

**COMMUTER CONNECTIONS
RIDEMATCHING COMMITTEE
MEETING NOTICE AND AGENDA**

Tuesday, March 15, 2016

10:00 a.m. - 12:00 p.m.

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E.

COG Board Room

Chairperson: Nancy Huggins, BWI Business Partnership, Inc.

Vice Chairperson: Holly Morello, PRTC

COG Staff Contact: Stephen Finafrock, 202/962-3385 or sfinafrock@mwkog.org

(Note: If you cannot attend this meeting, please call 202/962-3327.)

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	(5 min)
2.	Minutes of the December 15, 2015 Meeting	(5 min) APPROVE
3.	Upcoming Fairs and Promotions	(20 min) INFORMATION
	COG/TPB staff and clients will provide information on recent and upcoming transportation fairs and promotions, and distribute copies of promotional items and/or announcements	
4.	TDM System Update	(40 min) INFORMATION
	Stephen Finafrock, COG/TPB staff, will discuss updates to the current version of the TDM System including the the commute log calendar. He will also discuss progress made by the TDM4.0 Working Group, including the group's selection for the new look and feel (page design), the "top five issues," and the integration of aspects of other systems uncovered during the "Best Practices Review."	
5.	TDM System Reports Module Presentation	(25 min) INFORMATION
	Darlene Nader, NBTMD and Tammy Bowles, Montgomery County; will present on the reports available in the TDM System and their application in local jurisdiction data collection.	

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| 6. | Client Site Status/Roundtable | (15 min) | DISCUSSION/
INFORMATION |
| | Client members will be asked to share any "Hot Topic" Issues with the TDM System | | |
| 7. | Quarterly Progress Report | (5 min) | DISCUSSION/
INFORMATION |
| | Stephen Finafrock, COG/TPB staff, will discuss the FY 2016 2nd Quarter CCWP Progress Report | | |
| 8. | Other Business/Upcoming Agenda Items | (5 min) | DISCUSSION/
FEEDBACK |
| | This is an opportunity for Committee members to request agenda items for the next meeting | | |

The next meeting of the Commuter Connections Ridematching Committee will be held on June 21, 2016 from 10:00 a.m. to 12:00 p.m.

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