



MEMORANDUM

TO: TPB Technical Committee
FROM: John Swanson, TPB Transportation Planner
SUBJECT: Application period is open for the 2023-2024 Community Advisory Committee (CAC)
DATE: October 28, 2022

The TPB is now accepting applications for the 2023-2024 Community Advisory Committee (CAC). More information and a link to the application can be found at www.mwcog.org/cac. The application deadline is December 5, 2022.

We encourage members of the TPB Technical Committee to spread the word! This is a great opportunity for residents who are interested in regional transportation issues to provide input to decision-makers and promote public involvement in the regional planning process.

The CAC is a group of 24 people who represent diverse viewpoints on regional transportation issues, including long-term planning concerns, and short-term policies and programs. The CAC's mission is:

- to promote public involvement in transportation planning for the region,
- to advance equitable representation in regional transportation planning, and
- to provide independent, region-oriented citizen advice to the TPB on transportation plans and issues.

The 24 members of the CAC are appointed. Fifteen members are appointed evenly between the District of Columbia, Suburban Maryland, and Northern Virginia. An additional nine members are appointed to represent TPB member jurisdictions' different perspectives on transportation, and to ensure a diverse committee. According to CAC operating procedures, committee membership should represent environmental, business, and civic interests in transportation, including appropriate representation from low-income individuals, individuals with disabilities, and traditionally disadvantaged racial and ethnic population groups and from the geographical area served by the TPB.

The CAC meets once a month on Thursdays, six days prior to the monthly TPB meeting (the TPB always meets on the third Wednesday of the month). The CAC meetings have typically been held in the evening from 6:00 P.M. to 8:00 P.M. Next year, however, monthly meetings may occasionally be held at lunchtime instead of in the evenings.

During the pandemic, all meetings were held online. In the coming two-year term, meetings will be either completely virtual or hybrid (combination of in-person and online). In-person meetings are typically held at the Metropolitan Washington Council of Governments located at 777 North Capitol Street NE, Washington, DC 20002.

The CAC advises the TPB and offers comments to the board reflecting the committee's diverse viewpoints. Over the years, the CAC has focused on key regional transportation issues, such as the transportation funding shortfall, environmental concerns, and emergency preparedness issues. The committee has also identified key opportunities to enhance the TPB's ongoing public participation activities.

For more information on the CAC's activities, including committee reports and agendas, please visit mwcog.org/cac. You can also contact John Swanson at (202)962-3295 or jswanson@mwcog.org.