



**MEETING NOTICE AND AGENDA  
BIKE TO WORK DAY 2020 EVENT STEERING COMMITTEE**

**Wednesday, November 13, 2019**

**10:00 – 11:30 a.m.**

Training Center, First Floor

**Metropolitan Washington Council of Governments**

777 North Capitol Street, NE Washington, DC 20002

**Chair:** McKenna Pugh, Capitol Hill Business Improvement District  
mpugh@capitolhillbid.org, 202.842.3333

**COG/TPB Staff Contact:** Douglas Franklin  
dfranklin@mwkog.org, 202.962.3792

- 1. Introductions**
- 2. September 11, 2019 Meeting Minutes Approval**
- 3. BTWD 2019 Draft Report**
- 4. New Pit Stops**
- 5. 2020 Rider Goal**
- 6. 2020 Sponsorship Drive**
- 7. 2020 Color Theme**
- 8. Pit Stop Responsibilities and Best Practices**
- 9. Pit Stop Manager Survey**
- 10. Other Business**

The Next Bike to Work Day Steering Committee meeting will be held on Wednesday, January 8, 2020.

*Reasonable accommodations are provided upon request, including alternative formats of meeting materials. Visit [www.mwcog.org/accommodations](http://www.mwcog.org/accommodations) or call (202) 962-3300 or (202) 962-3213 (TDD).*