Dear Mr. Kirby:

This letter is to request your assistance to amend the FY 2008 Unified Planning Work Program (UPWP). Specifically, we are requesting that one additional task be added to the District of Columbia's Technical Assistance Program: Highway Performance Monitoring System (HPMS). The cost of this activity is \$100,000 and the District's of Columbia's Technical Assistance Program budget will be increased from \$372,500 to \$472,500. These additional funds will be used for TPB staff time spent on the following:

- 1) Technical support in the GIS mapping of traffic volume data for 2006;
- 2) Overall data quality assurance in assisting DDOT in meeting requirements from the HPMS Field Manual and Traffic Monitoring Guidelines;
- 3) Technical support to DDOT in preparing and documenting traffic counts data and factors for its 2007 HPMS submission; and
- 4) Assisting DDOT in coordinating its HPMS program and communicating progress on high priority subject areas that are part of DDOT's HPMS Continuous Process Improvements.

The District of Columbia has funds available for this project. Upon approval of the amendment, DDOT will issue a purchase order to the Metropolitan Washington Council of Governments (COG) for the additional funds.

Thank you for your assistance in this regard. Please contact me at (202) 671-2325 or Mark Rawlings at (202) 671-2234.

Sincerely,

A handwritten signature in cursive script that reads "Rick Rybeck".

Rick Rybeck
Deputy Associate Director, TPPA

cc: Ken Laden
Mark Rawlings