ITEM #3



	20112014 Employer Telework Assistance Survey	
Wa Ra	This is from CIC Research. Commuter Connections has asked us to conduct a brief survey of businesses in the askington region to learn more about teleworking at the worksite. You should have received an email recently from Nick amfos telling you to expect my call. Your participation is valuable and your responses will be confidential. Do you have about minutes available now to answer a few questions?	
	Which of the following best describes your type of organization? Is it a(READ RESPONSES) 1 Private company 2 Non-profit organization 3 Federal government agency 4 State or local government agency * Other (SPECIFY):	
2a.	. How many employees does your organization employ at all worksites in the Washington metropolitan region?	
	Total at <u>all</u> worksites in Washington region employees	
2b	And how many employees does your organization employ at the organization's <u>primary</u> worksite in the Washington region? (IF RESPONDENT ASKS: "Do you mean the worksite where I work?" SAY: "Whichever worksite would be considered the primary or main worksite for your organization."	
	Total at <u>primary</u> worksite in Washington region employees	
3.	Which of the following Commuter Connections Telework services have you received or used? (READ RESPONSES 1-4; ALSO PROMPT FOR ANY OTHER ASSISTANCE FROM COMMUTER CONNECTIONS. DO NOT REACH RESPONSE 0 - CHECK ALL THAT APPLY)	
	1 Commuter Connections kit or brochure 2 Commuter Connections website, telework section 3 Telework! VA program assistance (Virginia) 4 Commuter Connections telework Facebook page * Other assistance (SPECIFY): 0 Did not receive any Commuter Connections telework assistance (SKIP TO Q9)	
4.	In what year or years did you use this (these) service(s)? (CHECK ALL THAT APPLY) 1 20102013	
5.	Have you received telework information or assistance from any other sources? No (SKIP TO Q6) Yes (ASK Q5A)	
	5a. From what sources did you receive that information or assistance?	
	Specify Spec	Formatted: Font: Not Bold, Underline Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, + Start at: 1 + Alignment: Left + Aligned at: 1.5" + Indent at 1.75"
6.	How has telework information or assistance helped you?	

7.	About how many employees at your worksites teleworked <u>BEFORE</u> you received telework assistance from Commuter Connections? (IF RESPONDENT ASKS: "Do you mean at the worksite where I work?" SAY : "At all of your Washington area worksites."				
	# employees (CONTINUE)	-1 None (SKIP TO Q8) es (CONTINUE) -2 Not sure (SKIP TO Q8)			
			,		
7a.	a. At that time did employees telework under a and individual employees?	formal policy or under infor	mal arrangements between supervisors		
	1 Formal program	2 Informal program	3 Not sure		
8.	Since you received assistance, has your orgexisting program? (ONE ANSWER ONLY)	anization either started a ne	w telework program or changed an		
	1 No, have not started or changed a telework 2 Yes, started a new program (SKIP TO Q9) 3 Yes, changed an existing program (CONTIL) 9 Don't know (SKIP TO Q10)				
8a.	a. What did you change about your program? (READ CHOICES; CHECK AI	LL THAT APPLY)		
	1 Opened the program to more employees	4 Started telework	training for employees		
	<u>2</u> Limited the program to selected employee	s <u>5</u> Started telework	training for supervisors		
	3 Implemented formal telework policies	<u>6</u> Other			
9.	About how many employees at your worksite	es <u>CURRENTLY</u> telework?			
	# employees <u>-1</u> None (SKIP TO Q10)			
9a.	a. Do these employees telework under a formal individual employees?	policy or under informal ar	rangements between supervisors and		
	1 Formal program 2 Informal pro	ogram <u>9</u> Not sure	•		
	EMPLOYER DOES NOT CURRENTLY OFFER TEMPLOYER CURRENTLY OFFERS TELEWOR				
10.). Is your organization still considering [implen	nenting telworking, expandi	ng teleworking] at your worksites?		
	<u>1</u> Yes <u>2</u> No	9 Not sure			
11.	What barriers or challenges do you face to [i	mplementing teleworking, e	expanding teleworking]?		
12.	2. In what city and zip code is your primary wo	ksite in the Washington me	etropolitan region?		
	City	ZIP code			
13.	Do you have any suggestions for ways in wh future?	ich Commuter Connections	could assist you with teleworking in the		
14.	I. Thank you for completing this survey. Would to your employees? 1 yes (SAY:) Okay, I'll pass this informatio		-		
	<u>2</u> no				

