

2010 Telework Assistance Survey

The Commuter Connections Telework Resource Center (TRC) of the Metropolitan Washington Council of Governments is conducting this brief survey to learn about teleworking/telecommuting at your worksite. Your participation is valuable and your responses will be confidential. If you have questions, call Danette Campbell at (202) 962-3286.

Thanks for your help.

<p>1. Which of the following best describes your type of organization?</p> <p> <input type="checkbox"/> Private company <input type="checkbox"/> Federal government agency <input type="checkbox"/> State or local government agency <input type="checkbox"/> Non-profit organization <input type="checkbox"/> Other _____ </p>	
<p>2. How many employees does your organization employ in the Washington metropolitan region?</p> <p>Total at <u>all</u> worksites in Washington region _____ Total at <u>primary</u> worksite in Washington region _____</p>	
<p>3. Which of the following Telework Resource Center (TRC) services have you received or used?</p> <p> <input type="checkbox"/> Commuter Connections kit, video, or brochure <input type="checkbox"/> Commuter Connections employer telework seminar/workshop <input type="checkbox"/> Telework! VA program assistance (Virginia) <input type="checkbox"/> Maryland Telework Partnership with Employers (TPE) <input type="checkbox"/> Telework CD-ROM <input type="checkbox"/> Other assistance (specify) _____ <input type="checkbox"/> Did not receive any TRC assistance (<i>Skip to Question 9</i>) </p>	
<p>4. In what year(s) did you use this (these) service(s)?</p> <p> <input type="checkbox"/> 2010 <input type="checkbox"/> 2009 <input type="checkbox"/> 2008 <input type="checkbox"/> 2007 <input type="checkbox"/> Before 2007 </p>	
<p>5. Have you received telework information or assistance from any other sources?</p> <p> <input type="checkbox"/> No <input type="checkbox"/> Yes (specify source) _____ </p>	
<p>6. How has telework information or assistance helped you?</p> <p>_____</p> <p>_____</p>	
<p>7. About how many employees at your worksites teleworked <u>BEFORE</u> you received TRC assistance?</p> <p> <input type="checkbox"/> None (<i>Skip to Question 8</i>) <input type="checkbox"/> Not sure (<i>Skip to Question 8</i>) <input type="checkbox"/> _____ employees </p>	
<div style="border: 1px solid black; padding: 5px;"> <p>7a. Did employees telework under a formal policy or under informal arrangements between supervisors and individual employees?</p> <p> <input type="checkbox"/> Formal program <input type="checkbox"/> Informal program <input type="checkbox"/> Not sure </p> </div>	
<p>8. Since you received assistance, has your organization either started a new telework program or changed an existing program? (<i>please check only one box</i>)</p> <p> <input type="checkbox"/> No, have not started or changed a telework program (<i>Skip to Question 10</i>) <input type="checkbox"/> Yes, <u>started a new</u> program (<i>Skip to Question 9</i>) <input type="checkbox"/> Yes, <u>changed an existing</u> program </p>	
<div style="border: 1px solid black; padding: 5px;"> <p>8a. What did you change about your program? (check all that apply)</p> <p> <input type="checkbox"/> Opened the program to more employees <input type="checkbox"/> Started telework training for employees <input type="checkbox"/> Limited the program to selected employees <input type="checkbox"/> Started telework training for supervisors <input type="checkbox"/> Implemented formal telework policies <input type="checkbox"/> Other _____ </p> </div>	

PLEASE TURN OVER AND COMPLETE THE QUESTIONS ON THE OTHER SIDE OF THIS SHEET

9. About how many employees at your worksites CURRENTLY telework?

None (*Skip to Question 10*)

_____ employees →

9a. Do employees telework under a formal policy or under informal arrangements between supervisors and individual employees?

Formal program Informal program Not sure

10. Is your organization still considering implementing or expanding teleworking at your worksite?

Yes No Not sure

11. What barriers or challenges do you face to implementing teleworking?

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In what city and zip code is your primary worksite in the Washington metropolitan region?

City/zip code _____

Do you have any suggestions for other ways in which the TRC could assist you with teleworking?

THANK YOU FOR COMPLETING THIS SURVEY.

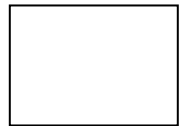
Please fax the survey to _____ at 202-962-3218, or refold, seal with tape or a staple, and mail to: _____ MWCOG, 777 N. Capitol Street NE, Suite 300, Washington, DC 20002.

You do not need to add a stamp. If you have questions, call _____ at 202-962-3286.

If you would like information about other regional commute services available to your employees, please provide your name and phone number below.

Name _____ Phone: _____

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Metropolitan Washington Council of Governments
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