



Local governments working together for a better metropolitan region

**MEETING NOTICE AND AGENDA
COMMUTER CONNECTIONS SUBCOMMITTEE**

District of Columbia
Bowie
College Park
Frederick County
Gaithersburg
Greenbelt
Montgomery County
Prince George's
County
Rockville
Takoma Park
Alexandria
Arlington County
Fairfax
Fairfax County
Falls Church
Loudoun County
Manassas
Manassas Park

Tuesday, September 13, 2005

Noon – 2 p.m.

Metropolitan Washington Council of Governments
777 North Capitol Street, N.E.

COG Board Room, Third Floor

Chairperson: Sharon Affinito, Loudoun County

Vice Chairperson: Leann Landry, WMATA

Staff Contact: Nicholas Ramfos 202/962-3313

**(Note: A light lunch will be served. If you cannot attend this meeting, please call 202/962-3327.)*

<u>ITEM #</u>	<u>ACTION</u>
1. Introductions	
2. Minutes of July 19, 2005 Meeting	APPROVE
3. Announcement of New Vice Chair	
The Nominating Committee selection of the new Vice Chairperson for the Subcommittee will be announced	(10 min) APPROVE
4. Change of Chairperson	
5. FY 2005 Employer Outreach Customer Satisfaction Survey Draft Results	(25 min) INFORMATION
Mark Hersey will brief the Subcommittee on the draft results from the FY 2005 Employer Outreach Customer Satisfaction survey.	
6. FY 2005 Employer Telework Seminars Draft Evaluation Report	(20 min) INFORMATION
Danette Campbell will be brief the Subcommittee on the status of the 2005 Employer Telework Workshops draft evaluation report.	
7. TDM Software Management System Update	(10 min) INFORMATION
Nicholas Ramfos will update the Subcommittee On the status of the regional TDM software management system.	

8. Gasoline Price Opportunities Discussion (20 min) INFORMATION
- Nicholas Ramfos will brief the Subcommittee on recent trends in regards to Commuter Connections inquiries and applications in relation to recent gas price hikes. The Subcommittee will also be briefed on recent private sector telecommute marketing and advertising initiatives in the region.
9. 2006 Employer Recognition Awards (5 min) INFORMATION
Work Group Volunteers
- Subcommittee members will be asked to Volunteer to be part of the 2006 Commuter Connections Employer Recognition Awards Work Group.
10. FY 2007 Work Program Development (15 min) INFORMATION
- The Subcommittee will be briefed on the development schedule of the FY 2007 Commuter Connections Work Program and Will be briefed on an upcoming Strategic Planning Session for Commuter Connections.
11. Budget Report and Annual Report (5 min) INFORMATION
- The FY 2005 Annual Progress report will be distributed along with the FY 2005 final quarter draft budget report.
12. Other Business/Set Agenda for Next Meeting (5 min)
- This is an opportunity for Commuter Connections Subcommittee members to bring up other business and to request agenda items for the next meeting.

NOTE: The next meeting of the Commuter Connections Subcommittee will be held on Tuesday, September 13, 2005 at 12 noon.

<u>Upcoming Meetings</u>	<u>Date</u>	<u>Time</u>
<i>Association for Commuter Transportation International Conference, Anaheim, CA (Registration required)</i>	<i>Sept 18 – 21, 2005</i>	
<i>Bike To Work Day Steering Committee</i>	<i>Sept. 14, 2005</i>	<i>10 a.m.</i>
<i>Regional TDM Marketing Group</i>	<i>October 4, 2005</i>	<i>10 a.m.</i>

<i>Telecommuting Ad-Hoc Group</i>	<i>October 5, 2005</i>	<i>10 a.m.</i>
<i>Employer Outreach Ad-Hoc Group</i>	<i>October 18, 2005</i>	<i>10 a.m.</i>
<i>GRH Ad-Hoc Group</i>	<i>October 18, 2005</i>	<i>12 noon</i>