

COG BOARD OF DIRECTORS MEETING

DATE: Wednesday, July 9, 2003
TIME: 12:00 Noon
PLACE: COG Board Room

**PLEASE NOTE: Chair Hill will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.**

A G E N D A

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**
**Chair Mary K. Hill
Supervisor, Prince
William County**
- 2. APPROVAL OF MINUTES OF June 11, 2003
(12:00 - 12:05 p.m.)**
Chair Hill
- 3. AMENDMENTS TO AGENDA
(12:05 – 12:10 p.m.)**
- 4. ANNOUNCEMENTS
(12:10 - 12:20 p.m.)**
Chair Hill
 - a) COG Board of Directors Retreat, July 25-27, 2003, Lansdowne Resort, Leesburg, Virginia**
 - b) Appoint Budget/Finance Committee**
 - c) No August Board Meeting**
 - d) Executive Director's Report**
- 5. ADOPTION OF CONSENT AGENDA ITEMS 13.A., 13.B., 13.C. and 13.D.**

RECOMMENDED ACTION: Adopt consent agenda items.

- 6. INFORMATION ITEM(S)**

RECOMMENDED ACTION: No action required. Staff will proceed as indicated unless otherwise directed by the Board of Directors.

7. PRESENTATION OF SCRIPT FOR METROPOLITAN DEVELOPMENT POLICY COMMITTEE "SMART GROWTH BEGINS AT THE LOCAL LEVEL" PROJECT (12:20 – 12:40 p.m.)

**Council Member Joyce Woodson
City of Alexandria
Chair, Metropolitan
Development Policy Committee**

**Board Member Jay Fisette
Arlington County**

In May, the Board was briefed on the status of the Metropolitan Development Policy Committee (MDPC) / Metropolitan Development Citizens Advisory Committee (MDCAC) "Smart Growth Begins at the Local Level" multi-media (CD-ROM video and Website) project. A work group comprised of members of the MDPC and MDCAC has developed a script for the CD-ROM and a consultant, Take Aim Media, is scheduled to begin filming the video in July.

RECOMMENDED ACTION: Receive presentation and approve draft script.

8. PRESENTATION ON ECONOMIC TRENDS AND COMMERCIAL CONSTRUCTION REPORTS (12:40 – 12:50 p.m.)

Gregory Goodwin and Diana Farina, Department of Human Services, Planning and Public Safety

COG monitors trends in the region's economy and reports the trends monthly and in an annual summary report to the Board. COG staff will present the key findings contained in the report *Economic Trends in Metropolitan Washington, 1998 to 2002*. The report presents key regional economic indicators, including population growth, employment, federal spending, construction activity, housing sales, income, retail sales and the number of passengers at the region's three major airports. In addition, COG staff will provide additional information on commercial construction from the *Commercial Construction Indicators – 2002 Summary Report*. This report provides information on the level of commercial construction activity by jurisdiction, structure type, relationship to Metrorail and commuter rail stations, and in Regional Activity Centers. More than 33 million square feet of space in 510 projects was started in 2002.

RECOMMENDED ACTION: Receive presentation.

9. BRIEFING ON CHESAPEAKE BAY RESTORATION FUNDING NEEDS AND PROPOSED FEDERAL LEGISLATION (12:50 – 1:10 p.m.)

**Melanie D. Davenport
Virginia Director, Chesapeake Bay Commission**

**Council Member Bruce Williams
City of Takoma Park
Chair, Chesapeake Bay Policy Committee**

The Chesapeake 2000 Agreement, adopted by the executives of the Chesapeake Bay states, the District of Columbia, the U.S. EPA, and the Chesapeake Bay Commission, includes a number of major commitments relative to the restoration of the Chesapeake Bay. Recently, the Chesapeake Bay Commission, which represents state legislatures in Maryland, Pennsylvania and Virginia, conducted a

detailed analysis of the funding requirements to meet the Chesapeake 2000 commitments. As a result of this analysis, the Commission has developed several legislative proposals for federal funding support to assist with implementation costs. Melanie D. Davenport, Chesapeake Bay Commission Virginia Director, will brief the Board on the highlights of cost analysis and funding proposals. COG Chesapeake Bay Policy Committee Chair Bruce Williams will recommend a process for Board analysis and endorsement of the funding initiatives.

RECOMMENDED ACTION: Receive briefing and approve process for endorsement of initiatives.

**10. PRESENTATION ON PROPOSED MUTUAL AID INDEMNIFICATION/LIABILITY LEGISLATION
(1:10 – 1:30 p.m.)**

**Lee Ruck
General Counsel, COG**

Area local attorneys have grappled with the indemnification and liability implications of mutual aid agreements for several years. After the September 11 attacks, this issue was identified by both COG's Task Force on Homeland Security and the Governors' Summit Senior Policy Group as a top policy priority. COG jurisdiction attorneys, representatives of the state attorneys general, and the Senior Policy Group have been working for several months to find a solution to the problems presented by this issue. The recommended solution is a federal statute which will govern liability and indemnification issues among the region's governments. The proposed statute has been circulated to all COG jurisdictions for review prior to formal presentation to the COG Board and the National Capital Region Emergency Preparedness Council. The Board will be asked to adopt Resolution R33-03.

RECOMMENDED ACTION: Receive presentation and adopt Resolution R33-03.

**11. RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR A REGIONAL ELECTRONIC PROCUREMENT PROCESS
(1:30 – 1:40 p.m.)**

**Jonathan Butler
Chief Contracting Officer,
District of Columbia
Chairman, COG**

COG has been coordinating the metropolitan Washington region's cooperative purchasing program for thirty years. In order to enhance the capabilities and capacity of the program, it has issued a Request for Proposals (RFP) for the implementation of a regional electronic procurement process.

The Board will be asked to adopt Resolution R34-03, authorizing the Executive Director or his designee to enter into an agreement with PublicBuy.net. PublicBuy.net was selected by a technical selection committee comprised of members of the COG's Chief Purchasing Officers Committee (CPOC) to provide the services detailed in the RFP cited above. The selection of PublicBuy.net was unanimously approved by the full CPOC. The Chief Administrative Officers Committee has also reviewed and approved of the selection of the firm to provide these services.

RECOMMENDED ACTION: Adopt Resolution R34-03.

12. PRESENTATIONS BY PARTICIPANTS OF THE REGIONAL EXECUTIVE DEVELOPMENT PROGRAM OF THE INSTITUTE FOR REGIONAL EXCELLENCE (1:40 – 2:00 p.m.)

ENVIRONMENTAL TEAM: "The Greening of Jurisdictional School Bus Fleets"

Members: Leslie P. McKenney, Contract Administrator, Fairfax County, Allison S. Mulligan, Assistant Regional Branch Manager, Fairfax County and Ravinder K. Singh, Construction Management Coordinator, Arlington County.

The COG Institute for Regional Excellence-EDP Environmental Team project explores the idea of reducing area emissions by focusing on solutions for regional school bus fleets.

COMMUNITY DEVELOPMENT TEAM

Members: Karla Bruce, Fairfax County, Michael Love, Montgomery County and Calvin Smith, MWCOG

The Community Development Team for the IRE will present "Putting a Face on Affordable Housing - A Public Education Campaign" and discuss its use in providing necessary information and capacity to current and future residents of the region. The Campaign will position the region to better address and influence understanding of the need to have affordable housing to attract and retain a diversified population and workforce.

RECOMMENDED ACTION: Receive presentation and transmit report and recommendations to appropriate COG committees.

13. CONSENT AGENDA ITEMS

(A) Memorandum of Understanding in Support of America Recycles Day in the Region

To help raise awareness in the region, COG has supported the first six annual America Recycles Day celebrations. The seventh annual event is scheduled for November 2003. Staff proposes that the Board again execute a Memorandum of Understanding (MOU) with the national organizers to provide COG members no-cost access to promotional materials. As outlined in the resolution, staff will also present a letter for signature by the Board Chair for transmittal to the membership recommending adoption of proclamations declaring November 15, 2003, as America Recycles Day in their jurisdictions. The Board will be asked to adopt Resolution R35-03.

RECOMMENDED ACTION: Adopt Resolution R35-03.

(B) Resolution Authorizing the Executive Director to Execute a Grant Agreement with the Freddie Mac Foundation to Support the Wednesday's Child Adoption Program

The Board will be asked to adopt Resolution R36-03, authorizing the Executive Director or his designee is authorized to execute a grant agreement with the Freddie Mac Foundation to support the Wednesday's Child special needs adoption program, administered by COG in partnership with the Foundation and NBC4. Grant funds in an amount not to exceed \$101,019 (2-year budget) will be requested. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R36-03.

(C) Resolution Authorizing the Execution of a Contract with the Occoquan Watershed Monitoring Laboratory for the Fiscal 2004 Operation of the Chain Bridge Monitoring Station

The Board will be asked to adopt Resolution R37-03, authorizing the Executive Director or his designee to execute a one-year contract with the Occoquan Watershed Monitoring Laboratory (OWML) in an amount not to exceed \$76,078 for the fiscal 2004 Potomac river water quality monitoring program at Chain Bridge using funding from the FY2004 Regional Water Fund. The resolution will also request the solicitation of the renewal of a grant from the Maryland Department of Natural Resources (MDDNR) for the remaining funding of the project, and, upon approval of the grant from MDDNR, the amendment of the contract with OWML for continued operation of the monitor through June 30, 2004. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R37-03.

(D) Resolution Authorizing Continuation Of The Potomac Aquatic Plant Control Program To Maintain Public Navigational Channels In The Potomac River From The City Of Alexandria To The Mouth Of The Potomac

The Board will be requested to approve Resolution R38-03, authorizing the Executive Director or his designee to enter into a contract agreement, not to exceed a total of \$100,000, with the U.S. Army Corps of Engineers, and the Commonwealth of Virginia that would continue the aquatic plant harvesting program through the 2003 season. Under this contract, the Executive Director may enter into three separate subcontracts in order to harvest submerged aquatic vegetation from navigational channels, conduct shoreline surveys and conduct aerial photography of the Potomac River from Alexandria down river to the Mouth of the Potomac. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R38-03.

14. INFORMATION ITEM

JOHN BOSLEY REGIONAL SCHOLAR PROGRAM

On November 13, 2002, the Board of Directors established the John Bosley Regional Scholar Program as both a living memorial and a method of enhancing the scholarly study of regionalism (Resolution R42-02). The Chair designated senior staff as an Advisory Committee to oversee the Program and recommend and implement procedures and practices consistent with the Board's resolution. COG will announce a topic of independent, academic study, designed to augment or enhance the knowledge base of regionalism in a area important to the Washington Metropolitan Region, but beyond the scope or capacity of COG's current efforts. The academic community will be requested to submit outline proposals addressing the subject. The proposal selected will be the subject of a COG-published monograph and a lecture to be delivered at the annual meeting in December. The subject recommended for this initial Bosley Scholar effort is development of a model to ascertain the economic cost to all the private and public stakeholders in the region if the currently proposed voluntary efforts to clean up Chesapeake Bay are unsuccessful by 2010 and if regulatory limitations on TMDL's are imposed.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, SEPTEMBER 10, 2003.