

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
National Capital Region Emergency Preparedness Council**

**Date:** Wednesday, July 11, 2007  
**Time:** 2:00 p.m. – Arrival/Networking  
2:15 p.m. – Convene Meeting  
4:15 p.m. – Adjourn Meeting  
**Location:** Training Center, Lobby Level  
777 North Capitol Street NE  
Washington, DC 20002

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**AGENDA**

**1. INTRODUCTIONS, ANNOUNCEMENTS, AND APPROVAL OF MINUTES  
(2:15-2:25)**

*Gerry Connolly, Chairman, Fairfax County Board of Supervisors, Chair, Emergency Preparedness Council*

Announcements

- Introduction and welcome - Major General Richard J. Rowe Jr. took command of Joint Force Headquarters National Capital Region and the U.S. Army Military District of Washington on June 5, 2007
- Introduction and welcome – Chris Geldart become Director of the Office of the National Region Coordination on April 16, 2007

**Recommended Action: Approve April 11, 2007 minutes.**

**2. URBAN AREA WORK GROUP– STATUS OF FY05 UASI GRANT CLOSEOUT;  
UPDATE ON FY07 UASI GRANT SCHEDULED TO BE RELEASED ON JULY 5,  
2007 AND NCR PROJECT PLAN PRIORITIZATION  
(2:25-2:45)**

*Steve Kral  
Director, Grants and Program Management Office, DC  
Homeland Security and Emergency Management Agency*

Steve Kral will provide a status report on the close out of the FY05 UASI grant from DHS. He will provide an update on the FY07 UASI grant that is scheduled to be awarded in early July 2007. Mr. Kral will provide a prioritized listing of NCR Project Plans approved for FY07 UASI funding by the Senior Policy Group and the Chief Administrative Officer's Committee.

**Recommended Action: Receive briefing.**

**3. QUARTERLY STRATEGIC PLAN REVIEW, DHS TARGET CAPABILITIES,  
AND DISCUSSION OF POSSIBLE STRATEGIC PLAN UPDATE  
(2:45-3:15)**

*Steve Kral  
Director, Grants and Program Management, DC  
Homeland Security and Emergency Management Agency*

The EPC adopted the National Capital Region Homeland Security Strategic Plan in late 2006 and agreed to review the plan quarterly to measure progress on implementation. DHS requires the NCR to track its level of readiness in regard to the 37 Target Capabilities. Steve Kral will brief the EPC on plan implementation, including the 30 approved initiatives and readiness in regard to the DHS Target Capabilities List (TCL) using Dashboards that have been developed to track each of these items. Mr. Kral will lead a discussion of a possible update of the Strategic Plan in the coming year.

**Recommended Action: Review Strategic Plan and DHS Target Capabilities List implementation and Consider Possible Update of Strategic Plan**

**4. SENIOR LEADER SEMINAR IN PROGRESS REVIEW  
(3:15-3:40)**

*Dave McMillion, COG Homeland Security Manager  
Bob Fletcher, Readiness Consulting Services*

Dave McMillion will introduce Bob Fletcher representing Beck Disaster Recovery, the contractor selected to develop and conduct the Senior Leader Seminar (SLS). He will provide an in progress review. The Exercise and Training Operations Panel (ETOP) approved \$100,000 for the SLS and requested COG administrator the contract. The date for the SLS is September 20, 2007 and it is being scheduled to be conducted in the COG Board Room. Mr. Fletcher will brief the EPC on the proposed scenario and time line for the SLS.

**Recommended Action: Receive SLS in progress review and approve the proposed scenario and time line for the SLS as proposed by the contractor.**

**5. PLANNED ACTIVITIES FOR EMERGENCY PREPAREDNESS MONTH,  
SEPTEMBER 2007  
(3:40-4:00)**

*Merni Fitzgerald  
Chair, R-ESF#15*

September 2007 has been designated Emergency Preparedness Month by the U. S. Department of Homeland Security. They are scheduling a number of activities throughout the country and they are encouraging regions, states, local jurisdictions, private and nonprofit organizations to do the same. Merni Fitzgerald, members of R-ESF#15, and others are scheduling a number of activities in the National Capital Region during Emergency Preparedness Month. Ms. Fitzgerald will discuss activities being planned for September 2007 and encourage others to plan and conduct activities during Emergency Preparedness Month.

**Recommended Action: Receive briefing.**

**6. NEW BUSINESS  
(4:00-4:15)**

*Chairman Connolly*

Chairman Connolly will invite members to share information or recommend topics for the next meeting.

**Recommended Action: Discussion.**

**7. ADJOURNMENT  
(4:15)**

*Chairman Connolly*

The EPC is scheduled to meet quarterly, with additional meetings on an as needed basis. The next scheduled meeting is October 10, 2007, 2:00 to 4:15 p.m.

**Reminder: The Senior Leader Seminar for the EPC is tentatively scheduled from 9:00 a.m. to 3:00 p.m. on September 20, 2007 in the COG Board Room. A continental breakfast will be available starting at 8:30 a.m. All EPC members are encouraged to attend and participate.**