



**MEETING NOTICE AND AGENDA
BIKE TO WORK DAY 2016 EVENT STEERING COMMITTEE**

**Wednesday, January 13, 2016
10:00 a.m. – 11:30 a.m. Rooms 4 & 5, First Floor**

Metropolitan Washington Council of Governments
777 North Capitol Street, N.E. Washington, DC 20002

Chair: George Phillips, Prince William County
GPhillips@pwcgov.org, (703) 792-8094

COG/TPB Staff Contact: Douglas Franklin
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- 1. Introductions**
- 2. Approval of Minutes from November 10, 2015 Meeting**
- 3. Sponsorship Update**
- 4. VIP Invitation Letter Discussion**
- 5. T-Shirt Color**
- 6. Poster Concepts**
- 7. New Pit Stop Webinar**
- 8. Pit Stop Managers Roundtable**
- 9. Other Business**

The Next Bike to Work Day meeting will be held on Wednesday, March 9, 2016 from 10:00 a.m. – 11:30 a.m. at COG in Meeting Rooms 4 & 5.

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