

**EMPLOYER OUTREACH COMMITTEE**

Tuesday, April 21, 2020  
10 a.m. to 12 noon

**VIRTUAL WEBEX MEETING**

Chairperson: Paul Gatons, Montgomery County (240) 777-7162  
Vice Chairperson: Rebecca Johnson (202) 878-1651  
Staff Contact: Mark Hersey (202) 962-3383

**MEETING NOTICE AND AGENDA**

1. Introductions (5 minutes)
2. Review of 01/16/20 Meeting Notes (5 minutes)
3. Final Second Quarter FY2020 and Draft Third Quarter FY2020 Conformity Verification Statements (5 minutes)
4. Survey Database application update (30 minutes)  
The Committee will be updated on improvements to the survey archive database.
5. Telework Initiative Update (20 minutes)  
The Committee will be updated on recent efforts by the Telework Work Group
6. Regional TDM Analysis Project Update (15 minutes)  
The Committee will be updated on the status of the regional TDM Analysis project including the review of the ACT! Database and the employer telework analysis.
7. Training Update and Review (5 minutes)  
Mark Hersey, COG/TPB staff, will brief the Committee on the most recent training session held and upcoming FY2020 year sessions.
8. Employer Outreach Roundtable (25minutes)  
Group members can share challenges and successes they encountered in recent TDM outreach activities.
9. Other Business (5 minutes)

***The next Employer Outreach Committee meeting is scheduled for Tuesday, July 21, 2020 at 10 a.m.***

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD, 777 NORTH CAPITOL STREET, N.E., SUITE 300,  
WASHINGTON, DC 20002-4239

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*Reasonable accommodations are provided upon request, including alternative formats of meeting materials. Visit [www.mwcog.org/accommodations](http://www.mwcog.org/accommodations) or call (202) 962-3300 or (202) 962-3213 (TDD).*