

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
National Capital Region Emergency Preparedness Council**

**Date: Wednesday, June 10, 2009  
Time: 2:00 p.m. – Arrival/Networking  
2:30 p.m. – Convene Meeting  
4:30 p.m. – Adjourn Meeting  
Location: Training Center, Lobby Level  
777 North Capitol Street NE  
Washington, DC 20002**

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**AGENDA**

- 1. WELCOME, INTRODUCTIONS AND APPROVAL OF MINUTES (2:30-2:40)**  
*EPC Chairman Michael Knapp, Montgomery County*

Announcements

- Recognition of Major General Richard J. Rowe, Jr. - Commanding General Joint Forces Headquarters-National Capital Region and U.S. Military District of Washington
- NCR Meta-Leadership Summit for Preparedness rescheduled for July 13-14, 2009
- ETOP plan for 2009 EPC Senior Leader Seminar
- ETOP update on After Action Report for the 2009 Presidential Inauguration

**Recommended Action: Approve February 11, 2009 minutes and recognize Major General Richard J. Rowe, Jr.**

- 2. FUNDING UPDATES FOR FY06, FY07 AND FY08 AND A BRIEF UPDATE ON THE NCR GRANT APPLICATION PROCESS FOR FY09 UASI FUNDS (2:40-3:00)**  
*Matthew Fullerton, Chief  
DC HSEMA Grants Management Office*

The EPC has requested that Matthew Fullerton provide updates at each meeting on all current and prior year Urban Area Security Initiative (UASI) grants. Mr. Fullerton will provide an update on current and projected expenditures associated with FY06, 07 and 08 UASI grants. He will update the EPC on the NCR application process to include projected timeline for FY09 UASI funding.

**Recommended Action: Receive funding updates.**

- 3. BRIEFING ON FEDERAL, STATE, AND LOCAL PREPARATION, RESPONSE, AND RECOVERY TO H1N1 (SWINE FLU) (3:00-3:30)**  
*Dr. Lisa Kaplowitz, Chair  
Health and Medical Regional Program Working Group/R-ESF 8*

Dr. Kaplowitz, the new Chair of the Health and Medical Regional Program Working Group/R-ESF 8, will provide a briefing on federal, state, and local preparedness, response, and recovery activities associated with H1N1 (Swine Flu). She will provide more of an overview from

an international and national perspective and a more detailed report on state and local activities. Dr. Kaplowitz will highlight actions being taken to prevent a major flu outbreak in the fall (regular flu season) similar to what occurred in 1918 that resulted in many deaths.

**Recommended Action: Receive a briefing on H1N1 (Swine Flu) preparedness, response, and recovery.**

**4. SOCIAL NETWORKING – ADVANCES AND BEST PRACTICES BY JURISDICTIONS ESPECIALLY IN EMERGENCY MANAGEMENT (3:30-3:45)**

*Merni Fitzgerald, Chair R-ESF 15 and  
Director, Public Affairs, Fairfax County*

Social networking is a work item in the EPC Work Plan for 2009 because social networking has quickly moved from a technology initially used by young people to one that engages people of all ages, including businesses and even governments. While many local governments may be new to networking sites such as MySpace, Facebook and Twitter, these technologies present opportunities to connect with residents and improve communication and service delivery. Merni Fitzgerald, Chair of R-ESF 15 will describe current and emerging social networking technologies and how they can be used by local governments to improve communication and citizen engagement.

**Recommended Action: Presentation and discussion.**

**5. DEVELOPMENT OF MULTI-YEAR TRAINING AND EXERCISE PLANNING WORKSHOP (3:45-4:00)**

*Bill Clift, Chair  
Exercise and Training Operation Panel (ETOP)*

The Exercise and Training Operations Panel (ETOP) developed a Multi-Year Training and Exercise Plan for the National Capital Region that was based on previous After Action Reports/Improvement Plans from earlier exercises and real life events, completion of Data Collection Forms completed by professional/technical experts in the region, and the conduct of a Training and Exercise Workshop that was attended by representatives from R-ESFs/RPWGs/others. ETOP was supported in this effort by consulting firms who had experience developing similar plans in other areas of the country. The consulting firms contributed greatly to the successful development of the plan.

**Recommended Action: Review briefing on Multi-Year Training and Exercise Plan developed by ETOP for the NCR.**

**6. BRIEFING ON A PROPOSED UPDATE OF THE NATIONAL CAPITAL REGION HOMELAND SECURITY STRATEGIC PLAN (4:00-4:15)**

*Kelley Coyner, Chief of Staff  
Senior Policy Group*

Kelley Coyner will brief the EPC on the proposed update of the National Capital Region Homeland Security Strategic Plan. The development of the current Strategic Plan began in 2004 and was approved by the Emergency Preparedness Council (EPC) on September 13, 2006 for the period of 2007 through 2009. The EPC is requesting that the SPG and CAO HSEC identify funding, determine the methodology, and initiate a plan for updating the Homeland Security Strategic Plan as

part of its 2009 Work Plan. It is anticipated that the EPC will continue to serve as the “custodian” of the Strategic Plan.

**Recommended Action: Receive a briefing from Kelley Coyner on a proposal to update the National Capital Region Strategic Plan, discuss and recommend approval.**

**7. NEW BUSINESS**

**(4:15-4:30)**

*Chairman Knapp*

Chairman Knapp will invite members to share information in their areas responsibility that may be of interest to others and/or recommend topics for the next meeting.

**Recommended Action: Discuss recommended items identified by EPC members.**

**8. ADJOURNMENT**

**(4:30)**

*Chairman Knapp*

The next scheduled meeting date is September 9, 2009