



**MEETING NOTICE AND AGENDA
COMMUTER CONNECTIONS SUBCOMMITTEE**

Tuesday, November 15, 2005

Noon – 2 p.m.

Metropolitan Washington Council of Governments
777 North Capitol Street, N.E.
FIRST FLOOR, CONFERENCE ROOMS 4 AND 5

Chairperson: Leann Landry, WMATA
Vice Chairperson: Linda Stewart-Byrd, MDOT
Staff Contact: Nicholas Ramfos 202/962-3313

(Note: A light lunch will be served. If you cannot attend this meeting, please call 202/962-3327.)

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of September 13, 2005 Meeting	APPROVE
3.	FY 2005 Employer Telework Seminars Draft Evaluation Report	(5 min) APPROVE
	The Subcommittee will be asked to endorse the 2005 Employer Telework Workshops draft evaluation report which was presented and discussed at the September 13 th meeting. <i>(Enclosure)</i> .	
4.	Regional HOV Monitoring Report	
	Andrew Burke with COG/TPB staff will be presenting information on the performance of regional HOV facilities.	(20 min) INFORMATION
5.	FY 2005 Employer Outreach Customer Satisfaction Survey Draft Report and 1 st Quarter Verification Statement	(10 min) INFORMATION

Mark Hersey will present the draft report to the Subcommittee from the FY 2005 Employer Outreach Customer Satisfaction survey. Results from the survey were presented at the September 13th Subcommittee meeting. A comment period will be established. A 1st quarter verification statement will also be discussed and distributed (*Enclosures*)

6. TDM Evaluation Project Update **(25 min)** INFORMATION
- Lori Diggins with LDA Consulting will brief the Subcommittee on the 2004 Bike To Work Day survey results and will discuss results from the 2005 draft TERM Analysis report (*Enclosures*).
7. TDM Software Management System Update **(10 min)** INFORMATION
- Nicholas Ramfos will update the Subcommittee On the status of the regional TDM software management system.
8. Expanded Telecommuting Project Draft Report **(10 min)** INFORMATION
- Danette Campbell will brief the Subcommittee on the draft Expanded Telecommuting project report (*Enclosure*).
9. GRH Participation Guideline Updates **(10 min)** INFORMATION
- Nicholas Ramfos will discuss recommendations made by the GRH Ad-Hoc Group to change the the program participation guidelines (*Enclosure*).
10. FY 2007 Work Program Development **(10 min)** INFORMATION
- The Subcommittee will be briefed on the the status of the FY 2007 Commuter Connections Work Program and will be briefed on the Strategic Planning Session held on October 21st and the

upcoming session planned for November 21st.

11. 2005 Bike To Work Day Event Draft Report (10 min) INFORMATION

Mark Hersey will present the draft 2005 Bike To Work Day event report to the Subcommittee. A comment period will be established. (*Enclosure*)

12. Budget Report (5 min) INFORMATION

Nicholas Ramfos will present and distributed the FY 2006 1st quarter draft budget report.

13. Other Business/Set Agenda for Next Meeting (5 min)

This is an opportunity for Commuter Connections Subcommittee members to bring up other business and to request agenda items for the next meeting.

NOTE: The next meeting of the Commuter Connections Subcommittee will be held on Tuesday, January 17, 2006 at 12 noon.

<u><i>Upcoming Meetings</i></u>	<u><i>Date</i></u>	<u><i>Time</i></u>
<i>Strategic Planning Session</i>	<i>November 21, 2005</i>	<i>10 a.m.</i>
<i>Regional TDM Marketing Group</i>	<i>December 6, 2005</i>	<i>10 a.m.</i>
<i>Commuter Operations Center Subcommittee</i>	<i>December 13, 2005</i>	<i>10 a.m.</i>
<i>Telecommuting Ad-Hoc Group</i>	<i>January 4, 2006</i>	<i>10 a.m.</i>
<i>Employer Outreach Ad-Hoc Group</i>	<i>January 17, 2006</i>	<i>10 a.m.</i>