



MEETING NOTICE AND AGENDA

COMMUTER OPERATIONS CENTER SUBCOMMITTEE

**Tuesday, December 13, 2005
10:00 a.m. - 12:00 noon**

**Metropolitan Washington Council of Governments
777 North Capitol Street, N.E.
Conference Room 3, First Floor**

Chairperson: Nicole Huntington, National Institutes of Health
Vice Chairperson: Darlene Nader, North Bethesda

COG Staff Contact: Nicholas Ramfos, 202/962-3313 or nramfos@mwkog.org
(Note: If you cannot attend this meeting, please call 202/962-3327.)

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of the June 21, 2005 Meeting	APPROVE
3.	Change of Chairpersons and Selection of New Vice Chair (10 min)	APPROVE
4.	Upcoming Fairs and Promotions (15 min)	INFORMATION
	COG and clients will provide information on recent and upcoming transportation fairs and promotions, and distribute copies of promotional items and/or announcements.	
5.	Regional Guaranteed Ride Home Participation Guideline Changes (20 min)	DISCUSSION/ INFORMATION

Nicholas Ramfos will discuss proposed changes to the Regional Guaranteed Ride Home program participation

guidelines that are being recommended by the GRH Ad-Hoc Group (*Enclosed*)

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| 6. | TDM Web-Based Software System Update | (20 min) | DISCUSSION/
INFORMATION |
| | Nicholas Ramfos will discuss the status and next steps for the TDM Web-Based software system project. | | |
| 7. | Regional Marketing Update | (20 min) | INFORMATION |
| | Douglas Franklin will brief the Subcommittee on recent and upcoming Commuter Connections marketing activities. | | |
| 8. | Client Site Status/Roundtable | (45 min) | DISCUSSION/
INFORMATION |
| | Nicholas Ramfos will provide an update on recent client site technical assistance and Subcommittee members will be encouraged to report any technical issues with the CCRS. | | |
| 9. | Other Business/Agenda Items for Next Meeting | | |
| | This is an opportunity for Subcommittee members to request agenda items for the next meeting. | | |

The next meeting of the Commuter Operations Center Subcommittee will be held on March 14, 2006.