

SCHOOLPOOL UPDATE

SchoolPool Purge Process Implementation

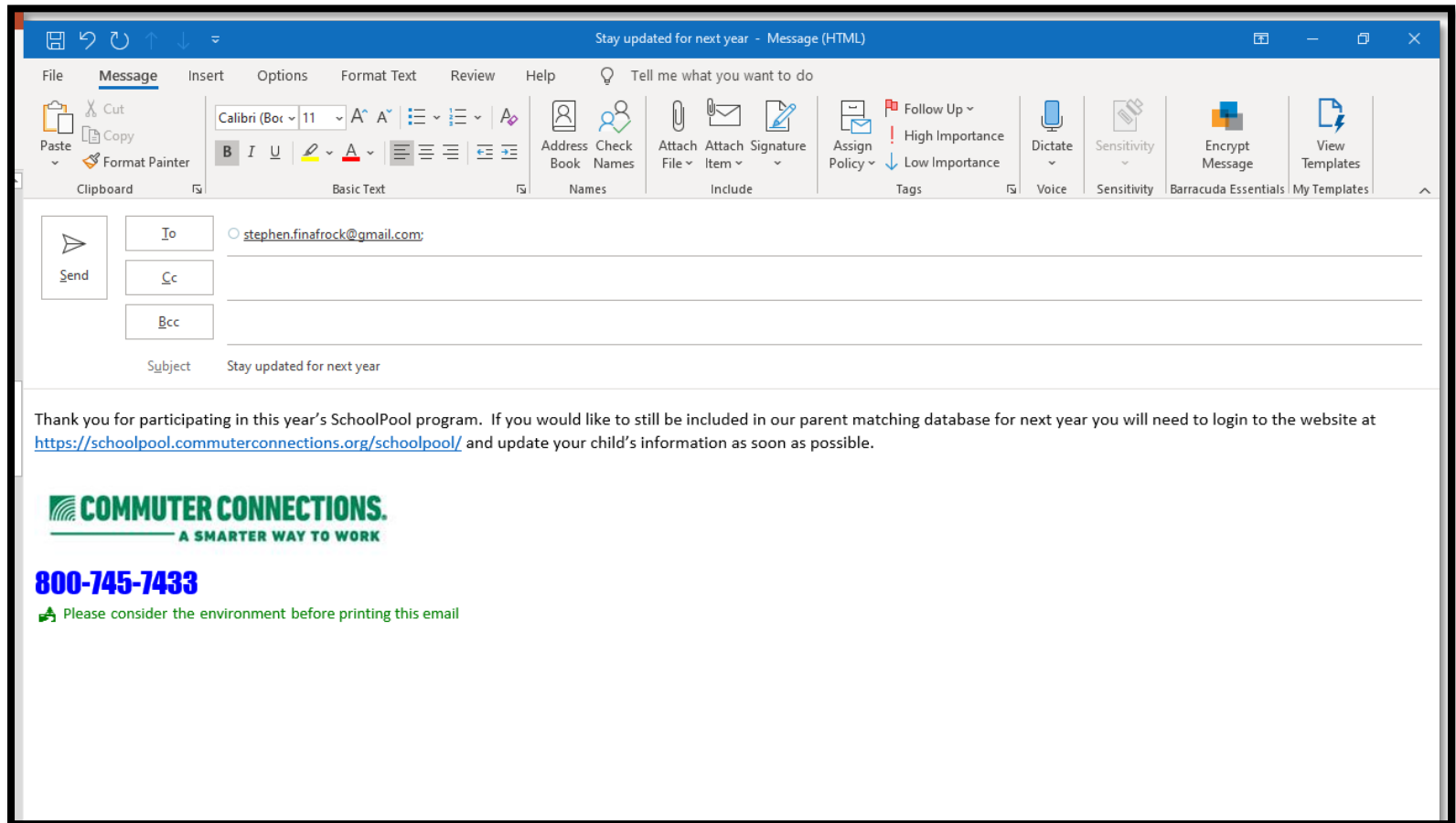
Stephen Finafrock
Commuter Operations Specialist IV

Commuter Connections Ridematching Committee
September 16, 2020

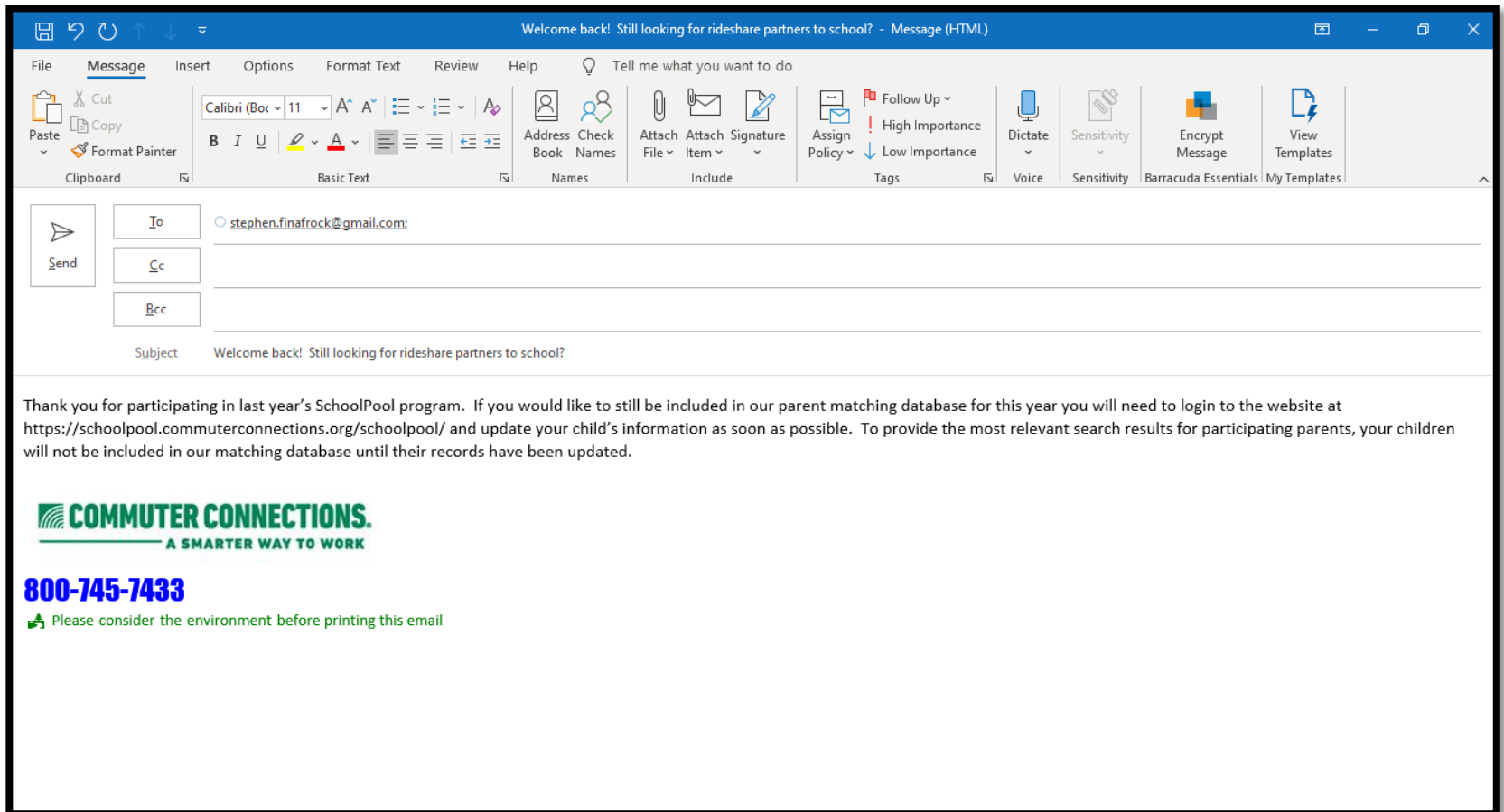
Purge Process Implementation

- Implementation of a purge process provides a clean database and more accurate information
- Will occur annually, during summer months
- Will be initiated by staff
- Will notify parents via email to check their account and update children (grade, teacher, school, etc....)
- Will include in-app notifications

Purge Process Notification – Early June



Purge Process Notification – Early Aug



The screenshot shows an Outlook window titled "Welcome back! Still looking for rideshare partners to school? - Message (HTML)". The ribbon includes File, Message, Insert, Options, Format Text, Review, and Help. The message content is as follows:


To: stephen.finafrock@gmail.com

Subject: Welcome back! Still looking for rideshare partners to school?

Thank you for participating in last year's SchoolPool program. If you would like to still be included in our parent matching database for this year you will need to login to the website at <https://schoolpool.commuterconnections.org/schoolpool/> and update your child's information as soon as possible. To provide the most relevant search results for participating parents, your children will not be included in our matching database until their records have been updated.

COMMUTER CONNECTIONS.
A SMARTER WAY TO WORK

800-745-7433

 Please consider the environment before printing this email

Purge Process Notification – In App

The screenshot shows the Commuter Connections app interface. At the top, the logo "COMMUTER CONNECTIONS. A SMARTER WAY TO WORK" is on the left, the phone number "1-800-745-RIDE(7433)" is in the center, and a "Select Language" dropdown is on the right. Below the header, there are "Home" and "Log Out" links. The main content area is split into two columns. The left column contains a greeting "HI STEPHEN FINAFROCK," followed by a paragraph explaining the purge process: "Children added to this account will be matched with others. Click the 'Add Child' button to add your child to his/her schools schoolpool matching system. You may add as many children as you have regardless if they go to the same school or different schools. To Edit match preferences, click 'Edit Child'. To remove your child click 'Remove'". Below this is a section titled "MY CHILDREN" with a dark blue header. It lists two children: SARAH and Elizabeth. For each child, the school name is provided (GESHER JEWISH DAY SCHOOL for Sarah and NYSMITH SCHOOL FOR THE GIFTED for Elizabeth), and there is a "Match Pref:" label next to a clock icon with a red exclamation mark. Below each child's information are two buttons: "Activate Child" with a pencil icon and "Remove" with an 'X' icon. The right column features a yellow speech bubble with the text "SCHOOLPOOL Tips". Below this, there are three paragraphs of tips, each preceded by a yellow diamond bullet point. The tips are: "Distribute a list of contact phone numbers to each family in your carpool. Consider having back-up drivers and listing their contact information as well.", "Inform your child so he/she knows exactly who is picking him/her up as well as a back-up plan in the event of a no-show or sickness.", and "Set expectations for the time to meet, the location and departure times and discuss what to do if another family is late." The final tip is "Consider riding with your child's carpool a few times to get your child comfortable and to see if the SchoolPool arrangements are working for everyone."

Purge Process – Verify Child

COMMUTER CONNECTIONS.
A SMARTER WAY TO WORK

1-800-745-RIDE(7433)

Select Language ▼

Home Log Out

EDIT CHILD

Please update your child's information below and then click the Reactivate button to turn on this child's profile for SchoolPool matching to be enabled.

CHILD INFORMATION

School District or Private School:	<input type="text" value="NYSMITH SCHOOL FOR THE GIFTED"/>
	Is your school not listed? Click here to let us know.
School Name:	<input type="text" value="NYSMITH SCHOOL FOR THE GIFTED"/>
Street Address:	13625 EDS DRIVE*
City:	HERNDON*
State:	VA*
Zip Code:	20171*

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