



Local governments working together for a better metropolitan region

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Bladensburg*
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Frederick County
Gaithersburg
Greenbelt
Montgomery County
Prince George's County
Rockville
Takoma Park
Alexandria
Arlington County
Fairfax
Fairfax County
Falls Church
Loudoun County
Manassas
Manassas Park
Prince William County

*Adjunct member

COG BOARD OF DIRECTORS MEETING

DATE: September 9, 2009
TIME: 12:00 Noon
PLACE: COG Board Room

PLEASE NOTE: Vice Chairman Brown will begin the meeting promptly at Noon. Lunch for members and alternates will be available at 11:30 a.m.

AGENDA

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**
**Vice Chairman Brown
Councilmember, District of Columbia**
- 2. ANNOUNCEMENTS
(12:00 – 12:10 p.m.)**
Vice Chairman Brown
 - a) COG Annual Meeting and Awards Luncheon, December 9
 - b) Executive Director's Report
 - o Outreach
 - o Letters Sent/Received
 - o Information Items
- 3. AMENDMENTS TO AGENDA
(12:10 – 12:15 p.m.)**
- 4. APPROVAL OF MINUTES OF JULY 8, 2009
(12:15 – 12:20 p.m.)**

**5. ADOPTION OF CONSENT AGENDA ITEMS
(12:20 – 12:25 p.m.)**

A. APPROVAL OF CONSULTANT SUPPORT FOR COG CONTINUITY OF OPERATIONS PLAN

The Board will be asked to adopt Resolution R42-09, authorizing the Executive Director, or his designee, to contract with a consultant in an amount not to exceed \$65,000 to complete COG's continuity operations plan. A continuity of operations plan is an essential planning and management tool for all organizations. It is especially important that COG be able to support its member governments and other stakeholders in the event of an emergency or incident. COG has completed approximately 40 percent of its COOP plan using internal staff and other resources. The Executive Director has recommended that COG accelerate its COOP plan using consultant support so it that completes its COOP plan in 2009 and is fully prepared for H1N1 and other possible challenges to COG's readiness and response capabilities. COG has issued a Request for Proposal and will select a consultant or firm through a competitive bidding process. Funding in an amount not to exceed \$65,000 from COG's adopted FY 2010 contingency reserve is requested to support this expense.

RECOMMENDED ACTION: Adopt Resolution R42-09.

B. APPOINTMENT OF MEMBER TO THE NATIONAL CAPITAL REGION EMERGENCY PREPAREDNESS COUNCIL

The Board will be asked to approve the Chairman's recommendation to appoint Arlington County Board Member Mary Hynes to COG's National Capital Region Emergency Preparedness Council (EPC). Board Member Hynes succeeds Board Vice Chair Fisetete. The EPC is a public-private advisory body established by COG in 2002 to oversee regional emergency preparedness and response policies and programs.

RECOMMENDED ACTION: Adopt Resolution R43-09.

C. RESOLUTION AUTHORIZING COG TO RECEIVE AND EXPEND FUNDING FROM THE DISTRICT OF COLUMBIA TO DEVELOP ITS CHESAPEAKE BAY WATERSHED IMPLEMENTATION PLAN

The Board will be asked to adopt Resolution R44-09, authorizing the Executive Director, or his designee, to receive and expend grant funding up to \$45,000 from the District of Columbia Department of the Environment to provide contract services to prepare the District's Chesapeake Bay Watershed Implementation Plan. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R44-09.

D. RESOLUTION AUTHORIZING COG TO FUND THE EMERGENCY PREPAREDNESS COUNCIL SENIOR LEADERS SEMINAR FOR 2009

The Board will be asked to adopt Resolution R45-09, authorizing the Executive Director, or his designee, to execute a contract with a consulting firm to develop and conduct the Emergency Preparedness Council Senior Leaders Seminar for 2009 and the associated R-ESF/RPWG Workshop. Funds in the amount of \$185,935 have been approved by the Exercise and Training Operations Panel and provided to COG by the State Administrative Agent for the National Capital Region. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R45-09.

E. RESOLUTION AUTHORIZING COG TO PROVIDE SUPPORT FOR A VOLUNTEER RECEPTION CENTER REGIONAL EXERCISE

The Board will be asked to adopt Resolution R46-09, authorizing the Executive Director, or his designee, to enter into a contract with a consulting firm for \$79,760 for the development and conduct of the Volunteer Reception Center Regional Exercise and to reimburse Volunteer Centers for \$17,800 in associated personnel and supply costs. Funds have been allocated to COG for this initiative by the State Administrative Agent for the National Capital Region. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R46-09.

F. RESOLUTION AUTHORIZING COG TO ENTER INTO A CONTRACT WITH A CONSULTING FIRM TO PROVIDE HEALTH AND MEDICAL PLANNING SUPPORT IN THE NATIONAL CAPITAL REGION

The Board will be asked to adopt Resolution R47-09, authorizing the Executive Director, or his designee, to enter into a contract with a consulting firm to provide the health and medical planning support as requested by the Health and Medical Regional Planning Group and approved by the Chief Administrative Officers and the Senior Policy Group. The State Administrative Agent for the National Capital Region has provided COG with \$3,035,230 in Urban Area Security Initiative funding to support this initiative. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R47-09.

G. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT FOR THE DEVELOPMENT, EVALUATION AND UPDATE OF THE CONCEPT OF OPERATIONS PLAN FOR PANDEMIC INFLUENZA IN THE DISTRICT OF COLUMBIA

The Board will be asked to adopt Resolution R48-09, authorizing the Executive Director, or his designee, to execute a contract for the development, evaluation and update of the concept of operations plan for pandemic influenza in the District of Columbia. The State Administrative Agent for the National Capital Region will provide COG with \$226,506 in State Homeland Security Program funding. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R48-09.

H. RESOLUTION AUTHORIZING COG TO ENTER INTO AN AGREEMENT WITH THE DISTRICT OF COLUMBIA DEPARTMENT OF TRANSPORTATION URBAN FORESTRY ADMINISTRATION FOR THE PURPOSES OF CONDUCTING A STREAM AND FOREST ASSESSMENT

The Board will be asked to adopt Resolution R49-09, authorizing the Executive Director, or his designee, to enter into an agreement with the District of Columbia Department of Transportation Urban Forestry Administration for the purposes of supporting a stream segment assessment in Oxon and Barnaby Run as well as a site audit for a proposed urban wood recovery and processing facility. The agreement provides funds to COG and to its sub-grantees identified in the amount not to exceed \$36,000. A \$5,000 COG match is required and is currently budgeted in FY 2010. The project duration is two years.

RECOMMENDED ACTION: Adopt Resolution R49-09.

I. RESOLUTION AUTHORIZING COG TO ACCEPT FUNDING FOR THE STREET SMART PEDESTRIAN AND BICYCLE CAMPAIGNS

The Board will be asked to adopt Resolution R50-09, authorizing the Executive Director, or his designee, each year to enter into agreements with, and accept funds from the agencies which have agreed to participate in the Street Smart campaigns, for the purpose of implementing the Street Smart Pedestrian and Bicycle Safety Campaigns. The Executive Director is further authorized to enter into agreements each year with a competitively procured project consultant or consultants, to implement the Street Smart Pedestrian and Bicycle Safety Campaigns. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R50-09.

6. COG RETREAT OUTCOMES (12:25 – 12:40 p.m.)

**David Robertson
Executive Director**

COG held its eleventh annual retreat July 31 through August 2, which was attended by 36 elected and appointed officials. Presentations focused on recommendations from COG's Greater Washington 2050 Coalition, the emerging linkages between federal climate change and transportation legislation and a recommitment to the Chesapeake Bay. The retreat also included a dinner keynote from two of Congress' newest members and a crash course on social networking. The Board will be briefed on the retreat outcomes and next steps, including the recommended policy priorities for 2010.

RECOMMENDED ACTION: Receive briefing and approve outcomes and next steps.

7. BUILDING THE REGION TOGETHER – OUTCOMES AND NEXT STEPS (12:40 – 1:00 p.m.)

**Marcel Acosta
Executive Director
National Capital Planning Commission**

David Robertson

The National Capital Planning Commission (NCP) and COG co-hosted a special meeting involving top White House and federal agency officials and area elected officials on July 20 at the National Press Club. Valerie Jarrett, Senior Advisor and Assistant to the President for Intergovernmental Affairs and Public Engagement led the discussion with area officials, along with senior representatives from the new White House Office of Urban Affairs and the Office of Management and Budget. Mr. Acosta will discuss outcomes and next steps, including the process and timetable to foster a sustained federal – regional partnership in the Washington area.

RECOMMENDED ACTION: Receive Presentation.

8. APPROVAL OF TPB RECOMMENDATION FOR THE SUBMITTAL OF A DOT TIGER GRANT APPLICATION

(1:00 – 1:20 p.m.)

Ron Kirby
Director, Transportation Planning

The COG Board adopted an American Recovery and Reinvestment Act (ARRA) National Capital Region Initiative in April 2009 as part of COG's focus on economic sustainability and recovery. A significant regional funding opportunity is available through the US Department of Transportation in the form of a \$1.5 billion competitive discretionary grant program. This Transportation Improvements Generating Economic Recovery (TIGER) program is intended to fund innovative transportation projects with national or regional significance. The TPB Scenario Study Task Force recognized this opportunity to plan and fund a project that is truly regional in scope and impact, and has been working to create a regional package of bus priority corridors, based on current initiatives, that remove obstacles to high quality bus transit. At its July meeting, the Transportation Planning Board approved the recommendation to submit a regional priority bus application package with a total value up to \$300 million. The application deadline is September 15. All grants and contracts in excess of \$25,000 must have Board concurrence. Mr. Kirby will highlight the funding proposal and its implications for the region and request Board approval.

RECOMMENDED ACTION: Adopt Resolution R51-09.

9. EXECUTIVE SESSION ON THE EXECUTIVE DIRECTOR'S PERFORMANCE EVALUATION

(1:20 – 1:30 p.m.)

By motion, the Board of Directors will conclude the public meeting and reconvene in Executive Session for personnel purposes to discuss the results of the performance evaluation process conducted by the Employee Compensation and Benefits Review Committee (ECBR) and other COG Board Members. Following the Executive Session the Board will be asked to review the ECBR's contractual recommendations as contained in Resolution R52-09.

10. RECONVENE PUBLIC SESSION

(1:30 – 1:35 p.m.)

The Board will reconvene in Public Session and will be asked to authorize a new 3-year employment contract as reviewed by the ECBR, salary recommendations contained in Resolution R46-09, as well as the Executive Director's goals for the next performance review period July 1, 2009 to June 30, 2010.

RECOMMENDED ACTION: Adopt Resolution R52-09.



Reasonable accommodations are provided for persons with disabilities. Please allow 7 business days to process requests. Phone: 202.962.3300 or 202-962.3213 (TDD). Email: accommodations@mwkog.org. For details: www.mwkog.org