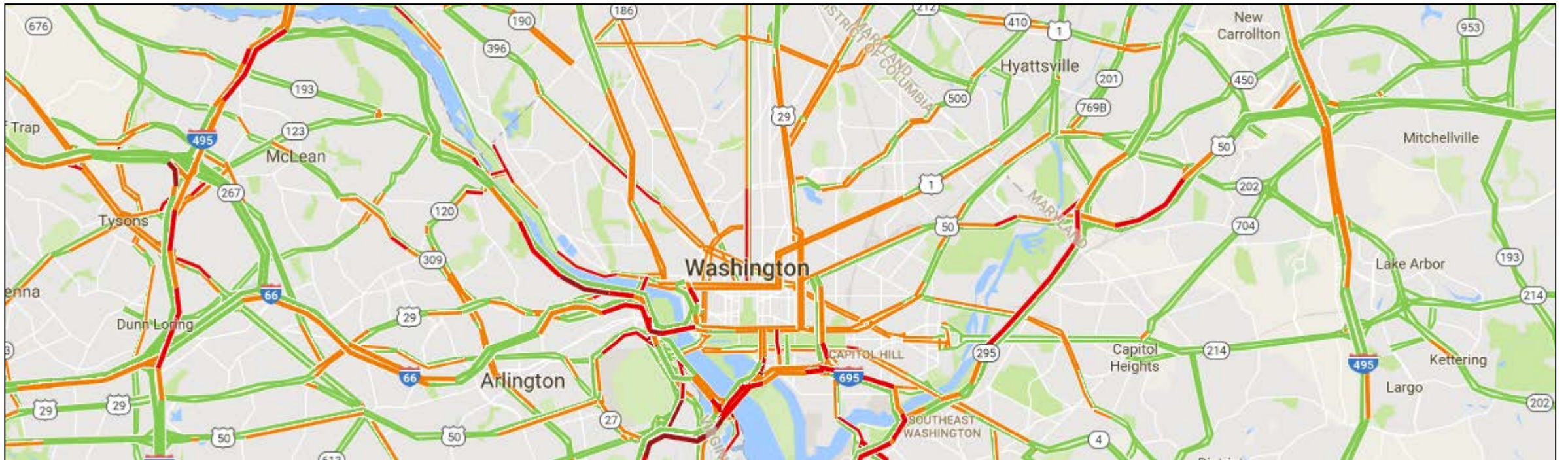


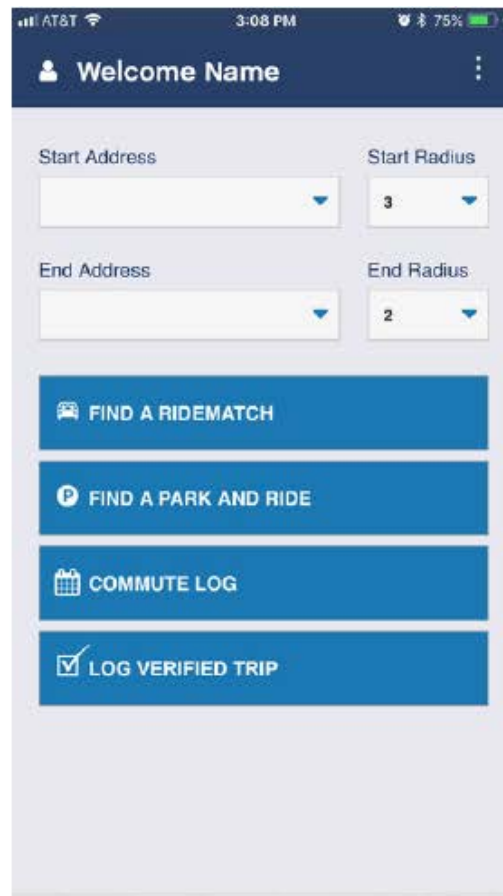
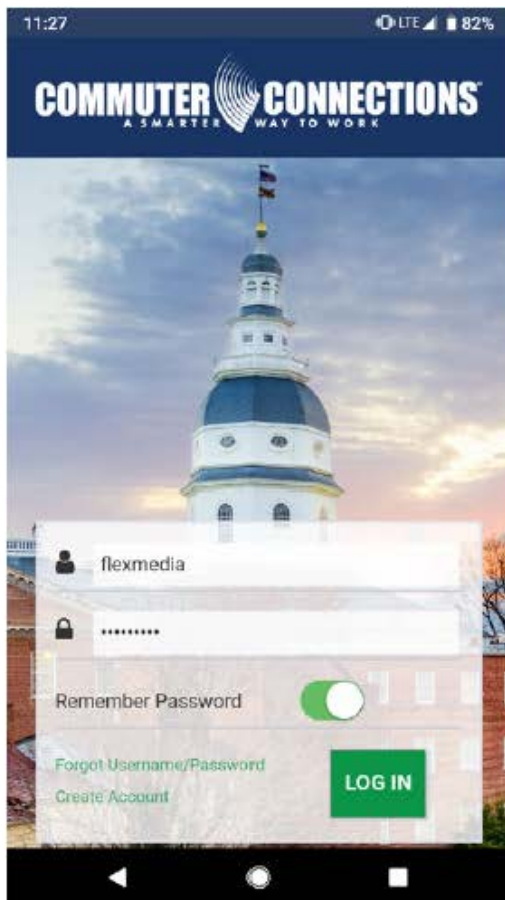
# TDM SYSTEM UPDATE

COMMUTER CONNECTIONS RIDEMATCHING COMMITTEE

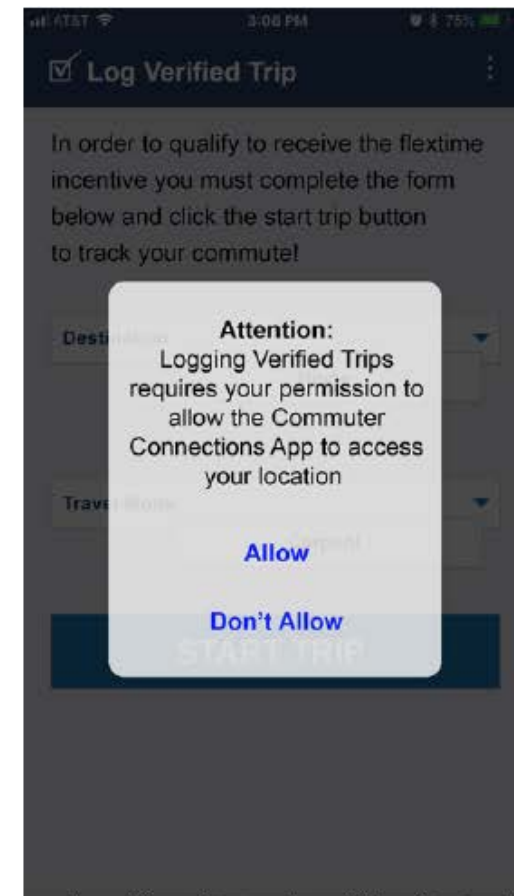
MARCH 19, 2019



# VERIFIED TRIP LOGGING



Dashboard (screen after logging in)



Interstitial screen / permission check

# VERIFIED TRIP LOGGING

Log Verified Trip

In order to qualify to receive the flextime incentive you must complete the form below and click the start trip button to track your commute!

Destination

Home

Work

Travel Mode

START TRIP

Log Verified Trip: Start Screen A

Log Verified Trip

In order to qualify to receive the flextime incentive you must complete the form below and click the start trip button to track your commute!

Destination

Home

Travel Mode

START TRIP

Log Verified Trip: Start Screen B

Log Verified Trip

In order to qualify to receive the flextime incentive you must complete the form below and click the start trip button to track your commute!

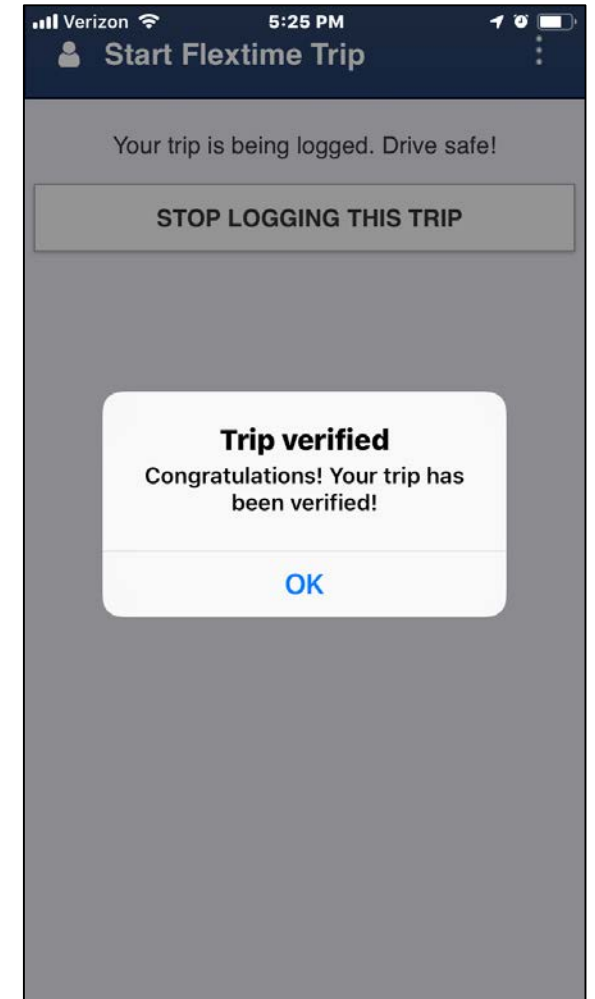
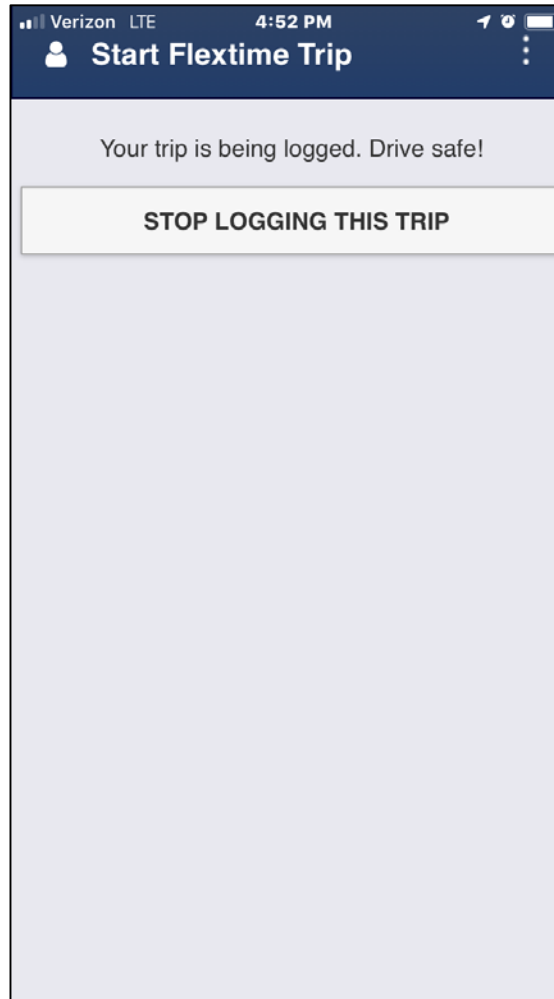
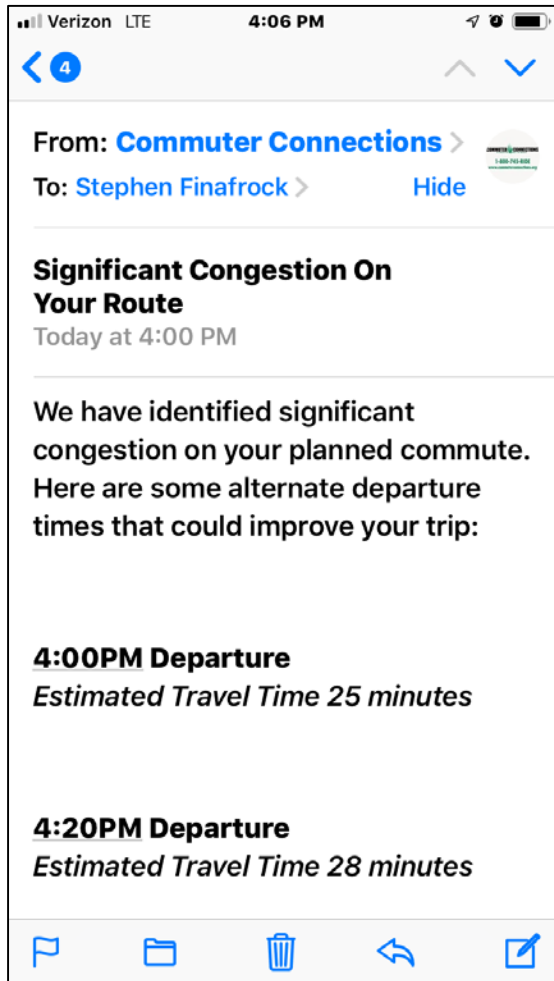
Please begin your commute now and your trip will be saved automatically once you reach your destination if your device remains turned on with geolocation services active

OK

START TRIP

Log Verified Trip: Thank you message

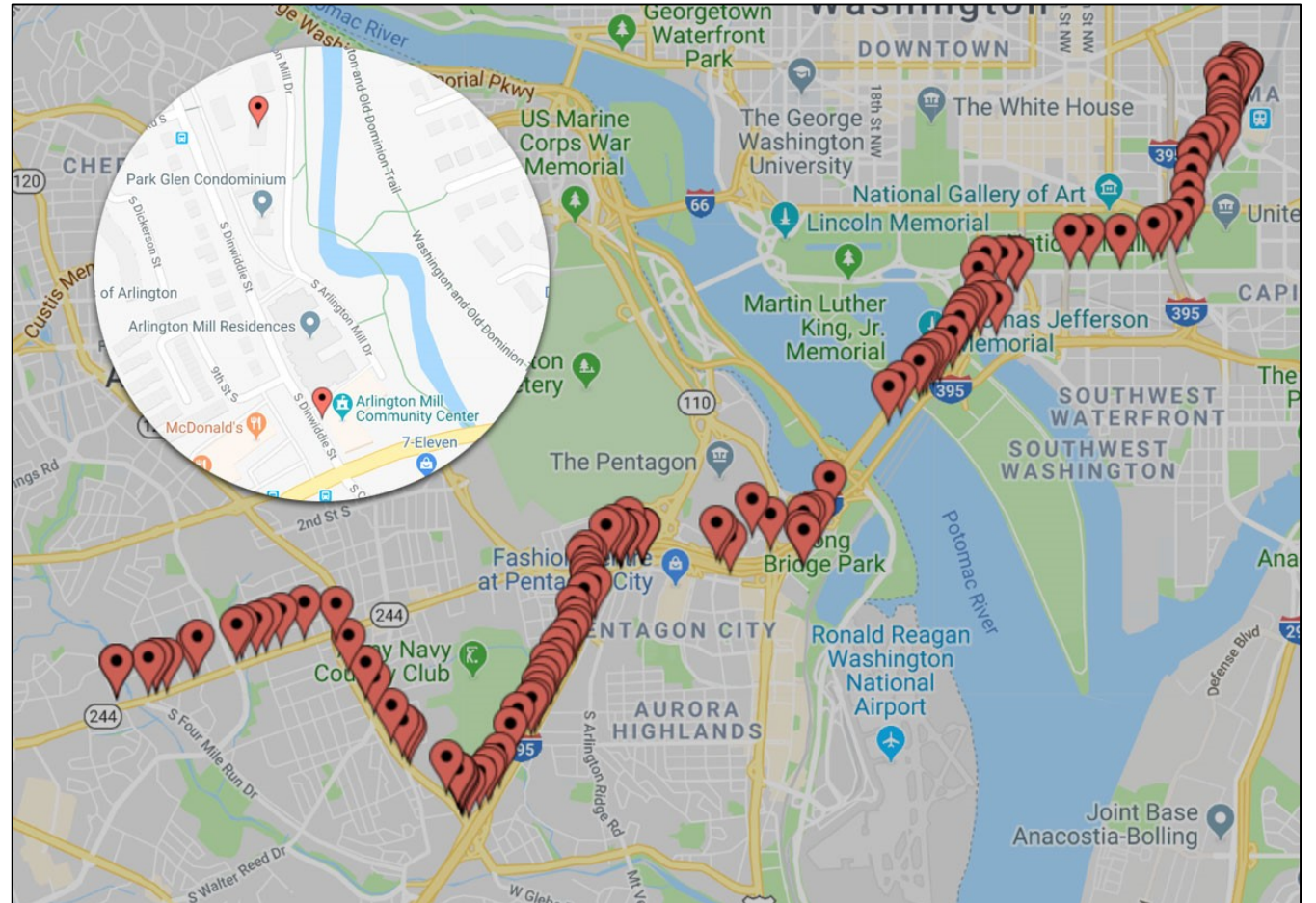
# VERIFIED TRIP LOGGING: REAL-WORLD APPLICATION





# VERIFIED TRIP LOGGING: REAL-WORLD APPLICATION

- After the app recognizes the destination has been reached, it will automatically log the trip.
- Trip data will be saved and can be reviewed by request.



# FLEXTIME ADMINISTRATIVE MODULE



[HOME](#) | [EDIT PROFILE»](#) | [FIND RIDEMATCHES»](#) | [COMMUTE LOG»](#) | [LOGOUT](#)

## SYSTEM ADMINISTRATION

WELCOME SYSTEM ADMIN

Welcome to the Commuter Connections TDM Software System Administrative Pages.

**By accessing these pages on behalf of your agency or organization, you agree and are being made aware of the following:**

The only permitted use of information provided by any persons applying for ridematching through any client site that uses the Commuter Connections TDM Software System shall be for the provision of free ridematching services and that the confidentiality restrictions enumerated in COG's Rules of Procedure with regards to re-distribution or copying of data will be observed.

[COG/TPB STAFF](#) | [CLIENT MEMBERS \(Please Click Here\)](#)

**A. COG/TPB staff, in administering the Commuter Connections software and database, shall:**

- SYSTEM ADMIN
- COMMUTER ADMIN
- POOL ADMIN
- GRH ADMIN
- SPECIAL EVENTS
- EMPLOYER ADMIN
- REPORTS
- FLEXTIME ADMIN**
- VMT REPORTS

# FLEXTIME ADMINISTRATIVE MODULE

- Clicking Flextime Admin will allow admins to search for and select an existing account.

The screenshot displays the 'FLEXTIME ADMINISTRATION - MANAGE COMMUTER - SEARCH COMMUTER' interface. At the top, the 'COMMUTER CONNECTIONS' logo is visible with the tagline 'A SMARTER WAY TO WORK'. Navigation links include HOME, EDIT PROFILE, FIND RIDEMATCHES, COMMUTE LOG, and LOGOUT. A 'WELCOME SYSTEM ADMIN' message is present in the top right corner. The main content area features a search form with a dropdown menu for 'Select Commuter from List' showing options like 'DA MO - 720436', 'DI YANG - 720432', and 'FAKEFLEX HEMRY - 720475'. Below the dropdown are input fields for Commuter Id, User Name, First Name, Last Name, Email Address, Home Phone Number, and Zip Code. A 'Manage' button and a 'Back to Search' button are located at the bottom of the form. On the right side, a vertical menu lists various administrative options: SYSTEM ADMIN, COMMUTER ADMIN, POOL ADMIN, GRH ADMIN, SPECIAL EVENTS, EMPLOYER ADMIN, REPORTS, FLEXTIME ADMIN, and VMT REPORTS. The footer contains site navigation links and contact information for the National Capital Region Transportation Planning Board.

**COMMUTER CONNECTIONS.**  
A SMARTER WAY TO WORK

HOME | EDIT PROFILE» | FIND RIDEMATCHES» | COMMUTE LOG» | LOGOUT

WELCOME SYSTEM ADMIN

## FLEXTIME ADMINISTRATION - MANAGE COMMUTER - SEARCH COMMUTER

SEARCH COMMUTER

Select Commuter from List: Please select one  
DA MO - 720436  
DI YANG - 720432  
FAKEFLEX HEMRY - 720475

Commuter Id: 720475

User Name: flexmedia2

First Name: FAKEFLEX

Last Name: HEMRY

Email Address: FAKEHEMRYFLEX@MEDIABEEF.COM

Home Phone Number: 2024218888

Zip Code: 20001

Manage Back to Search

SYSTEM ADMIN  
COMMUTER ADMIN  
POOL ADMIN  
GRH ADMIN  
SPECIAL EVENTS  
EMPLOYER ADMIN  
REPORTS  
FLEXTIME ADMIN  
VMT REPORTS

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**NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD**  
METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 North Capitol Street, NE • Suite 300 • Washington, DC 20002  
Phone: 1-800-745-RIDE • Fax: 202.962.3218  
E-mail: ridematching@mwkog.org • TDD: 202.962.3213

# FLEXTIME ADMINISTRATIVE MODULE

- Admins can now access a registered user's account information.
- This includes corridor used, standard departure times, flexibility, work days, contact information and supervisor's information.

The screenshot shows the 'FLEXTIME ADMINISTRATION - MANAGE COMMUTER - UPDATE' page. The header includes the 'COMMUTER CONNECTIONS' logo and navigation links: HOME, EDIT PROFILE, FIND RIDEMATCHES, COMMUTE LOG, and LOGOUT. A 'WELCOME SYSTEM ADMIN' message is in the top right. The main content area is divided into two columns. The left column contains the user's details and update options: Commuter ID (720475), Commuter Name (FAKEFLEX HEMRY), a list of corridors with checkboxes (I-495 IL, I-495 OL, I-66 EB, DC-295 SB, and None of the above), standard departure times for home-to-work (9:00 AM) and work-to-home (4:30 PM), flex before and after start/end times (0, 15, 30, 45 minutes), work days (Sun-Sat), Employer Name (METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS), Regular Commute Mode (Metrobus), Email Address (FAKEHEMRYFLE@MEDIABEEF.COM), Cell Phone (555-671-7772), Supervisor Email (mikeU@mediabeef.com), and Supervisor Phone (555-661-7204). The right column is a sidebar with a vertical list of navigation links: SYSTEM ADMIN, COMMUTER ADMIN, POOL ADMIN, GRH ADMIN, SPECIAL EVENTS, EMPLOYER ADMIN, REPORTS, FLEXTIME ADMIN, and VMT REPORTS. At the bottom of the form are 'Submit Form' and 'Back' buttons, and a note that asterisks indicate required fields. The footer contains site map and policy links.

**COMMUTER CONNECTIONS.**  
A SMARTER WAY TO WORK

HOME | EDIT PROFILE» | FIND RIDEMATCHES» | COMMUTE LOG» | LOGOUT

WELCOME SYSTEM ADMIN

## FLEXTIME ADMINISTRATION - MANAGE COMMUTER - UPDATE

Commuter ID: 720475  
Commuter Name: FAKEFLEX HEMRY

Identify corridors that you travel in your home/work commute: \*

- I-495 IL between VA-267 and I270 Spur
- I-495 OL between I-95 and MD-193
- I-66 EB at VA-267
- DC-295 SB at Benning Rd.
- None of the above

Standard Departure Time (home-to-work): \* 9 : 00 AM

Standard Departure Time (work-to-home): \* 4 : 30 PM

Flex Before Start Time: \* 0 Minutes

Flex After Start Time: \* 15 Minutes

Flex Before End Time: \* 30 Minutes

Flex After End Time: \* 45 Minutes

Work Days: \*  Sun  Mon  Tue  Wed  Thu  Fri  Sat

Employer Name: \* METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

Regular Commute Mode: \* Metrobus

Email Address: \* FAKEHEMRYFLE@MEDIABEEF.COM

Cell Phone: \* 555 - 671 - 7772

Supervisor Email: \* mikeU@mediabeef.com

Supervisor Phone: \* 555 - 661 - 7204

\* Required Fields

Submit Form Back

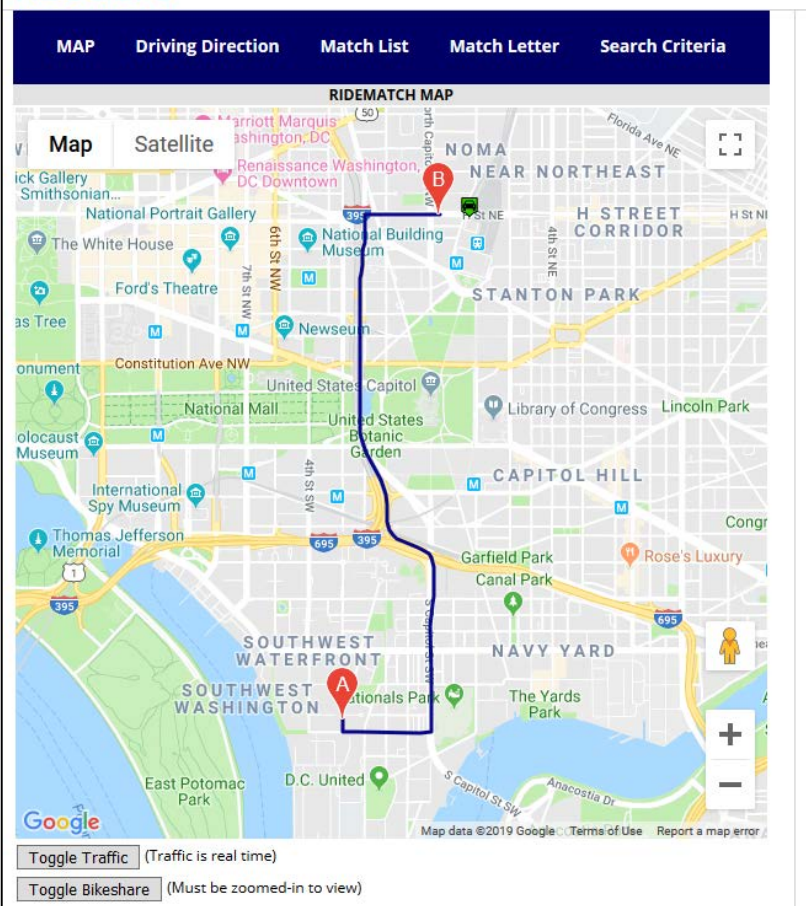
SYSTEM ADMIN  
COMMUTER ADMIN  
POOL ADMIN  
GRH ADMIN  
SPECIAL EVENTS  
EMPLOYER ADMIN  
REPORTS  
FLEXTIME ADMIN  
VMT REPORTS

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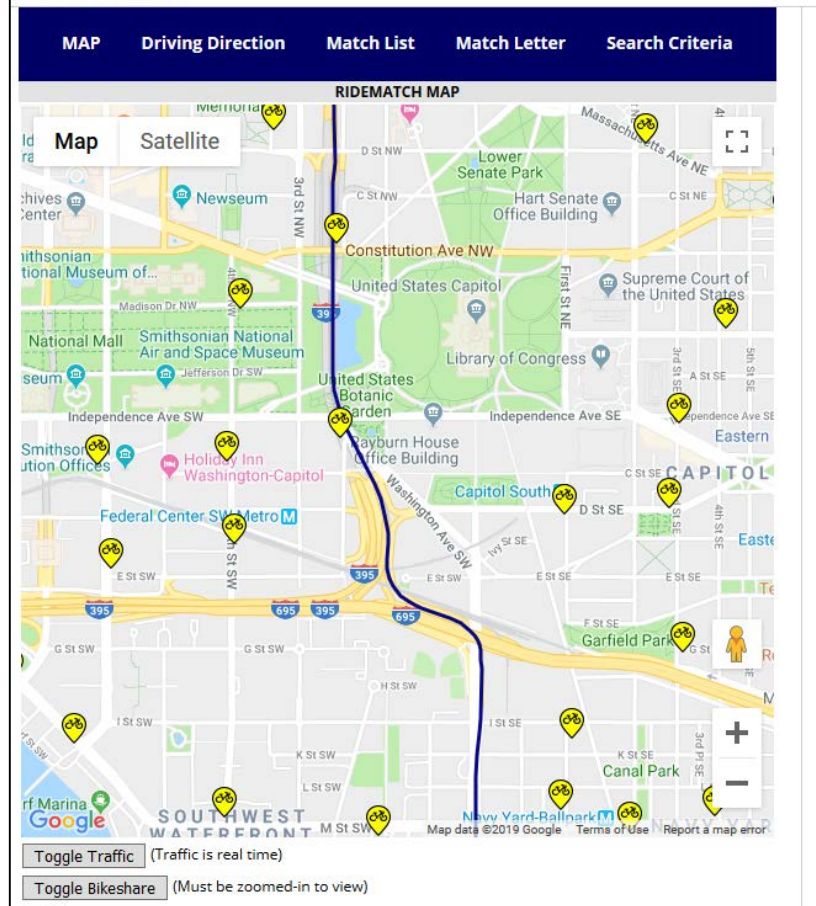


# CCRS: CAPITAL BIKESHARE INTEGRATION

## RIDESHARE ADMINISTRATION - RIDEMATCH RESULTS

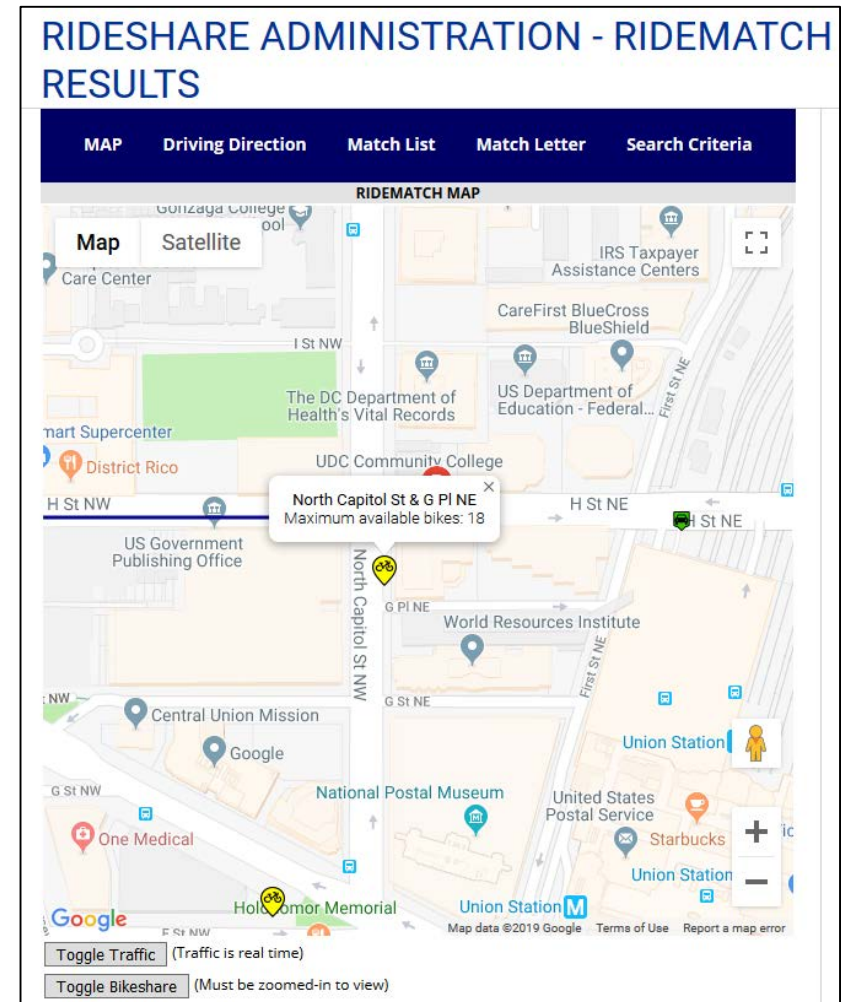


## RIDESHARE ADMINISTRATION - RIDEMATCH RESULTS



# CCRS: CAPITAL BIKESHARE INTEGRATION

- Clicking on an icon will provide an exact address.
- We decided on yellow icons as to not create confusion and misrepresent availability.
- The purpose is to only make the user aware of the bikeshare location. It will only list the number of maximum bikes available.



# REGISTRATION SOURCE TRACKING

## SYSTEM ADMINISTRATION

WELCOME SYSTEM ADMIN

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By accessing these pages on behalf of your agency or organization, you agree and are being made aware of the following:

The only permitted use of information provided by any persons applying for ridematching through any client site that uses the Commuter Connections TDM Software System shall be for the provision of free ridematching services and that the confidentiality restrictions enumerated in COG's Rules of Procedure with regards to re-distribution or copying of data will be observed.

[COG/TPB STAFF](#)

[CLIENT MEMBERS \(Please Click Here\)](#)

### A. COG/TPB staff, in administering the Commuter Connections software and database, shall:

1. Provide client members the Commuter Connections TDM Software software for ridematching purposes and provide access to the master database for each client member, except when software or hardware maintenance is necessary.
2. Notify software users in advance of any upcoming hardware or software maintenance.
3. Notify all software users when the server or master database is not accessible or online application on the Commuter Connections website is not functional.
4. Staff the 1-800-745-RIDE and 202-783-POOL lines for a minimum of 7 1/2 hours per day Monday through Friday, excluding COG holidays. An answering machine will be used to answer the telephone after hours and during staff breaks.
5. Maintain the Commuter Connections website ridematching application, process applications received on a daily basis, and provide daily notifications of applications received to clients for their follow up.
6. Forward calls and hard copy applications received from the public to the local client serving the home jurisdiction of the caller.
7. Enter into the ridematching system requests for ridematching received by telephone at the time of the call, and from applications received by mail within 1 business day from receipt. Produce and mail or email match letters for each applicant on the following day following applicant data entry, unless a member requests that no mailing take place.
8. Each month, purge the database on the COG server of applicants whose expiration date has been

[SYSTEM ADMIN](#)  
[COMMUTER ADMIN](#)  
[POOL ADMIN](#)  
[GRH ADMIN](#)  
[SPECIAL EVENTS](#)  
[EMPLOYER ADMIN](#)  
[REPORTS](#)  
[FLEXTIME ADMIN](#)  
[VMT REPORTS](#)

### SYSTEM ADMINISTRATION

[EDIT MY PROFILE](#)  
[MANAGE ADMIN](#)  
[MANAGE LOGIN INFO](#)  
[TRANSIT REQUESTS](#)  
[MANAGE APPFORM TEMPLATES](#)  
[MANAGE AD SOURCES](#)  
[EMAILS LOG MONITOR](#)  
[MANAGE EMPLOYER MICROSITES](#)

# REGISTRATION SOURCE TRACKING

## AD SOURCE ADMINISTRATION

WELCOME SYSTEM ADMIN

Manage an Ad Source from the list below or  a new one.

Code	Description	Date Active	Active	# of Commuters	Manage	
APPCC1	Account created through CC mobile app	03/05/2019	Yes	0	<input type="button" value="EDIT"/>	<input type="button" value="DELETE"/>
APPCP1	Account created through CarpoolNow	03/04/2019	Yes	0	<input type="button" value="EDIT"/>	<input type="button" value="DELETE"/>
FBGRH1	Test FB campaign for GRH	03/04/2019	Yes	1	<input type="button" value="EDIT"/>	

SYSTEM ADMIN

COMMUTER ADMIN

POOL ADMIN

GRH ADMIN

SPECIAL EVENTS

EMPLOYER ADMIN

REPORTS

FLEXTIME ADMIN

VMT REPORTS



# ADDRESS STANDARDIZATION

**HOME ADDRESS**

Address Type:

Street Address:  \* Apt #:

City:  \*

State:  \*  \*  \*

**COMMUTE INFORMATION**

Current Commute Mode:  \*  
powered by Google

How did you learn about us?  \*

**EMPLOYER SEARCH**

Employer Street Number:  \*

Employer Street Name:  \*

# DOWNLOAD STATS

As of March 4<sup>th</sup> 2019:

- CarpoolNow
  - iOS: 2,418
  - Android: 1,010
- Commuter Connections
  - iOS: 2,604
  - Android: 1,409

# QUESTIONS OR CONCERNS?

Steven Osborn  
Alternative Commute Programs  
National Capital Region Transportation Planning Board  
Metropolitan Washington Council of Governments  
777 North Capitol Street NE, Suite 300  
Washington, DC 20002

Direct: 202.962.3323  
Fax: 202.962.3218  
Email: [sosborn@mwkog.org](mailto:sosborn@mwkog.org)