



**MEETING NOTICE AND AGENDA  
COMMUTER CONNECTIONS SUBCOMMITTEE**

*District of Columbia*

*Bowie*

*College Park*

*Frederick County*

*Gaithersburg*

*Greenbelt*

*Montgomery County*

*Prince George's County*

*Rockville*

*Takoma Park*

*Alexandria*

*Arlington County*

*Fairfax*

*Fairfax County*

*Falls Church*

*Loudoun County*

*Manassas*

*Prince William County*

**Tuesday, October 21, 2003**

**10:00 a.m. - Noon**

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E.

**First Floor, Training Center**

Chairperson: Robin Briscoe, Tri-County Council for Southern Maryland

Vice Chairperson: Sharon Affinito, Loudoun County

Staff Contact: Nicholas Ramfos 202/962-3313

**Note: If you cannot attend this meeting, please call Hilda Velez at 202/962-3327.**

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of September 23, 2003 Meeting	APPROVE
3.	FY03 Employer Satisfaction Survey Draft Results	<b>(20 min)</b> INFORMATION
	Mark Hersey will present the draft results from the FY03 Employer Satisfaction survey.	
4.	Regional TDM Marketing Update	<b>(20 min)</b> INFORMATION
	Douglas Franklin will brief the Subcommittee on recent activities of the Regional TDM Marketing Group including the Update of the Washington Metropolitan Region Transportation Demand Management Resource Guide and Strategic Marketing Plan and the Mass Marketing and Fall Regional TDM Marketing Campaign.	
5.	Commuter Operations Center Update	<b>(15 min)</b> INFORMATION
	Christopher Arabia will update the Subcommittee on recent activities of the Commuter Operations Center.	

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|-----|---|-----------------|----------------------------|
| 6.  | Telework Resource Center Update   | <b>(15 min)</b> | INFORMATION<br>and APPROVE |
|     | Danette Campbell will give an update on recent Telework Resource Center activities. The Subcommittee will be asked to approve the FY03 Draft Employer Seminar Report that was Distributed and discussed at the September 23 <sup>rd</sup> Subcommittee meeting. |                 |                            |
| 7.  | FY05 Work Program   | <b>(10 min)</b> | INFORMATION                |
|     | Nicholas Ramfos will discuss the upcoming preparations of the FY05 Commuter Connections Work Program.   |                 |                            |
| 8.  | 1 <sup>st</sup> Quarter Budget Report   | <b>(5 min)</b>  | INFORMATION                |
|     | Nicholas Ramfos will distribute and Discuss the 1 <sup>st</sup> quarter budget report.  |                 |                            |
| 9.  | Update on Regional Air Quality Conformity   | <b>(15 min)</b> | INFORMATION                |
|     | Daivamani Sivasailam will brief the Subcommittee on the status of the regional Air Quality Conformity Analysis.   |                 |                            |
| 10. | Other Business/Set Agenda for Next Meeting  | <b>(5 min)</b>  |                            |
|     | This is an opportunity for Commuter Connections Subcommittee members to bring up other business and to request agenda items for the next meeting.   |                 |                            |

NOTE: The next meeting of the Commuter Connections Subcommittee will be held on Tuesday, November 18, 2003 at 10:00 a.m.

<u><b>Upcoming Meetings</b></u>	<u><b>Date</b></u>	<u><b>Time</b></u>
<b>High Tech Ad-Hoc Group</b>	<b>Oct 21</b>	<b>8:30 a.m.</b>
<b>GRH Ad-Hoc Group</b>	<b>Oct. 21</b>	<b>12:00 noon</b>
<b>Employer Outreach Training</b>	<b>Nov 6</b>	<b>8:30 a.m.</b>
<b>(Note: Registration Required)</b>		
<b>Bike To Work Steering Committee</b>	<b>Nov 7</b>	<b>12:00 noon</b>