



Local governments working together for a better metropolitan region

COG BOARD OF DIRECTORS MEETING*District of Columbia**Bowie**College Park**Frederick County**Gaithersburg**Greenbelt**Montgomery County**Prince George's County**Rockville**Takoma Park**Alexandria**Arlington County**Fairfax**Fairfax County**Falls Church**Loudoun County**Manassas**Manassas Park**Prince William County***DATE: Wednesday, November 10, 2004****TIME: 12:00 Noon****PLACE: COG Board Room**

**PLEASE NOTE: Chair Mendelson will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.**

A G E N D A

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**

**Chair Phil Mendelson
Council Member, District of
Columbia**
- 2. APPROVAL OF MINUTES OF October 13, 2004
(12:00 – 12:05 p.m.)**
- 3. AMENDMENTS TO AGENDA
(12:05 – 12:10 p.m.)**
- 4. ANNOUNCEMENTS
(12:10 – 12:15 p.m.)** **Chair Mendelson**
 - a) Report of 2005 Nominating Committee
 - b) December 4th Holiday Dinner
 - c) December 8th Annual Meeting and Call for Award Nominations
 - d) NARC Board report
 - e) Mutual Aid update
 - f) Executive Director's Report
- 5. ADOPTION OF CONSENT AGENDA ITEMS**

RECOMMENDED ACTION: Adopt Consent Agenda Items 13.A. – 13.D.

**6. UPDATE ON MWAQC PROCESS DIALOGUE
(12:15 – 12:40 p.m.)**

**Thomas E. Dernoga
Council Member, Prince George's County
Council, Chair, Metropolitan Washington
Air Quality Committee**

Over the past several months, the Board has been briefed several times regarding the state-local dialogue regarding possible changes to the regional air quality planning process. The dialogue has included state environmental and transportation secretaries, local elected officials, and COG staff. On October 27, 2004, the Metropolitan Washington Air Quality Committee (MWAQC) met to consider and adopt changes in its bylaws to formalize the planning process modifications. Chair Dernoga will brief the Board on the MWAQC bylaw amendments, their implications, and next steps.

RECOMMENDED ACTION: Receive briefing.

**7. APPROVAL OF ROUND 6.4A COOPERATIVE FORECASTS
(12:40 – 1:00 p.m.)**

**Joyce Woodson
Council Member, City of Alexandria
Chair, Metropolitan Development Policy
Committee**

**Robert J. Spalding, AICP
Chief of Planning, City of Rockville
Chair, Planning Directors Technical
Advisory Committee**

Since 1975, the COG Board of Directors has maintained the Cooperative Forecasting Program for preparing official forecasts of employment population, and household growth for the COG member jurisdictions. On February 12, 2003 the COG Board adopted Resolution R8-03 which recommended that the Cooperative Forecasts be approved by the Board concurrent with the National Capital Region Transportation Planning Board's (TPB) approval of the results of the annual Air Quality Conformity Analysis of the Transportation Improvement Program (TIP) and financially Constrained Long-Range Transportation Plan. During their September 8 meeting, the Metropolitan Development Policy Committee (MDPC) approved the draft Round 6.4A Cooperative Forecasts for use by the TPB. On November 17, the TPB is scheduled to approve the results of the Air Quality Conformity Analysis of the FY2003-2008 TIP and CLRP. The Board will be asked to adopt Resolution R49-04, approving the Round 6.4A Cooperative Forecasts.

RECOMMENDED ACTION: Adopt Resolution R49-04.

**8. ENERGY STAR PROGRAM RECOMMENDATION
(1:00 – 1:10 p.m.)**

**Leah Boggs
Environmental Planner, Environmental
Programs, COG**

Communities are exploring new ways to conserve energy, reduce costs, and meet budgets. ENERGY STAR Partnership is a government program, sponsored jointly by the U.S. Department of Energy (DOE) and the Environmental Protection Agency (EPA) to help businesses,

government agencies, and individuals protect the environment through superior energy efficiency. It is a program that is designed to promote buildings, products, homes, and industrial facilities that use less energy while performing the same or better than conventional designs. Currently, eight local governments in the Metropolitan Washington area actively participate in the Energy Star program. Consistent with COG/DEP previous energy efficient initiatives, it is recommended that COG join the Energy Star program as a sponsor and promote energy efficient technology through the procurement of goods and services in this region. The Board is asked to adopt Resolution R50-04.

RECOMMENDED ACTION: Adopt Resolution R50-04.

**9. REPORT ON PROPOSED CHANGES TO HOUSING VOUCHER PROGRAM
(1:10 – 1:25 p.m.)**

**Peggy Pimentel
Bureau Chief, Section 8 Housing Programs
Arlington County, Virginia
Chair, Housing Voucher Directors
Committee**

Congress and the U.S. Department of Housing and Urban Development (“HUD”) are proposing numerous changes to the Housing Voucher Program. COG’s Housing Voucher Directors Committee briefed the Human Services Policy Committee most recently at HSPC’s October 15 meeting. The HSPC took action, passed a resolution and recommended a letter be sent to HUD. Ms. Pimentel will brief the COG Board on the issue and ask it to adopt R51-04 and approve the letter for submission.

RECOMMENDED ACTION: Receive briefing, adopt R51-04 and approve letter for submission.

**10. 2004 AUDIT REPORT
(1:25 – 1:35 p.m.)**

**Abdool Akhran
Partner, Bert Smith & Co.**

The Board will receive a presentation on the FY 2004 Audit Report from Abdool Akhran of the auditing firm, Bert Smith & Co.

RECOMMENDED ACTION: Receive FY 2004 Audit Report.

**11. FY 2005 1ST QUARTER FINANCIAL REPORT
(1:35 – 1:40 p.m.)**

**Michael Knapp
Council Member, Montgomery County
COG Secretary-Treasurer**

Mr. Knapp will brief the Board on COG’s first quarter FY 2005 financial report.

RECOMMENDED ACTION: Receive financial report.

**12. FY 2006 WORK PROGRAM AND BUDGET
(1:40 – 2:00 p.m.)**

**David Robertson
Executive Director**

Mr. Robertson will brief the Board on recommendations from the Committee on Finance for the proposed FY 2006 Work Program and Budget. The Board will be asked to recommend adopting the Work Program and Budget by the general membership at its Annual Meeting in December and to adopt Resolution R52-04, transmitting the FY 2006 Work Program and Budget to COG local governments. The Board will also be asked to adopt a policy for the administration of COG's reserve funds.

RECOMMENDED ACTION: Adopt Resolution R52-04.

13. CONSENT AGENDA ITEMS

- (A) Resolution Authorizing the Department of Environmental Programs to Apply for and Receive a Congressional Earmark of \$385,700 from the United States Environmental Protection Agency – State and Tribal Assistance Grant (STAG) Program.**

The Board will be asked to adopt Resolution R53-04, authorizing the Executive Director or his designee to submit a federal grant application to the U.S. EPA for \$385,700 from the State and Tribal Assistance Grant (STAG) Program. The grant funding was placed in EPA's budget as a Congressional earmark for COG to implement water security projects in the National Capital Region. COG will use the funding to implement regional water security monitoring and modeling projects that were approved by the Water Security Work Group as part of a comprehensive water supply security and reliability prospectus that was developed by COG's local governments, water utilities, and COG staff. The grant will complement COG's ongoing efforts to coordinate local, state, interstate, and federal emergency preparedness and critical infrastructure protection efforts. No COG matching funds are required.

RECOMMENDED ACTION: Approve Resolution R53-04.

- (B) Resolution Authorizing the Execution of a Memorandum of Understanding with the Maryland Department of the Environment for Anacostia Stream Survey-Related Services**

The Board will be asked to adopt Resolution R54-04, authorizing the Executive Director or his designee to execute a seven month memorandum of understanding with the Maryland Department of the Environment (MDE) in an amount not to exceed \$30,000 for Anacostia stream survey-related services. No COG matching funds are required.

RECOMMENDED ACTION: Approve Resolution R54-04.

(C) Resolution in Support of a Foundation Grant to Support the Regional Foster Parent Recruitment "Work of Heart" Initiative

The Board will be asked to adopt Resolution R55-04, authorizing the Executive Director or his designee to execute a \$100,000 grant from the Freddie Mac Foundation to assist its member's Child Welfare agencies in recruiting and retaining additional foster parents who will accept more difficult to place children (i.e. sibling groups, children with mental and physical disabilities). No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R55-04.

(D) Resolution Authorizing the Executive Director to Conduct the 2005 Washington-Baltimore Regional Air Passenger Survey under COG's Continuous Airport System Planning Program

The Board will be asked to adopt R56-04, authorizing the Executive Director or his designee to conduct the 2005 Washington-Baltimore Regional Air Passenger Survey under COG's Continuous Airport System Planning Program. Previous surveys were conducted in 2002, 2000, 1998, 1992, 1987 and 1981/1982. The purpose of the regional air passenger survey is to collect information about travel patterns and user characteristics of air passengers using the three major commercial airports – Ronald Reagan Washington National Airport, Washington Dulles International Airport and Baltimore-Washington International Airport. The total project cost is approximately \$275,282, to be shared by the Metropolitan Washington Airports Authority (67%) and Maryland Aviation Administration (33%) based upon sampling sizes at each sponsor's airports. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R56-04.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, JANUARY 12, 2005.
