

**NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD**  
777 North Capitol Street, N.E.  
Washington, D.C. 20002

**RESOLUTION ON AN AMENDMENT TO THE FY 2023-2026 TRANSPORTATION  
IMPROVEMENT PROGRAM (TIP) THAT IS EXEMPT FROM THE AIR QUALITY  
CONFORMITY REQUIREMENT TO INCLUDE TIP ACTION 23-13.1 WHICH ADDS FUNDING  
FROM THE FEDERAL TRANSIT ADMINISTRATION'S ENHANCING MOBILITY INNOVATION (EMI)  
PROGRAM FOR THE "VANPOOL MICROTRANSIT PILOT PROGRAM", AS REQUESTED BY  
THE DISTRICT DEPARTMENT OF TRANSPORTATION (DDOT) ON BEHALF OF THE TPB**

**WHEREAS**, the National Capital Region Transportation Planning Board (TPB), which is the metropolitan planning organization (MPO) for the Washington Region, has the responsibility under the provisions of Infrastructure Investment and Jobs Act (IIJA) which was signed into law on November 15, 2021, for developing and carrying out a continuing, cooperative, and comprehensive transportation planning process for the Metropolitan Area; and

**WHEREAS**, the TIP is required by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) as a basis and condition for all federal funding assistance to state, local and regional agencies for transportation improvements within the Washington planning area; and

**WHEREAS**, on June 15, 2022 the TPB adopted the FY 2023-2026 TIP; and

**WHEREAS**, the IIJA established the EMI program to make competitive grants for the development and/or demonstration of projects that improve mobility and enhance the rider experience with a focus on innovative service delivery models, creative financing, novel partnerships, and integrated payment solutions; and,

**WHEREAS**, on November 12, 2021, FTA announced the opportunity to apply for grant funds under the EMI program; and

**WHEREAS**, COG/TPB staff submitted a grant application on January 11, 2022 titled "Vanpool Microtransit Pilot Program." The project's stated purpose was to accomplish the following:

1. Design an open-source, cross platform mobile application to convert existing and future vanpools into microtransit providers to provide additional mobility solutions to environmental justice populations.
2. Use partnerships with employers and vanpool operators in the region through Commuter Connections to improve occupancy rates on existing vanpools and set the groundwork for new vanpool formation.
3. Create a self-sustaining cycle in which new vanpool formations will provide wider mobility options for commuters and additional microtransit routes; and

**WHEREAS**, On August 10, 2022, FTA announced EMI funding for nine projects nationally. COG/TPB's "Vanpool Microtransit Pilot Program" project had been selected for funding at the fully requested

federal grant dollar amount of \$250,000, The total project budget is \$312,500 which includes \$62,500 matching funds provided by the three state funding agencies; and

**WHEREAS**, on September 14, 2022, the COG Board of Directors adopted Resolution R36-2022 authorizing COG to receive and expend grant funds from the FTA for its EMI Public Transportation Innovation grant; and

**WHEREAS** the TPB's portion of the FY 2023-2026 TIP is proposed to be amended to include the **Vanpool Microtransit Pilot Program (T11627)** with \$250,000 in federal EMI program funds and \$62,500 in state matching funds combined from the District, Maryland, and Virginia, as described in the attached materials; and

**WHEREAS**, the attached materials include:

ATTACHMENT A) Program Overview report showing how the program will appear in the TIP following approval,

ATTACHMENT B) Memo from Nicholas Ramfos, TPB Transportation Operations Programs Director to the TPB dated September 21, 2022 informing the Board of the program's successful funding application,

ATTACHMENT C) Summary of COG Board Resolution R36-2022 authorizing the Executive Director, for his designee, to receive and expend grant funds from the FTA's EMI Program; Catalog of Federal Domestic Assistance number: 20.530; and

**WHEREAS**, this project is exempt from the air quality conformity requirement, as defined in Environmental Protection Agency's (EPA) Transportation Conformity Regulations as of April 2012.

**NOW, THEREFORE, BE IT RESOLVED THAT THE STEERING COMMITTEE OF THE NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD** amends the FY 2023-2026 TIP to include the **Vanpool Microtransit Pilot Program (T11627)** with \$250,000 in FTA program funds and \$62,500 in state matching funds for the EMI Public Transportation Innovation program (T11627), as described in the attached materials.



National Capital Region  
**Transportation Planning Board**

ATTACHMENT A  
 Overview Report for TIP Action 23-13.1: Formal Amendment to  
 the FY 2023-2026 Transportation Improvement Program  
 Requested by the DDOT on behalf of the TPB  
 for Review by TPB Steering Committee on March 3, 2023

TIP ID T11627  
 Project Name Vanpool Microtransit Pilot Program  
 Project Limits  
 Lead Agency TPB  
 County  
 Municipality  
 Agency Project ID

Project Type Ridesharing  
 Total Cost \$312,500  
 Completion Date 2023

Description The purpose of the project will be to design an open-source, cross platform mobile application to convert existing and future vanpools into microtransit providers to provide additional mobility solutions to environmental justice populations. Partnerships with employers and vanpool operators in the region through Commuter Connections will be used to improve occupancy rates on existing vanpools and set the groundwork for new vanpool formation. This will create a self-sustaining cycle in which new vanpool formations will provide wider mobility options for commuters and additional microtransit routes.

Phase	AC/ACCP Source	Prior	FY2023	FY2024	FY2025	FY2026	Future	4 Year Total	Total
OTHER	EMI Program	-	\$250,000	-	-	-	-	\$250,000	\$250,000
OTHER	DC/STATE	-	\$62,500	-	-	-	-	\$62,500	\$62,500
	<i>Total Other</i>	-	\$312,500	-	-	-	-	\$312,500	\$312,500
	<i>Total Programmed</i>	-	\$312,500	-	-	-	-	\$312,500	\$312,500

Version History

TIP Document	MPO Approval	FHWA Approval	FTA Approval
23-13.1 Amendment 2023-2026	Pending	Pending	N/A

Current Change Reason

SCHEDULE / FUNDING / SCOPE - New Project



National Capital Region  
**Transportation Planning Board**

**MEMORANDUM**

**TO:** Transportation Planning Board  
**FROM:** Nicholas Ramfos, Transportation Operations Programs Director  
**SUBJECT:** Federal Transit Administration's Innovative Coordinated Access and Mobility Pilot Program (ICAM Pilot Program; Catalog of Federal Domestic Assistance (CFDA) number: 20.513) and Enhancing Mobility Innovation (EMI) Program; Catalog of Federal Domestic Assistance (CFDA) number: 20.530 -- Public Transportation Innovation  
**DATE:** September 21, 2022

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COG/TPB staff applied for two grants from the Federal Transit Administration that included the ICAM Pilot and EMI Public Transportation Innovation programs. Each grant application was approved for funding.

The ICAM project is in the amount of \$100,000 in federal funds and \$25,000 in matching funds from the Washington Metropolitan Transit Authority (WMATA) for a total budget of \$125,000. The purpose of the project will be to convene a consortium of regional stakeholders to move the existing Reach a Ride platform towards a one-call, one-click Information and Referral/Assistance tool for transportation options in the region. The grant period of performance will be over a two year timeframe after the grant contract is signed with FTA. The COG Board was asked to approve the receipt of the ICAM grant funds during its July 30, 2022 meeting. Resolution R32-2022 authorizing COG to receive and expend grant funds from the Federal Transit Administration for its ICAM Mobility Pilot Program was approved and COG will act as the administrative agent for the project.

The EMI project is in the amount of \$250,000 in federal funds and \$62,500 in matching funds from the District, Maryland, and Virginia Departments of Transportation from the CCWP for a total budget of \$312,500. The purpose of the project will be to design an open-source, cross platform mobile application to convert existing and future vanpools into microtransit providers to provide additional mobility solutions to environmental justice populations. Partnerships with employers and vanpool operators in the region through Commuter Connections will be used to improve occupancy rates on existing vanpools and set the groundwork for new vanpool formation. This will create a self-sustaining cycle in which new vanpool formations will provide wider mobility options for commuters and additional microtransit routes. The grant period of performance will be over a two year timeframe after the grant contract is signed with FTA. The COG Board was asked to approve the receipt of the EMI grant funds during its September 14, 2022 meeting. Resolution R36-2022 authorizing COG to receive and expend grant funds from the Federal Transit Administration for its EMI Public Transportation Innovation was approved and COG will act as the administrative agent for the project.

COG/TPB is currently working on completing applications in TrAMS to receive the funds from FTA and contract with the two subrecipients to manage the grant awards.

**ADOPTION OF CONSENT AGENDA ITEMS  
September 2022**

**A. RESOLUTION AUTHORIZING COG TO RECEIVE A GRANT FROM THE FEDERAL TRANSIT ADMINISTRATION FOR ITS ENHANCING MOBILITY INNOVATION PROGRAM**

The board will be asked to adopt Resolution R36-2022 authorizing the Executive Director, or his designee, to receive and expend grant funds from the Federal Transit Administration (FTA) Enhancing Mobility Innovation (EMI) Program; Catalog of Federal Domestic Assistance (CFDA) number: 20.530 – Public Transportation Innovation in the amount of \$250,000 in federal funds and \$62,500 in matching funds from the District, Maryland, and Virginia Departments of Transportation for a total budget of \$312,500. The purpose of the project will be to design an open-source, cross platform mobile application to convert existing and future vanpools into microtransit providers to provide additional mobility solutions to environmental justice populations. Partnerships with employers and vanpool operators in the region through Commuter Connections will be used to improve occupancy rates on existing vanpools and set the groundwork for new vanpool formation. This will create a self-sustaining cycle in which new vanpool formations will provide wider mobility options for commuters and additional microtransit routes. No COG matching funds required.

**B. RESOLUTION AUTHORIZING COG TO PROCURE AND ENTER INTO A CONTRACT FOR REGIONAL WATER RESILIENCE ADVOCACY AND PUBLIC AFFAIRS SERVICES**

The board will be asked to adopt Resolution R37-2022 authorizing the Executive Director, or his designee, to expend COG funds from the Department of Environmental Programs Regional Water Fund and COG water utility contributions in an amount not to exceed \$90,000. The resolution also authorizes the Executive Director, or his designee, to proceed with procurement of a contractor, or contractors, and enter into a contract to provide water resilience advocacy, public affairs, federal policy and legislative consulting services. COG is working with a coalition of regional water utilities and the Interstate Commission on the Potomac River Basin to secure federal funding for a study regarding a secondary water supply for the District of Columbia and surrounding jurisdictions, and for implementation of the study recommendations. The selected firm will work with COG and our member water utilities to refine and implement a strategic legislative plan for COG and partners to execute, including identification of legislation, dates, and member engagement.

**C. RESOLUTION ENDORSING THE REMOVAL OF DEBRIEFS FROM THE COG PROCURMENT POLICY**

The board will be asked to adopt Resolution R38-2022 acknowledging receipt of the revised COG Procurement Policy removing two sections relating to debriefs after solicitations and endorsing adoption of the revised policy. The board directs its Executive Director, or his designee, to notify the Office of Finance and Accounting of the board's endorsement.

**I HEREBY CERTIFY THAT the foregoing resolution was adopted by the COG Board of Directors  
September 14, 2022  
Janele Partman  
COG Communications Specialist**