

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, N.E.
Washington, D.C. 20002-4290**

**APPROVAL OF FY 2010 CONTINGENCY RESERVE FUNDS FOR
CONTINUITY OF OPERATIONS PLAN**

WHEREAS, the Metropolitan Washington Council of Governments (COG) is a membership association with internal and external responsibilities; and

WHEREAS, it is a best business practice for organizations to have a continuity of operations plan in place to ensure organizational obligations are met and that COG be able to support its member governments and other stakeholders in the event of an emergency or incident; and

WHEREAS, COG currently does not have a completed continuity of operations plan; and

WHEREAS, historically COG has supported its capital and facility expenses by a separate capital and contingency reserve line item as part of its adopted fiscal year operating budget; and

WHEREAS, the capital and contingency reserve is funded from building and investment income and supports both facility replacement and repair and new program activities not anticipated when the fiscal year work program and budget was adopted.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to reallocate an amount not to exceed \$65,000 from COG's adopted FY 2010 capital and contingency reserve to fund a contract with a selected firm as chosen through competitive bidding to complete COG's continuity of operations plan.
