# **National Capital Region Transportation Planning Board**

777 North Capitol Street, N.E., Suite 300, Washington, D.C. 20002-4290 (202) 962-3310 Fax: (202) 962-3202

#### **MEETING NOTICE**

Date: December 19, 2007

Time: 12 noon

Place: COG Board Room

**Meeting of the TPB Scenario Task Force:** From 10:00 to 11:45 am, the task force will meet in the **COG Board Room** to review options for the Transportation/Land Use Connections (TLC) Program element of the FY 2009 UPWP, and review planned Scenario Study activities for the remainder of FY 2008 and proposed activities for FY 2009.

### A-G-E-N-D-A (BEGINS PROMPTLY AT NOON)

12 noon	1.	Public Comment on TPB Procedures and Activities Chair Hudgins
		Interested members of the public will be given the opportunity to make brief comments on transportation issues under consideration by the TPB. Each speaker will be allowed up to three minutes to present his or her views. Board members will have an opportunity to ask questions of the speakers, and to engage in limited discussion. Speakers are asked to bring written copies of their remarks (65 copies) for distribution at the meeting.
12:20 pm	2.	Approval of Minutes of October 17 Meeting
12:25 pm	3.	Report of Technical Committee Mr. Harrington Chair, Technical Committee
12:30 pm	4.	Report of Citizen Advisory Committee
12:40 pm	5.	Report of Steering Committee Mr. Kirby Director, Department of Transportation Planning (DTP)
12:45 pm	6.	Chairman's Remarks Chair Hudgins

## **ACTION ITEMS**

12:50 pm	7.	Report of Nominating Committee for Year 2008 TPB Officers
		Chairman Nominating Committee
		Chair Hudgins appointed a Nominating Committee for year 2008 TPB officers which included Mr. Zimmerman (Chairman), Mr. Knapp and Mr. Moneme. The TPB Bylaws provide for TPB officers to serve for one calendar year, from January 1 through December 31.
		Action: Approve the slate of TPB officers for the year 2008.
12:55 pm	8.	Approval of Funding and Transmittal Letter for TPB's 2008  Membership in the Association of Metropolitan Planning  Organizations
		The Association of Metropolitan Planning Organizations (AMPO) is a national organization that represents and provides assistance to metropolitan planning organizations like the TPB throughout the United States. Mr. Mendelson was recently elected to the Board of AMPO for 2008.
		<b>Action:</b> Approve funding from the FY 2008 UPWP along with an associated transmittal letter for the TPB's 2008 membership in AMPO.
1:00 pm	9.	Approval of the TPB Participation Plan Mr. Swanson, DTP
		At the September 17 meeting, the Board was briefed on the draft Participation Plan. The draft plan was released for a 45-day public comment period at the TPB Citizens Advisory Committee (CAC) meeting on September 13. The public comment period ended on October 29. The Board will be briefed on comments received and recommended responses, and asked to approve the Participation Plan which is required by the SAFETEA-LU planning regulations
		<b>Action:</b> Adopt Resolution R8-2008 to approve the TPB Participation Plan for the National Capital Region.
1:05 pm	10.	Approval of Execution of Memorandum of Understanding (MOU) Between the TPB, the State DOTs and the Public Transportation Operators on Metropolitan Transportation Planning Responsibilities for the National Capital Region
		At the October 17 meeting, the Board was briefed on a draft memorandum of understanding (MOU) between the TPB, the state DOTs, and the public transportation operators that identifies their responsibilities for carrying out the metropolitan transportation planning process. The October draft MOU has been revised based upon reviews by legal staff of the signatory agencies, the TPB Technical Committee, and the Regional Bus Subcommittee. The Board will be briefed on the enclosed MOU, and asked to authorize Chair Hudgins to send copies of the MOU to the appropriate official at the state DOTs and public

transportation agencies for execution. It is anticipated that all signatures will be received by the January 16 TPB meeting.

**Action:** Authorize Chair Hudgins to send copies of the enclosed MOU to the appropriate official at the state DOTs and public transportation agencies for execution.

1:10 pm
11. Approval of Amendment to the FY 2007-2012 TIP that is Exempt from the Air Quality Conformity Requirement to Reflect the Latest Funding Estimates for the Capital Beltway HOV/HOT Lanes Project and the I-66 Access and Flyover Ramp Project, and Add a Pavement Rehabilitation Project on I-495 and I-66 as Requested by the Virginia Department of Transportation (VDOT)

In the enclosed letter of December 12, 2007, VDOT has requested that the FY 2007-2012 TIP be amended to reflect the latest funding estimates for the Capital Beltway HOV/HOT Lanes Project and the I-66 Access and Flyover Ramp Project, and add the Pavement Rehabilitation Project on I-495 and I-66 as described in the enclosed materials. The Board will be briefed on the amendment and asked to adopt Resolution R9-2008 to approve it.

**Action**: Adopt Resolution R9-2008 to reflect the latest funding estimates for the Capital Beltway HOV/HOT Lanes Project and the I-66 Access and Flyover Ramp Project, and to add the Pavement Rehabilitation Project on I-495 and I-66 as described in the enclosed materials.

#### **INFORMATION ITEMS**

On May 16, 2007, the TPB approved the project submissions and scope of work for the air quality assessment for the 2007 CLRP and FY 2008-2013 TIP. The draft conformity assessment was released for public comment at the TPB Citizens Advisory Committee (CAC) meeting on December 13, 2007. The public comment period for this document ends on January 12, 2008. The TPB is scheduled to act on this document at its meeting on January 16, 2008.

On May 16, 2007, the TPB approved the project submissions and scope of work for the air quality assessment for the 2007 CLRP and FY 2008-2013 TIP. A public meeting on the draft FY 2008-2013 TIP was held in conjunction with the CAC meeting on October 11. The Board will be briefed on the draft 2007 CLRP and FY 2008-2013 TIP documents and web-based information which were released for public comment on December 13. The public comment period for these documents ends on January 12, 2008. The TPB is scheduled to act on these documents at its meeting on January 16, 2008.

1:40 pm	14.	Briefing on TPB Responses to the Fredericksburg Area Metropolitan Planning Organization's (FAMPO) Policies on Allocating and Sharing of Regional Transit Funds
		On September 20, 2006, the TPB received a set of FAMPO resolutions which delineate FAMPO's policies with respect to the allocation and sharing of FTA formula funds for the Washington urbanized area. TPB staff, in consultation with FAMPO staff and the TPB Technical Committee, have developed proposed TPB responses and recommendations on each of the FAMPO policies. The TPB will be briefed on a draft letter providing the proposed responses. The TPB will be asked to approve the letter at the January 16, 2008 meeting.
1:50 pm	15.	Briefing on Draft TPB Procedures for Processing Revisions to the CLRP and TIP
		Mr. Miller, DTP
		The final transportation planning regulations require that TPB procedures for an administrative modification or an amendment to the CLRP and TIP between scheduled periodic updates be documented and be consistent with DDOT, MDOT and VDOT procedures. The Board will be briefed on the draft procedures. The TPB will be asked to adopt the procedures at its January 16 meeting.
1:55 pm	16.	Other Business
2:00 pm	17.	Adjourn

2 hours

Lunch will be served to Board members and alternates at 11:30 a.m.

Alternative formats of this agenda and all other meeting materials can be made available for persons with disabilities. Phone: 202.962.3300 or 202-962.3213 (TDD) Email: accommodations@mwcog.org. Allow 7 working days for preparation of the material. Electronic versions are available at:

www.mwcog.org.

E.