



District of Columbia

Bowie

College Park

Frederick County

Gaithersburg

Greenbelt

Montgomery County

Prince George's County

Rockville

Takoma Park

Alexandria

Arlington County

Fairfax

Fairfax County

Falls Church

Loudoun County

Manassas

Manassas Park

Prince William County

COG BOARD OF DIRECTORS MEETING

DATE: Wednesday, July 12, 2006

TIME: 12:00 Noon

PLACE: COG Board Room

PLEASE NOTE: Chair Fisette will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.

AGENDA

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
(12:00 Noon)

Chair Jay Fisette
Board Member, Arlington County

2. **APPROVAL OF MINUTES OF JUNE 14, 2006**
(12:00 – 12:05 p.m.)

3. **ANNOUNCEMENTS**
(12:05 – 12:15 p.m.)

Chair Fisette

- A) NARC Annual Conference Outcomes
- B) COG Annual Retreat, July 28-30
- C) Executive Director's Report
 - a. Outreach
 - b. Letters Sent/Received
 - c. Legislative Report Update

4. **AMENDMENTS TO AGENDA**
(12:15 – 12:20 p.m.)

5. **ADOPTION OF CONSENT AGENDA ITEMS**
(12:20 – 12:25 p.m.)

RECOMMENDED ACTION: Adopt Consent Agenda Items 12.A., 12.B., 12.C.,
12.D., 12.E. & 12.F.

**6. RECENT TPB EFFORTS ON TRANSPORTATION-LAND USE INCENTIVE PROGRAMS
(12:25 – 12:40 p.m.)**

**Michael Knapp
Councilmember, Montgomery County
Vice Chair, COG Board and Chair, TPB**

**Ron Kirby
Department of Transportation Planning**

As part of the COG Board's adopted policy focus for 2006, it agreed to work with the National Capital Region Transportation Planning Board (TPB) to examine model programs to strengthen the linkages between transportation and land use planning in the National Capital Region. The TPB, which has led this work to date, received a briefing on several incentive programs in other regions and options for consideration in the National Capital Region. The COG Board will be briefed on recent TPB efforts to establish an incentive program in the National Capital Region.

Recommended Action: Receive briefing and provide comments to TPB on proposed program.

**7. PRESENTATION BY THE BALTIMORE METROPOLITAN COUNCIL
(12:40 – 12:55 p.m.)**

**Larry Klimovitz
Executive Director, Baltimore Metropolitan Council**

The Baltimore Metropolitan Council (BMC) is the regional council and Metropolitan Planning Organization (MPO) for the Baltimore region and works closely with COG on a range of land use, transportation, environment and homeland security issues. In addition, senior staff from regional councils and MPOs from Boston to Washington recently met to begin to discuss collaboration among North East regions. Mr. Klimovitz will brief the COG Board on BMC policy and program priorities and opportunities for further collaboration with COG.

Recommended Action: Receive briefing.

**8. PRESENTATION ON CRIME AND CRIME CONTROL IN THE COG REGION - 2005
(12:55 – 1:10 p.m.)**

**Officer Linda Foxwell
Metro Transit Police Department
Chair, COG Police Planners Subcommittee**

The Police Chiefs Committee, in conjunction with its Police Planners Subcommittee, annually collects and analyzes selected crime statistics for the Washington metropolitan area. Such information has proven useful in aiding law enforcement agencies and policy officials in assessing crime trends and establishing local and regional crime-fighting priorities. The COG Board will be briefed on the most recent report which reflects crime trends for 2005.

RECOMMENDED ACTION: Receive briefing and approve report for release.

**9. PRESENTATION ON MDPC POLICY PRIORITIES AND REGIONAL ECONOMIC TRENDS AND COMMERCIAL CONSTRUCTION INDICATORS REPORTS
(1:10 – 1:30 p.m.)**

Sharon Bulova
Supervisor, Fairfax County
Chair, MDPC

Gregory Goodwin
Senior Regional Planner, COG

The Metropolitan Development Planning Committee (MDPC) is the principal policy advisor to the COG Board on a wide range of growth and development issues. MDPC Chair Sharon Bulova will outline several major policy initiatives underway by the Committee. In addition, COG staff will report the key findings in the report *Economic Trends in Metropolitan Washington, 2001 – 2005*. The report presents key regional economic indicators, including population growth, employment, federal spending, construction activity, housing sales, income, retail sales, and the number of passengers at the region's three major airports. COG staff will also provide information on commercial construction from the *Commercial Construction Indicators – 2005 Summary Report*.

RECOMMENDED ACTION: Receive briefing and approve reports for release.

**10. INSTITUTE FOR REGIONAL EXCELLENCE ADVISORY BOARD PRESENTATION
(1:30 – 1:40 p.m.)**

Bruce Williams
Mayor Pro Tem, City of Takoma Park
Chair, IRE Advisory Board

COG established the Institute for Regional Excellence (IRE) Regional Executive Development Program (REDP) to provide regionally-focused professional development opportunities for area public managers. Cohort 5 will complete the program in July and graduate in September. Chairman Williams will update the Board on IRE/REDP issues and plans for Cohort 6.

RECOMMENDED ACTION: Receive briefing.

**11. ADOPTION OF REVISED COG PAY SCALES
(1:40 – 1:50 p.m.)**

David Robertson, Executive Director

In October 2005, the COG Board adopted Resolution R34-05, revising COG's salary ranges for its 15 position grades following completion of a consultant-support compensation study. The purpose of the study was to ensure that COG remains a market-competitive employer able to attract and retain highly qualified staff. In taking this action, the COG Board also approved COG's purchase of software that will allow management to conduct annual compensation studies with little or no additional consultant cost to the organization. COG management completed its FY 2007 salary study and proposes to increase salary ranges by five (5) percent, effective July 1, 2006. This is an adjustment to salary ranges only, does not provide a market rate adjustment for all staff, and does not affect incumbent salaries, but rather ensures that COG salary ranges remain market-competitive.

RECOMMENDED ACTION: Adopt Resolution R39-06.

12. CONSENT AGENDA

A. Resolution Authorizing COG to Contract for a Hazard Identification, Risk Assessment, Impact Analysis and Critical Infrastructure Strategy Benchmarking for the National Capital Region

The Board will be asked to adopt Resolution R33-06, approving a proposal to obtain the services of an individual or an organization to develop a Hazard Identification, Risk Assessment, and Impact Analysis (HIRA) for the NCR as well as a benchmarking of Critical Infrastructure strategies for the National Capital Region. The purpose of the HIRA for the NCR is to improve the protection of the general population, residents of the region and guests, public and private property, and structures from natural- and human-caused hazards. The HIRA is an assessment of the region's vulnerabilities to natural- and human-caused hazards that will be used as a foundation for a variety of planning, resource management, capability development, public education, and training and exercise activities for the region. COG is being provided \$900,000 through a Grant Adjustment Notice to its Urban Area Security Initiative Grant to provide Secretariat Support to execute the Proposal. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R33-06.

B. Resolution Authorizing COG to Enter into a Local Sponsor Cost-Share Agreement with the U.S. Army Corps of Engineers in Support of the Anacostia Watershed Comprehensive Restoration Plan

The Board will be asked to adopt Resolution R34-06 authorizing the Executive Director, or his designee to enter, as the local non-federal sponsor, into a feasibility cost-share agreement with the U.S. Army Corps of Engineers, Baltimore District to provide pass through funding from Montgomery County, Prince George's County, the District of Columbia and the state of Maryland in support of the Anacostia Watershed Comprehensive Restoration Plan. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R34-06.

C. Children to Children Donation

The Board of Directors will be asked to adopt Resolution R35-06, which provides approval to accept a \$50,000 donation from the Freddie Mac Foundation for the Children to Children project. Children to Children is a grass-roots, family run charity which provides new duffel bags for children in foster care. COG acts as the fiscal agent for Children to Children. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R35-06.

D. Resolution Authorizing the Executive Director to Extend a Contract with Protech Associates, INC. (Protech) to Purchase Software and Technical Support to Upgrade COG's Association Management System

Resolution R46-05 authorized the Executive Director to enter into a competitively procured contract in an amount of \$200,000 with Protech Associates for a new Association Management System. This system will significantly enhance COG's ability to improve communication and relations with its members and other business partners and increase efficiencies by automating important workflows. Resolution R36-06 authorizes the Executive Director to amend the contract increasing the total contract amount to \$215,000. The increased expenditure will provide for the system to obtain data from additional sources, to make it a more efficient and effective management tool than was originally designed. Technical staff has determined that it will be more cost effective to complete this task at this time rather than to complete this addition at a later juncture. Funding is available through the approved budget for capital expenditures and contingency line item.

RECOMMENDED ACTION: Adopt Resolution R36-06.

E. Resolution Authorizing the Executive Director to Receive and Expend Funding From the Maryland Department of the Environment for Purchasing Water Security Monitoring Equipment

The Board of Directors will be asked to approve Resolution R37-06 to authorize the Executive Director to receive and expend grant funding from the State of Maryland's Department of the Environment for the purpose of purchasing water security monitoring equipment as well as other activities in support of the installation and operation of the equipment in the National Capital Region. Funding will be requested in not to exceed \$615,892. No COG matching funds are required.

RECOMMENDED ACTION: Approve Resolution R37-06.

F. Request for Authorization to File a Grant Application with the Federal Aviation Administration for Phase XXIV of the Continuous Airport System Planning Program

The Board of Directors will be asked to approve Resolution R38-06 authorizing the Executive Director or his designee to submit a grant application with the Federal Aviation Administration (FAA) for Phase XXIV of the Continuous Airport System Planning (CASP) program for the National Capital Region. This application would be in an amount not to exceed \$317,592 for Phase XXIV of the program, which includes the following tasks: 1) Update Ground Access Forecasts – Phase 2, and 2) Ground Access Element Update. The FAA will provide funds for ninety-five percent (\$301,713) of the project total. The five percent match, \$15,879 will be provided from local funds.

RECOMMENDED ACTION: Approve Resolution R38-06.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, SEPTEMBER 13, 2006.