



Local governments working together for a better metropolitan region

*District of Columbia
Bowie
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Frederick County
Gaithersburg
Greenbelt
Montgomery County
Prince George's County
Rockville
Takoma Park
Alexandria
Arlington County
Fairfax
Fairfax County
Falls Church
Loudoun County
Manassas
Manassas Park
Prince William County*

COG BOARD OF DIRECTORS MEETING

DATE: Wednesday, April 13, 2005
TIME: 12:00 Noon
PLACE: COG Board Room

PLEASE NOTE: Chair Davis will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.

A G E N D A

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**

**Chair Judith Davis
Mayor, City of Greenbelt**
2. **APPROVAL OF MINUTES OF MARCH 9, 2005
(12:00 – 12:05 p.m.)**
3. **AMENDMENTS TO AGENDA
(12:05 – 12:10 p.m.)**
4. **ANNOUNCEMENTS
(12:10 – 12:15 p.m.)**

Chair Davis

 - a) Alliance for Regional Stewardship Conference – May 4-6
 - b) Foster Parent Gala – Grand Hyatt, May 7
 - c) National Association of Regional Councils Conference – June 24-28
 - d) Executive Director's Report/Letters Sent and Received
5. **ADOPTION OF CONSENT AGENDA ITEMS**

RECOMMENDED ACTION: Adopt Consent Agenda Items 11.A. – 11.C.

**6. THE CREATION OF A CHESAPEAKE BAY FINANCING AUTHORITY
(12:15 – 12:35 p.m.)**

**John Lovell
Commissioner, Frederick County
Chair, Chesapeake Bay Policy Committee**

On January 12, 2005, the Board adopted Resolution R2-05, directing COG's Chesapeake Bay Policy Committee (CBPC) to seek member feedback and comment on the federal-state Chesapeake Bay Program proposal to create a *Chesapeake Bay Financing Authority* ("Authority") capitalized with \$12 billion in federal funds and \$3 billion in state funds. Establishment of the Authority would ensure sufficient funding is available for restoration of the Chesapeake Bay. Feedback from members on the Authority proposal indicated substantial support for establishment of a new *Financing Authority*, provided that (1) local and state in-kind Chesapeake Bay financial contributions are counted toward the capitalization of the Authority and (2) the Authority provides new funding for the restoration of the Bay and doesn't replace existing funding programs.

The CBPC is requesting Board approval of Resolution R11-05, "*Supporting the Creation of a Chesapeake Bay Financing Authority*," and further requests the Board to authorize transmittal of the appropriate letters conveying the Board's position, advocating for the full federal contribution toward Authority capitalization, and seeking representation from COG on the Bay program committee recently established to guide implementation of the Authority.

RECOMMENDED ACTION: Adopt R11-05.

**7. BRIEFING ON PUBLIC EDUCATION CAMPAIGN ON EMERGENCY
PREPAREDNESS
(12:35 – 12:55 p.m.)**

**Merni Fitzgerald
Fairfax County Office of Public Affairs**

**Christine Cimko
Managing Director, Public Affairs, Burson-
Marsteller**

The National Capital Region is the recipient of federal Urban Area Security Initiative (UASI) funds to support a wide range of emergency preparedness and response activities, including planning, training, exercise and equipment. A team headed by Burson-Marsteller was recently selected to conduct a broad public education campaign on emergency preparedness in the National Capital Region. Fairfax County will manage the campaign with support from the Metropolitan Washington Council of Governments and the Greater Washington Board of Trade. The Board of Directors will be briefed on key campaign elements and opportunities for input by public officials.

RECOMMENDED ACTION: Receive briefing and provide input on proposed campaign.

**8. AFTER ACTION REVIEW OF RECENT ANTHRAX INCIDENTS IN THE NATIONAL CAPITAL REGION
(12:55 – 1:15 p.m.)**

**Penelope A. Gross
Supervisor, Fairfax County
Chair, COG Public Safety Policy Committee**

**Jay Fisette
Board Chairman, Arlington County
Vice Chair, COG Board**

**Janet Clements
Chief Deputy State Coordinator, Virginia
Department of Emergency Management**

Reports of possible anthrax contamination at several area federal facilities in March tested the communication and coordination policies and procedures established following the terrorist attacks and anthrax contamination that occurred in late 2001. Virginia local and state officials have reviewed the incidents and the House Government Reform Subcommittee on National Security had a recent oversight hearing.

Supervisor Gross and Board Chairman Jay Fisette, whose jurisdictions included the affected facilities, and Janet Clements, Chief Deputy State Coordinator for the Virginia Department of Emergency Management, will discuss chronology, initial lessons learned and outline after action studies and other planned follow up measures to strengthen communication and coordination in the event of similar future incidents. The COG Board will ask the National Capital Region Emergency Preparedness Council to review the after action studies and assess if further changes to the Regional Emergency Coordination Plan and/or RICCS are warranted.

RECOMMENDED ACTION: Receive briefing and refer to NCREPC for further action.

**9. ADDITIONAL ANALYSIS OF THE PROPOSED FY 2006 FEDERAL BUDGET
(1:15 – 1:30 p.m.)**

**Lee Ruck
General Counsel**

COG staff briefed the Board of Directors on a preliminary analysis of the proposed FY 2006 federal budget at the March 9 meeting. The report examined several federal programs and the likely impact of budget revisions on area local governments and COG. The Board deferred action in March and requested that staff provide additional information on several key local governments programs and services.

RECOMMENDED ACTION: Review additional information and adopt Resolution R12-05.

**10. ADOPTION OF AMENDED BYLAWS FOR THE NATIONAL CAPITAL REGION EMERGENCY PREPAREDNESS COUNCIL
(1:30 – 1:40 p.m.)**

**Bruce Williams
Mayor Pro Tem, City of Takoma Park
Chair, National Capital Region Emergency
Preparedness Council**

The COG Board of Directors established the National Capital Region Emergency Preparedness Council (NCREPC) in 2001 following the completion of the Regional Emergency Coordination Plan by NCREPC's predecessor, the Homeland Security Task Force. Since it was first established, the NCREPC expanded its responsibilities to include serving as the strategic advisor for the federally funded Urban Area Security Initiative program in the National Capital Region. The NCREPC established a Bylaws and Nominations Committee in November to recommend bylaws revisions and nominate vice chair officers for 2005. The NCREPC adopted revised bylaws at its March 3 meeting. The COG Board of Directors is asked to concur with the revised bylaws.

RECOMMENDED ACTION: Approve revised EPC bylaws.

11. CONSENT AGENDA ITEMS

(A) Resolution Authorizing COG to Enter into a Construction Contract to Replace the Hallway Carpeting on the Third Floor and to Repair and Paint the Hallways on the Second and Third Floors

The Board will be asked to adopt Resolution R13-05, authorizing COG to enter into a construction contract to replace the hallway carpeting on the third floor and to repair and paint the hallways on the second and third floors. The construction costs are estimated not to exceed \$40,000. Funds have been budgeted in the Fiscal Year 2005 operations budget for this expenditure. No COG matching funds are required.

RECOMMENDED ACTION: Adopt R13-05.

(B) Resolution Authorizing COG to Enter into a Contract to Assist the Department of Human Services, Planning & Public Safety in Special Projects and Developing New Initiatives

The Board will be asked to adopt Resolution R14-05, authorizing COG to enter into a contract with Imani Drayton Hill to work with the Department of Human Service, Planning & Public Safety as a Special Projects Coordinator to assist the Director and staff on new projects and develop funding opportunities and initiatives. The costs are estimated not to exceed \$36,000. Funds have been budgeted for Fiscal Years 2005 and 2006 in the HSPPS budget for the expenditure. No COG matching funds are required.

RECOMMENDED ACTION: Adopt R14-05.

(C) Resolution Authorizing COG to Enter into a Contract with greiBO Media To Provide the Video Taping/Production Services

COG requires the services of a video production company to video tape interviews, conferences, workshops and meetings and produce an approximately ten-minute video

that will be shown at the COG Annual Meeting and distributed to local cable channels that will highlight COG's activities during the previous year. COG's staff has selected a firm through a competitive proposal process. The Board will be asked to adopt Resolution R15-05, authorizing COG to enter into a contract with greiBO Media to provide the video taping/production services. The contract will be in an amount not to exceed \$40,000.

RECOMMENDED ACTION: Adopt R15-05.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, MAY 11, 2005.