

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
National Capital Region Emergency Preparedness Council**

**Date: Thursday, November 12, 2009**  
**Time: 2:00 p.m. – Arrival/Networking**  
**2:30 p.m. – Convene Meeting**  
**4:30 p.m. – Adjourn Meeting**  
**Location: Training Center, Lobby Level**  
**777 North Capitol Street NE**  
**Washington, DC 20002**

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**DRAFT AGENDA**

**1. WELCOME, INTRODUCTIONS AND APPROVAL OF MINUTES (2:30-2:35)**

*Michael Knapp, Montgomery County, EPC Chairman*

Announcements

- Welcome Mr. Steward Beckham – Director, Office of National Capital Region Coordination, Federal Emergency Management Agency, Department of Homeland Security
- Other membership and administrative updates

**Recommended Action: Approve September 9, 2009 minutes.**

**2. UASI FUNDING (2:35-2:45)**

*Charles Madden, Acting Chief  
DC HSEMA Grants Management Office*

The EPC has requested that staff provide updates at each meeting on all current and prior year Urban Area Security Initiative (UASI) grants. Mr. Madden will provide an update on current and projected expenditures associated with FY07 and FY08 UASI grants. He will update the EPC on the award of UASI grants to fund R-ESF and RPWG Project Management Plans approved by the Chief Administrative Officers and the Senior Policy Group for FY09 UASI funding. The list of approved projects was provided to the EPC earlier by email.

**Recommended Action: Receive funding updates.**

**3. H1N1 IMPACT AND VACCINE SUPPLIES AND DISTRIBUTION (2:45-3:05)**

*Dr. Lisa Kaplowitz, Chair  
Health and Medical Regional Program Working Group/R-ESF 8*

Dr. Kaplowitz, the Chair of the Health and Medical Regional Program Working Group/R-ESF 8, will provide a brief update on H1N1 (Swine Flu) experience to date in the National Capital Region. She will also provide an update on the availability and priority for providing H1N1 immunization

vaccine supplies and the latest CDC school closure policy. EPC members will discuss their experience with H1N1 response and vaccine delivery.

**Recommended Action: Presentation and discussion on additional guidance to state and local health departments.**

**4. NCR HOMELAND SECURITY STRATEGIC PLAN DASHBOARD (3:05-3:15)**

*Ken Wall, Deputy Director  
DHS, Office of National Capital Region Coordination*

Ken Wall will provide an update on the NCR Homeland Security Strategic Plan Dashboard. The dashboard provides a gauge of progress against the current strategic plan and one tool for refining priorities for the 2010 funding cycle.

**Recommended Action: Review progress on approved NCR Homeland Security Strategic Plan priorities.**

**5. 2009-2010 UPDATE OF THE NATIONAL CAPITAL REGION HOMELAND SECURITY STRATEGIC PLAN (3:15-3:35)**

*Frank Principi, Prince William County, EPC Vice Chair  
Kelley Coyner, Chief of Staff, Senior Policy Group*

Frank Principi and Kelley Coyner will brief the EPC on the status of the update of the National Capital Region Homeland Security Strategic Plan. The development of the current Strategic Plan began in 2004 and was approved by the EPC on September 13, 2006 for the period of 2007 through 2009. Funding has been approved to review and update the Homeland Security Strategic Plan. The EPC serves as the “custodian” of the Strategic Plan and approved the update as part of its 2009 work plan.

**Recommended Action: Provide additional guidance on EPC input on the National Capital Region Homeland Security Strategic Plan.**

**6. SENIOR LEADER SEMINAR PRELIMINARY OUTCOMES (3:35-3:50)**

*Bill Clift, Chair  
Exercise and Training Operations Panel*

The National Capital Region held its annual Senior Leaders Seminar on November 2. This activity is also included in the EPC’s 2009 work plan. Bill Clift will brief the EPC on the preliminary results from the SLS in achieving identified goals and objectives. Others who participated in the EPC SLS will also be invited to provide comments.

**Recommended Action: Discuss EPC SLS outcomes and preliminary recommendations; identify EPC follow up actions.**

7. **EPC ACCOMPLISHMENTS FOR 2009 AND THE FOCUS FOR 2010** (3:55-4:15)

*EPC Chair Michael Knapp, Montgomery County*

*EPC Vice Chair Frank Principi, Prince William County*

Chairman Knapp and Vice Chairman Principi will briefly review the priorities in the EPC Work Plan for 2009 and receive member input on priorities for the 2010 EPC Work Plan.

Priority 1: National Capital Region Homeland Security Strategic Plan

Priority 2: Update of Local Plans and the Regional Emergency Coordination Plan

Priority 3: Emergency Preparedness Council Senior Leader Seminar

Priority 4: Citizen Engagement on Preparedness

Priority 5: Urban Area Work Group and Regional Coordination

**Recommended Action: Receive input from EPC members on the focus of the EPC for 2010 to include continuation of 2009 Priorities.**

8. **NEW BUSINESS** (4:15-4:30)

*Chairman Knapp*

Chairman Knapp will invite members to share information in their areas responsibility that may be of interest to others and/or recommend topics for the next meeting.

**Recommended Action: Discuss recommended items identified by EPC members.**

9. **ADJOURNMENT** (4:30)

*Chairman Knapp*

The next scheduled meeting date is: January 13, 2010