

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A
CONTRACT WITH THE INDIVIDUAL OR ORGANIZATION SELECTED THROUGH
COMPETITIVE BID TO DEVELOP A NATIONAL CAPITAL REGION EVACUATION AND
SHELTERING PLAN**

WHEREAS, the Metropolitan Washington Council of Governments (COG) serves as the Secretariat for the Urban Area Security Initiative for the National Capital Region; and

WHEREAS, COG has been requested by the State Administrative Agent (SAA) and the Emergency Managers Committee to obtain the services of a Contractor to develop a National Capital Region Evacuation and Sheltering Plan; and

WHEREAS, COG has issued Request for Proposal #03-07 and will select a Contractor to develop a National Capital Region Evacuation and Sheltering Plan; and

WHEREAS, COG will request the Emergency Managers Committee and others to identify a Management Team (including COG and SAA representatives) to manage the implementation of the contract, to recommend approval of Project Plan developed by the selected Contractor, to meet with COG and the Contractor periodically (as determined by COG) for in process reviews (IPR), to recommend approval of payments to the contractor commensurate with work performed, and to recommend acceptance of the final product; and

WHEREAS, funding for the contract to be awarded to the selected Contractor for a National Capital Region Evacuation and Sheltering Plan will be provided to COG by the State Administrative Agent for the National Capital Region from Urban Area Security Initiative funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director or his designee is authorized to execute the contract with the selected Contractor to complete the National Capital Region Evacuation and Sheltering Plan. Task order changes and other guidance from the Emergency Managers Committee, Management Team, and the SAA will be forwarded to the selected Contractor through COG. COG will accept funds in an amount not to exceed \$1,500,000 through a Grant Adjustment Notice to its Urban Area Security Initiative Grant to provide Secretariat Support to execute the Proposal. No COG matching funds will be required.