

One Region Moving Forward

COG BOARD OF DIRECTORS MEETING

District of Columbia
Bladensburg*
Bowie
College Park
Frederick
Frederick County
Gaithersburg
Greenbelt
Montgomery County
Prince George's County
Rockville
Takoma Park
Alexandria
Arlington County
Fairfax
Fairfax County
Falls Church
Loudoun County
Manassas
Manassas Park
Prince William County

DATE: May 11, 2011
TIME: 12:00 Noon
PLACE: COG Board Room

PLEASE NOTE: Chairman Harrison will begin the meeting promptly at Noon. Lunch for members and alternates will be available at 11:30 a.m.

A G E N D A

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**

**Chairman Andrea Harrison
Councilmember, Prince George's County**

**2. ANNOUNCEMENTS
(12:00 – 12:05 p.m.)**

Chairman Harrison

a) COG Annual Retreat, July 22-24

**3. EXECUTIVE DIRECTOR'S REPORT
(12:05 – 12:10 p.m.)**

- a) Outreach**
- b) Legislative and Regulatory Update**
- c) Information and Follow-up**
- d) Letters Sent/Received**
- e) General Counsel Report**

**4. AMENDMENTS TO AGENDA
(12:10 – 12:15 p.m.)**

**5. APPROVAL OF MINUTES OF APRIL 13, 2011
(12:15 – 12:20 p.m.)**

*Adjunct Member

CONSENT AGENDA

6. ADOPTION OF CONSENT AGENDA ITEMS (12:20 – 12:25 p.m.)

A. RESOLUTION ADOPTING BYLAWS FOR THE CHIEF ADMINISTRATIVE OFFICERS (CAOs) COMMITTEE

The Chief Administrative Officers (CAOs) Committee, comprised of the senior administrators/managers of each member jurisdiction, meets regularly to share best practices and inform local operating decisions in all major areas of local government activity, particularly inter-jurisdictional and multi-jurisdictional matters. The CAO committee began more than 30 years ago as an informal group, focusing on peer networking and best practices. Over time the CAO's have somewhat formalized their meetings and procedures, and have taken on additional responsibilities. At its May 4, 2011 meeting, the CAO's unanimously approved proposed governing bylaws and a recommendation for COG Board adoption.

RECOMMENDED ACTION: ADOPT CAO's Bylaws

B. RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO ENTER INTO A CONTRACT AND EXPEND FUNDS FOR CONSULTANT SERVICES TO SUPPORT AN INTEGRATED COMMUNITY ENERGY SOLUTIONS TASK FORCE IN THE WASHINGTON REGION

The Board will be asked to adopt Resolution R22- 2011 authorizing the Executive Director, or his designee, to enter into a contract agreement with FVB Energy Inc. and to expend up to \$50,000 from the FY 2011 MWAQC budget to carry out the tasks identified in the COG Request for Proposal 11-015. Through a competitive process, a technical review committee selected a qualified contractor (FVB Energy Inc.) to carry out this project. MWAQC authorized use of its FY 2011 funds for this purpose at its December 2010 meeting.

RECOMMENDED ACTION: ADOPT RESOLUTION R22-2011.

C. RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS TO PROVIDE SUPPORT FOR OPERATIONS OF THE METROPOLITAN AREA TRANSPORTATION OPERATIONS COORDINATION PROGRAM

The Board will be asked to adopt Resolution R23-2011 authorizing the Executive Director, or his designee, to enter into one or more agreements with member agencies of the Metropolitan Area Transportation Operations Coordination (MATOC) Program Steering Committee to support the operation of the MATOC Program. DDOT, MDOT, VDOT, and WMATA comprise the MATOC Program Steering Committee; the National Capital Region Transportation Planning Board is an ex-officio member of the Steering Committee. Current MATOC operations are staffed by the University of Maryland Center for Advanced Transportation Technology. The Executive Director is further authorized to contract with the University of Maryland, other universities, and/or private contractors to operate components of the MATOC program. This authorization will be in effect from its date of approval through no later than June 30, 2016, and is not to exceed \$6 million in total. The sources of funding will be federal and/or state transportation funding provided by DDOT, MDOT, and/or VDOT. No COG matching funds will be required.

RECOMMENDED ACTION: ADOPT RESOLUTION R23-2011.

D. REQUEST FOR AUTHORIZATION TO CONDUCT THE 2011 WASHINGTON-BALTIMORE REGIONAL AIR PASSENGER SURVEY UNDER COG'S CONTINUOUS AIRPORT SYSTEM PLANNING PROGRAM

The Board will be asked to adopt Resolution R26-2011 authorizing the Executive Director, or his Designee, to enter into contracts with the Metropolitan Washington Airports Authority and the Maryland Aviation Administration to conduct the 2011 Washington-Baltimore Regional Air Passenger Survey in an amount not to exceed \$300,000. Subsequently, the Executive Director, or his designee, is also authorized to enter into contracts with qualified firms to conduct the Year 2011 Washington-Baltimore Regional Air Passenger Survey under COG's Continuous Airport System Planning program. No COG matching funds will be required.

RECOMMENDED ACTION: ADOPT RESOLUTION R26-2011.

**7. PRESENTATION ON NEW DHS NATIONAL TERRORISM ADVISORY SYSTEM
(12:25 – 12:45 p.m.)**

Charles Marino
Law Enforcement Advisor to the Secretary
U.S. Department of Homeland Security

Merni Fitzgerald
Director, Public Affairs, Fairfax County

The U.S. Department of Homeland Security (DHS) announced the implementation of its new National Terrorism Advisory System (NTAS) in April. The new system will provide timely information to the public about credible terrorist threats and replaces the former color-coded alert system. The COG Board will be briefed on the new system and how the system will be used if the government were to receive information about a specific or credible terrorist threat. The COG Board will also be briefed on how local government public information officers and other will integrate the National Terrorism Advisory System into local government plans to inform the public on a year-round basis.

RECOMMENDED ACTION: Receive presentation.

**8. COG POLICY FOCUS AND PRIORITIES – STATE LEGISLATIVE BRIEFING
(12:45 – 1:00 P.M.)**

Galen Clagett
Delegate, Maryland General Assembly

James Scott
Delegate, Virginia General Assembly

The Maryland and Virginia state legislatures recently concluded their 2011 sessions, which included several budget and legislative matters affecting the National Capital Region or addressing COG regional policy priorities. COG Board members from the Maryland and Virginia General Assemblies will highlight achievements from the 2011 session and how COG can assist state legislators and other COG members in advancing priorities next year.

RECOMMENDED ACTION: Receive presentation and refer to Government Liaisons Committee for additional analysis and recommendation.

**9. ECONOMIC GROWTH FOCUS – THE ROLE OF THE COMMUNITY DEVELOPMENT BLOCK
GRANT
(1:00 – 1:15 p.m.)**

Jesse Buggs
Director, Office of Grant Development and Administration
City of Bowie

E. Kim Rhim
Executive Director, The Training Source Inc.

Alicia Lewis
Housing Planner, COG

The COG Board has made economic growth one of its areas of policy focus for 2011, including job growth and retention and strengthening the workforce to compete for the jobs of the future. In April, the COG

Board adopted Resolution R19-2011, recognizing National Community Development Week and supporting COG's participation in a forum highlighting the contributions of the federal Community Development Block Grant (CDBG) in the National Capital Region. The COG Board will view a short video on the impact of CDBG funds on job training and workforce readiness and receive a briefing on the outcomes of the forum and accompanying report.

RECOMMENDED ACTION: Receive presentation and adopt Resolution R24-2011.

**10. HIGHLIGHTS FROM COG'S *KIDS NEED FAMILIES* EVENT
(1:15 – 1:25 p.m.)**

Gerson Paniagua
Foster Care Recruiter, Arlington County
Chair, Foster Care Committee

Kamilah Bunn
Child Welfare Programs Manager, COG

On April 30, COG, along with the Freddie Mac foundation, hosted its 8th annual foster parent recognition event – *Kids Need Families*, this year at Nationals Park. More than 1,000 foster parents, social workers and elected and appointed officials attended this event. The Board will view a short video and learn more about the nine foster families recognized this year. Local governments will be asked broadcast the foster parent video on public access cable and other locally-produced programs.

RECOMMENDED ACTION: Receive presentation and adopt Resolution R25-2011.

**11. FY 2011 THIRD QUARTER FISCAL REPORT
(1:25 – 1:40 p.m.)**

Sheryl Bass
Council Member, City of Manassas
COG Secretary-Treasurer

Secretary-Treasurer Bass will provide the COG Board with the FY 2011 third quarter (January – March 2011) fiscal report.

RECOMMENDED ACTION: Receive briefing.

**12. OTHER BUSINESS
(1:40 – 2:00 p.m.)**

**13. ADJOURN- NEXT MEETING JUNE 8, 2011
(2:00 p.m.)**



Reasonable accommodations are provided for persons with disabilities. Please allow 7 business days to process requests. Phone: 202.962.3300 or 202-962.3213 (TDD). Email: accommodations@mwkog.org. For details: www.mwkog.org