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Manassas

Manassas Park

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**Adjunct member*

COG BOARD OF DIRECTORS MEETING

DATE: February 13, 2008

TIME: 12:00 Noon

PLACE: COG Board Room

**PLEASE NOTE: Chairman Knapp will begin the meeting promptly at Noon.
Lunch for members and alternates will be available at 11:30 a.m.**

A G E N D A

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
(12:00 Noon)**

**Chairman Michael Knapp
Council President, Montgomery County**

- 2. APPROVAL OF MINUTES OF JANUARY 9, 2008
(12:00 – 12:05 p.m.)**

- 3. ANNOUNCEMENTS
(12:05 – 12:15 p.m.)**

Chairman Knapp

- a) Introduction of New Board Members
- b) Revised 2008 COG Board Policy Focus
- c) Executive Director's Report
 - o Outreach
 - o Letters Sent/Received
 - o Legislative Report Update

- 4. AMENDMENTS TO AGENDA
(12:15 – 12:20 p.m.)**

- 5. ADOPTION OF CONSENT AGENDA ITEMS
(12:20 – 12:25 p.m.)**

RECOMMENDED ACTION: Adopt Consent Agenda Items 13.A., 13.B., 13.C. & 13.D.

**6. RECOGNITION OF PAST 2007 CHAIRMAN GRAY
(12:25 – 12:30 p.m.)**

Chairman Knapp

District of Columbia Council Chairman Vincent Gray chaired the COG Board in 2007, leading the organization during a busy and productive year that coincided with COG's 50th Anniversary. Chairman Knapp will highlight several COG Board achievements last year and present Chairman Gray with a token of COG's appreciation for his leadership.

RECOMMENDED ACTION: Remarks and presentation.

**7. COG LEADERSHIP UPDATES
(12:30 – 12:40 p.m.)**

- A. IRE Graduation – Mayor Bruce Williams, City of Takoma Park**
- B. NARC Conference of Regions – Supervisor Penelope Gross, Fairfax County**
- C. METREX Conference – Chairman Gerry Connolly, Fairfax County**

Several Board members hold leadership positions on COG and other regional bodies. The Board will be briefed on recent outcomes or future activities.

RECOMMENDED ACTION: Receive briefings.

**8. HOUSING POLICY FOCUS – EFFECTIVE STATE AND LOCAL STRATEGIES
(12:40 – 1:10 p.m.)**

**Conrad Egan
President and CEO
National Housing Conference**

**David Robertson
Executive Director**

The Board has endorsed housing as one of its top policy priorities for 2008 and has asked to incorporate this issue in Board discussion and action throughout the year. To begin this dialogue, COG has invited a representative from the National Housing Conference to highlight some of the findings and recommendations from its "Housing Solutions Week", January 29 to February 1, 2008. Housing Solutions Week included a special workshop on housing strategy lessons from the District of Columbia, Maryland and Virginia. Mr. Robertson will also identify proposed tasks and activities to be undertaken by COG in 2008 to respond to the Board's action.

RECOMMENDED ACTION: Presentation, Board discussion, and approval of housing tasks and activities.

**9. ENDORSEMENT OF COOL CAPITAL CHALLENGE
(1:10 – 1:25 p.m.)**

**Nancy Floreen
Member, Montgomery County Council
Chair, Climate Change Steering Committee**

**David J. Robertson
Executive Director, COG**

On January 23, 2008, the Climate Change Steering Committee (CCSC) recommended that COG endorse the "Cool Capital Challenge" and urge COG member jurisdictions as well as COG as a corporate entity become participants in this initiative. The Cool Capital Challenge is a grass-roots effort structured like a capital campaign where participants pledge to take certain actions to reduce greenhouse gas emissions. The goal of the campaign is to reduce regional carbon dioxide emissions by 1 billion pounds during 2008. Commitments are needed by April, 2008. CCSC Chair Nancy Floreen will brief the Board on the "Challenge" and the benefits to the region. Mr. Robertson will identify actions that COG will take as a corporate partner to help support this initiative.

RECOMMENDED ACTION: Adopt Resolution R6-08.

**10. BOARD APPROVAL OF REGIONAL MARYLAND AND VIRGINIA LEGISLATIVE PRIORITIES
(1:25 – 1:45 p.m.)**

**David Robertson
Executive Director**

**Lee Ruck
General Counsel**

Both the Maryland and Virginia General Assemblies are currently in session examining a wide-range of legislative proposals, many affecting the National Capital Region or responding to adopted COG policy priorities. In addition, COG recently hosted legislative outreach meetings in Annapolis and Richmond. Mr. Robertson will brief the Board on legislative outreach and Mr. Ruck will summarize several pending Maryland and Virginia legislative initiatives on which the COG Board may wish to urge specific action.

RECOMMENDED ACTION: Adopt Resolution R7-08.

**11. FINANCIAL REPORT
(1:45 – 1:55 p.m.)**

A. FY 2008 2nd Quarter Report

**J Davis
Mayor, City of Greenbelt
Secretary-Treasurer, COG**

The COG Board will be briefed on COG's second quarter FY 2008 financial report.

RECOMMENDED ACTION: Receive briefing.

B. Approval of FY2008 Budget Reallocation

Chairman Knapp

The adopted FY 2008 (July 2007 to June 2008) Work Program and Budget allocated a projected \$650,000 to contingency reserve. The revenue source for the contingency reserve is building and interest income. The propose of the contingency reserve is to allow the Board to invest in high priority program activities or meet additional expense requirements not anticipated when the FY 2008 Work Program and Budget was adopted in December 2006. The Executive Director has recommended that \$150,000 be reallocated in FY 2008 from the contingency reserve to the Greater Washington 2050 program, which was endorsed by the COG Board in October and December 2007.

RECOMMENDED ACTION: Adopt Resolution R8-08.

12. MEMBER TIME (1:55 – 2:00 p.m.)

Chairman Knapp will invite members to identify issues for brief discussion and possible referral to one of COG's policy committees or staff for subsequent discussion and action by the Board.

13. CONSENT AGENDA

A. Appointment of 2008 Policy Committee Vice Chairs and Additional EPC Members

Chairman Knapp will recommend the appointment of the vice chairs of the following COG Board policy committees in 2008: Human Services Policy Committee, Metropolitan Development Policy Committee, and Public Safety Policy Committee. He will also recommend additional members to serve on the Emergency Preparedness Council. Vice Chairs for the Aviation and Chesapeake Bay and Water Resources Policy Committees are chosen through a separate appointment process.

RECOMMENDED ACTION: Adopt Resolution R9-08.

B. Resolution Authorizing the Executive Director to Enter into a Contract with a Contractor in Conjunction with the Work of Heart Respite Program

The Board will be asked to adopt Resolution R10-08, authorizing the Executive Director to contract with a consultant in an amount not to exceed \$45,000 to provide support for the "Work of Heart" respite program. Since March 2004, COG has developed and implemented a respite program for the District of Columbia's foster children providing overnight and weekend placements and other valuable services.

RECOMMENDED ACTION: Adopt Resolution R10-08.

C. Resolution Authorizing the Executive Director to Receive and Expend Funding from the Summit Fund of Washington in Support of the Anacostia Restoration Partnership

The Board will be asked to adopt Resolution R11-08 authorizing the Executive Director, or his designee, to receive and expend up to \$179,877 in grant funding from the Summit Fund of Washington to provide contract and staff services in support of the Anacostia Restoration Partnership. The total cost of these services shall not exceed \$179,877. No COG matching funds will be required.

RECOMMENDED ACTION: Adopt Resolution R11-08.

D. Resolution Authorizing the Executive Director to enter into a 'Grant Agreement' with the District of Columbia Department of Transportation Urban Forestry Administration for the Purposes of Conducting Forestry Restoration and Education

The Board will be asked to adopt R12-08, authorizing the Executive Director, or his designee, to enter into a grant agreement with the District of Columbia Department of Transportation Urban Forestry Administration in the amount of \$45,000 for the purposes of developing reforestation projects and hosting urban forest education forums at COG for District of Columbia and Fairfax County citizens. The project duration will be 19 months from the receipt of funding. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R12-08.



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