

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
National Capital Region Emergency Preparedness Council**

**Date: Wednesday, February 8, 2012**

**Time: 2:00 p.m. – Arrival/Networking  
2:30 p.m. – Convene Meeting  
4:30 p.m. – Adjourn Meeting**

**Location: Training Center, Lobby Level  
777 North Capitol Street NE  
Washington, DC 20002**

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**PROPOSED AGENDA**

**1. WELCOME, ANNOUNCEMENTS, REPORTS, AND APPROVAL OF MINUTES**

**(2:30-2:40)**

*John Foust, Supervisor  
Fairfax County  
Chairman, EPC*

Announcements and Reports

- Welcome EPC 2012 Members
- Review 2012 Meeting Schedule
- EPC "101" Handout
- Senate Testimony and Upcoming GAO Report
- Approve November 9, 2011 Minutes

**Recommended Action: Approve November 9, 2011 minutes.**

**ADMINISTRATIVE REPORTS**

**2. EPC FOCUS, 2012 PRIORITIES**

**(2:40-2:55)**

*Dave McMillion, COG*

*Chairman Foust*

PRIORITY 1: Support the National Capital Region Homeland Security Strategic Plan and Urban Area Work Group

PRIORITY 2: Update and Strengthen Local Operational and Response Plans in collaboration with the Regional Emergency Coordination Plan

PRIORITY 3: Sponsor 2012 Senior Leaders Seminar and Support Integration of After Action Reports

**PRIORITY 4:** Promote Stronger Business, Community and Public Engagement and Personal Preparedness of Area Workforce

Staff will highlight EPC accomplishments for 2011 and recommended priorities for 2012. Chairman Foust will invite comments and additional suggestions from EPC members regarding 2012 priorities and integrate priorities into future EPC meetings, activities by EPC members and stakeholders, and other special events.

**Recommended Action: Review, amend if required, and adopt 2012 priorities.**

**3. UASI GRANT ADMINISTRATION UPDATE**

**(2:55-3:10)**

*Tim Fitzsimmons, Chief, Grants Management Division  
DC Homeland Security and Emergency Management  
Agency*

State Administrative Agent (SAA) staff responsible for UASI grant administration will report on open UASI grants, and the status of the FY 2012 UASI grant and possible funding cuts. Mr. Fitzsimmons will also highlight UASI funding provided to the NCR annually since 2002 and how those funds have been expended (general areas) to address needs in the NCR.

**Recommended Action: Presentation, no action required.**

**COMMITTEE/PROGRAM REPORTS**

**4. INCIDENT MANAGEMENT AND RESPONSE REPORT IMPLEMENTATION**

**(3:10-3:30)**

*Phil Andrews, Councilmember  
Montgomery County  
Chair, IMR Oversight Committee*

The Incident Management and Response Steering Committee presented its report and recommendations to the COG Board in November 2011. The COG Board asked that the Committee include additional state officials from Maryland and Virginia and continue into 2012 to oversee implementation of report recommendations. Chairman Andrews will update the EPC on the implementation status of key recommendations and further work anticipated by COG staff and others. Chairman Andrews will also invite input on EPC partnership with the business community and other stakeholders to foster greater personal preparedness for the region's workforce, which is one of the proposed EPC priorities for 2012.

**Recommended Action: Presentation and recommendations on EPC partnership with private sector on personal preparedness.**

**5. EPC SENIOR LEADER SEMINAR 2012**

**(3:30-3:45)**

*Jack Brown, Director  
Emergency Management, Arlington County*

*Don Willis, Region 7 Senior T & E Manager  
Virginia Department of Emergency Management  
Chair, ETOP*

The EPC Senior Leader Seminar for 2012 is being planned for April 26, 2012. It will be conducted by the Mobile Education Team (MET) Seminar program that is part of the Center for Homeland Defense and Security at the U.S. Naval Postgraduate School at no cost to the NCR. Jack Brown has been coordinating this initiative on behalf of ETOP and the NCR. He will brief the EPC on the planned seminar.

**Recommended Action: Presentation and approve proposed date and scope for Senior Leaders Seminar.**

**6. UPDATE ON EVACUATION PLANNING**

**(3:45-4:15)**

*Michael Cline, Director  
Virginia Department of Emergency Management*

*Other Speakers Pending*

Virginia, Maryland, and the District of Columbia are using funding provided to the NCR by the U.S. Department of Homeland Security through a Catastrophic Planning Grant to update evacuation plans. Mr. Cline and other speakers will update the EPC on those planning activities to include coordination and any plans to exercise those plans.

**Recommended Action: Presentation, no action required.**

**OTHER**

**7. NEW BUSINESS**

**(4:15-4:30)**

*Chairman Foust*

Chairman Foust will invite members to share information in their areas of responsibility that may be of interest to others and/or recommend topics for the next meeting.

**Recommended Action: Discuss recommended items identified by EPC members.**

**8. ADJOURNMENT**

**(4:30)**

*Chairman Foust*

Next EPC Meeting: 2:00 p.m. – 4:30 p.m. on May 9, 2012