

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 North Capitol Street, NE  
Washington, D.C. 20002**

**MINUTES  
Board of Directors Meeting  
COG Board Room  
April 9, 2014**

**BOARD MEMBERS, ALTERNATES, AND OTHER PARTICIPANTS PRESENT AND NOT PRESENT:**  
See attached chart for attendance.

**STAFF:**

Chuck Bean, Executive Director  
Sharon Pandak, General Counsel  
Monica Beyrouti, Member Services Associate/Clerk to the Board

**GUESTS:**

Rosie Allen-Herring, United Way of the National Capital Area  
Tom Jacobus, Washington Aqueduct  
George Hawkins, DC Water and Sewer Authority

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Mendelson called the meeting to order at 12:05PM and led those present in the Pledge of Allegiance.

**2. ANNOUNCEMENTS**

- A. Welcome New Board Members**
- B. Annual Retreat Date – July 25-27**
- C. 2013 Annual Report and 2014 Regional Directory**
- D. Foster Parent of the Year Reception – May 14**

**3. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Chuck Bean briefed the Board on various events taking place throughout COG over the last month including an upcoming New COG Board Member Lunch to welcome new committee members to the Board of Directors. In March he visited Charles County and presented to the Board of County Commissioners, in addition to joining them on a bus tour of the Waldorf Activity Center. Mr. Bean announced that the current COG Chief Financial Officer will be retiring. He also highlighted the current status of the search and selection process for the COG Director of Transportation Planning, in addition to introducing the new Director of Environmental Programs, Stephen Walz. Mr. Bean announced the April Heart of COG employee, Abdul Mohammed, of the Department of Transportation Planning, and described his work on conducting air passenger surveys.

#### **4. UNITED WAY OF THE NATIONAL CAPITAL AREA**

Rosie Allen-Herring, President and Chief Executive Officer of the United Way of the National Capital Area (NCA) introduced herself to the Board of Directors and explained her background and new role with the United Way of the NCA. Ms. Allen-Herring briefed the Board on the services they provide to the region including a community support system including over 730 member charities with access to hundreds of work sites and tens of thousands of donors and volunteers.

**ACTION:** The Board received the briefing.

#### **5. AMENDMENTS TO AGENDA**

There were no amendments to the agenda.

#### **6. APPROVAL OF MINUTES**

The minutes of the March 12, 2014 Board Meeting were approved.

#### **7. ADOPTION OF CONSENT AGENDA ITEMS**

##### **A. RESOLUTION AUTHORIZING COG TO FILE A PLANNING GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE FEDERAL AVIATION ADMINISTRATION FOR PHASE 29 OF THE CONTINUOUS AIRPORT SYSTEM PLANNING PROGRAM**

The Board adopted Resolution R30-2014 authorizing the Executive Director, or his designee, to submit a planning grant application and execute a grant contract with the Federal Aviation Administration to conduct Phase 29 of a multi-year program for Continuous Airport System Planning for the National Capital Region, in an amount not to exceed \$311,850. The FAA will provide funds for ninety percent, \$283,500, of the project total. The resolution further authorizes the Executive Director, or his designee, if necessary, to enter into contracts with qualified firms to provide specialized support in performance of the grant requirements. Such contracts shall result from COG's competitive procurement system. A ten percent COG match of \$28,350 from budgeted local funds is required.

##### **B. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO DEVELOP AND CONDUCT AN EXERCISE PROGRAM FOR WMATA**

The Board adopted Resolution R31-2014, authorizing the Executive Director, or his designee to receive and expend up to \$325,925 to fund the development and conduct of a WMATA exercise program. The program will include three multi-jurisdictional exercises and one transportation leadership seminar focusing on the loss of all WMATA service modes based on a terrorism scenario, regional evacuation support within the National Capital Region, and the development of an After Action Report for each of the exercises. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

##### **C. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO DEVELOP, CONDUCT, AND DOCUMENT MASS FATALITY WORKSHOP**

The Board adopted Resolution R32-2014, authorizing the Executive Director, or his designee to receive and expend up to \$70,000 to develop, conduct, and document a Mass Fatality Workshop. It will create an understanding among officials from NCR jurisdictions as to the challenges that may delay or negatively impact response and/or recovery to any incident that produces mass fatalities. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**D. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO DESIGN, DEVELOP, AND CONDUCT A HURRICANE EXERCISE SERIES FOR THE DISTRICT OF COLUMBIA**

The Board adopted Resolution R33-2014, authorizing the Executive Director, or his designee to receive and expend up to \$220,000 to design, develop, and conduct a hurricane exercise series for the District of Columbia. The hurricane exercise series will enhance general preparedness and will be used to validate several District of Columbia plans and procedures to include the Flood Plan, Field Operations Guide, State Operations Guide, the District Response Plan, and standard operating procedures. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**E. RESOLUTION AUTHORIZING COG TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE DISTRICT OF COLUMBIA WATER AND SEWER WATER AUTHORITY (DC WATER) FOR WATER QUALITY ANALYSIS AND RELATED CONTRACTOR SERVICES**

The Board adopted Resolution R34-2014, authorizing the Executive Director or his designee to enter into a Memorandum of Understanding with the District of Columbia Water and Sewer Authority (DC Water) to provide water sampling and related services to help determine the effectiveness of combined sewer overflow system pollutant controls. DC Water will pay the full cost of the services to be procured (not to exceed \$950,000, including an administrative fee to COG for its management and administrative services). The Executive Director or his designee is also authorized to issue a Request for Proposals to obtain contractor assistance, and execute a contract for this work in an amount not to exceed \$900,000. **No COG matching funds will be required.**

**F. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT FOR THE DEVELOPMENT OF A DISTRICT ALL HAZARDS INCIDENT MANAGEMENT TEAM (IMT) CERTIFICATION AND CREDENTIALING PROGRAM**

The Board adopted Resolution R35-2014, authorizing the Executive Director, or his designee to receive and expend up to \$186,900 for the development of a District of Columbia All Hazards Incident Management Team (IMT) Certification and Credentialing Program. The project will result in the formal certification of the existing IMTs as Type 2 teams and that will result in more cohesive incident management and coordination capabilities. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**G. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT FOR STREAM RESTORATION MONITORING FOR SPRINGHOUSE AND NASH RUN SUBMISSION TO THE DISTRICT DEPARTMENT OF THE ENVIRONMENT**

The Board adopted Resolution R36-2014, authorizing the Executive Director, or his designee to receive and expend up to \$60,000 from the District of Columbia Department of the Environment, Watershed Protection Division for the Stream Restoration Monitoring for Springhouse and Nash Run project to perform water quality, flow, macroinvertebrate and fish sampling for evaluating pre and post-stream restoration project success in the Springhouse and Nash Run watersheds, and prepare a final report summarizing results and recommendations from the monitoring effort. The project duration will be 2-years from contract execution. COG matching funds of \$10,000 from budgeted and planned COG urban watershed program funds (\$5,000 per year for the FY15-16 period) will be provided.

**ACTION:** The Board adopted all of the resolutions on the consent agenda.

## **8. OVERVIEW OF THE NATIONAL CAPITAL REGION'S WATER INFRASTRUCTURE**

Staff provided information on the basics of the Region's drinking water, wastewater and stormwater infrastructure. Drinking Water System Manager, Tom Jacobus of Washington Aqueduct and Prince George's County Executive Bradford Seamon, together with COG staff, provided more detail about the drinking water systems serving the Region, security of the water systems, and best practices being used to address water system issues.

**ACTION:** The Board received the briefing and engaged in discussion.

## **9. SUPPORTING INCLUSION OF GREEN INFRASTRUCTURE IN THE DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY'S LONG TERM CONTROL PLAN FOR COMBINED SEWER OVERFLOW ABATEMENT**

General Manager George Hawkins of the District of Columbia Water and Sewer Authority joined the previous water panel to discuss the inclusion of green infrastructure in the DC Water and Sewer Authority's Long Term Control Plan for Combined Sewer Overflow Abatement. DC Water has released a \$100 million proposal for public comment that would modify the Clean Rivers Project to incorporate green infrastructure as an innovative new element of the plan to address combined sewer overflows to the Potomac River and Rock Creek. Mr. Freudberg discussed the details of the proposal and the overall benefits to green infrastructure in the region.

**ACTION:** The Board adopted Resolution R37-2014, endorsing the inclusion of green infrastructure in the District of Columbia Water and Sewer Authority's Long Term Control Plan for Combined Sewer Overflow Abatement.

## **10. OTHER BUSINESS**

There was no other business.

## **11. ADJOURNMENT**

Upon motion duly made and seconded, the meeting was adjourned at 2:03PM. The next meeting is May 14, 2014.

**BOARD OF DIRECTORS – April 2014**

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<b><i>District of Columbia</i></b>				
<b>Executive</b>	Hon. Vincent Gray	N	Christopher Murphy	
	Mr. Allen Lew	N	Warren Graves	Y
<b>Council</b>	Hon. Phil Mendelson ( <b>Chair</b> )	Y		
	Hon. Kenyan R. McDuffie	Y		
<b><i>Maryland</i></b>				
Bowie	Hon. G. Frederick Robinson	N	Hon. Dennis Brady	Y
Charles County	Hon. Reuben Collins	Y-CC	Hon. Ken Robinson Hon. Debra Davis	
City of Frederick	Hon. Randy McClement	Y		
Frederick County	Hon. David Gray	Y	Hon. Blaine Young	
College Park	Hon. Andrew Fellows	Y	Hon. Denise Mitchell	
Gaithersburg	Hon. Sidney Katz	N	Hon. Cathy Drzyzgula	Y
Greenbelt	Hon. Emmett Jordan	Y	Hon. Judith "J" Davis	
Montgomery County				
<b>Executive</b>	Hon. Isiah Leggett	N	Mr. Tim Firestine	
<b>Council</b>	Hon. Roger Berliner ( <b>Vice Chair</b> )	N		
	Hon. Nancy Navarro	N		
Prince George's County				
<b>Executive</b>	Hon. Rushern Baker	N	Mr. Bradford Seamon	Y
<b>Council</b>	Hon. Karen Toles	N		
	Hon. Andrea Harrison	N		
Rockville	Hon. Bridget Newton	Y	Emad Elshafei	
Takoma Park	Hon. Bruce Williams	Y	Hon. Terry Seamens	
Maryland General Assembly	Hon. Brian Feldman	N		
<b><i>Virginia</i></b>				
Alexandria	Hon. William Euille ( <b>Vice Chair</b> )	Y	Hon. Redella Pepper	
Arlington County	Hon. Walter Tejada	Y	Hon. Jay Fissette	
City of Fairfax	Hon. Dan Drummond	N	Hon. Jeffrey Greenfield	
Fairfax County	Hon. Sharon Bulova	N	Hon. Catherine Hudgins	
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	
	Hon. John Foust	N	Hon. Michael Frey	
Falls Church	Hon. David Tarter	Y	Hon. David Snyder	
Loudoun County	Hon. Matt Letourneau	N		
Loudoun County	Hon. Scott York	Y	Hon. Shawn Williams	
Manassas	Hon. Jonathan Way	Y		
Manassas Park	Hon. Suhas Naddoni	N	Hon. Frank Jones	
Prince William County	Hon. Frank Principi	Y	Pete Candland	
	Hon. Wally Covington	Y		
Virginia General Assembly	Hon. George Barker	Y		

Total: 22