



## AVIATION TECHNICAL SUBCOMMITTEE

March 28, 2024  
10:30 A.M. – 11:30 A.M.

### AGENDA

- 10:30 A.M.**    **1. WELCOME, INTRODUCTIONS, AND APPROVAL OF HIGHLIGHTS FROM PREVIOUS MEETING (JANUARY 25, 2024)**  
*Mark Rawlings, District Department of Transportation (DDOT)*
- 10:35 A.M.**    **2. STAFF ANNOUNCEMENTS**  
*Timothy Canan, Planning Data and Research Program Director, COG/TPB*
- Mr. Canan will update the Subcommittee with announcements related to the TPB's air systems planning program, including recent FAA AIP Grant activities and staffing activities.
- 10:40 A.M.**    **3. UPDATE ON THE 2023 BALTIMORE-WASHINGTON REGIONAL AIR PASSENGER SURVEY**  
*Timothy Canan, Planning Data and Research Program Director, COG/TPB*
- Staff will update the Subcommittee on data processing activities of the regional air passenger survey conducted October 2023.
- 10:45 A.M.**    **4. 2024 AIR CARGO ELEMENT UPDATE**  
*Olga Perez, Planning Program Specialist, COG/TPB*
- Staff will present the Subcommittee with an initial report on the 2024 Air Cargo Element Update. The discussion will focus on the scope of work and establishing a tentative timeline. Moreover, the presentation will explain the phases and activities essential for completing the report. Additionally, an initial draft outline will be provided for review and feedback.
- 11:05 A.M.**    **5. GROUND ACCESS TRAVEL TIME STUDY STATUS**  
*Zhuo Yang, Ph.D., Transportation Data Analyst, COG/TPB*
- The Subcommittee will be provided with a walk-through of the draft Ground Access Travel Time Study Report. This will involve explaining the various sections of the document, such as the methodology utilized, data analysis, and findings. Subcommittee members will be provided with an opportunity to provide feedback to the draft report.

- 11:15 A.M. 6. ROUNDTABLE DISCUSSION**  
*Mark Rawlings, District Department of Transportation (DDOT)*  
An opportunity for Subcommittee members to share current activities of interest.
- 11:25 A.M. 7. OTHER BUSINESS**  
*Mark Rawlings, District Department of Transportation (DDOT)*
- 11:30 A.M. 8. ADJOURN**  
The next meeting is scheduled for May 23, 2024.

The TPB is staffed by the  
Department of Transportation Planning of the Metropolitan Washington Council of Governments.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.  
For more information, visit: [www.mwcog.org/accommodations](http://www.mwcog.org/accommodations) or call (202) 962-3300 or (202) 962-3213 (TDD)