



BOARD OF DIRECTORS

May 11, 2016
12:00 - 2:00 P.M.
Walter A. Scheiber Board Room

AGENDA

PLEASE NOTE: The Foster Parent of the Year Reception will take place from 10:30 A.M. – 11:40 A.M. in the lobby outside the Board Room.

- 11:50 A.M. FOSTER PARENT OF THE YEAR VIDEO PREMIERE**
- 12:00 P.M. FOSTER PARENT OF THE YEAR AWARDS ANNOUNCEMENTS**
- 12:10 P.M. 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Roger Berliner, COG Board Chairman
- 12:15 P.M. 2. ANNOUNCEMENTS**
Roger Berliner, COG Board Chairman
- A. Lab-to-Market Technology Forum – June 2
 - B. Metro at 40: Lessons from Major North American Transit Systems – June 13
 - C. 2016 COG Leadership Retreat – July 15-17
- 12:20 P.M. 3. EXECUTIVE DIRECTOR'S REPORT**
Chuck Bean, COG Executive Director
- 12:25 P.M. 4. AMENDMENTS TO THE AGENDA**
Roger Berliner, COG Board Chairman
- 12:30 P.M. 5. APPROVAL OF THE MINUTES FROM APRIL 13, 2016**
Roger Berliner, COG Board Chairman
- 12:35 P.M. 6. ADOPTION OF CONSENT AGENDA ITEMS**
Roger Berliner, COG Board Chairman
- A. Resolution R23-2016 – Resolution authorizing COG to seek funding from the Community Foundation for the National Capital Region to support child welfare, foster care, and Wednesday's Child programs
 - B. Resolution R24-2016 – Resolution approving an updated COG Procurement Policy
- Recommended Action: Adopt Resolutions R23-2016 and R24-2016.**
- 12:40 P.M. 7. COG THIRD QUARTER FINANCIALS REPORT**
Penny Gross, COG Secretary-Treasurer
Leta Simons, COG Chief Financial Officer

COG Secretary-Treasurer Penny Gross and COG Chief Financial Officer Leta Simons will brief the board on the FY 2016 third quarter (July 2015-March 2016) financial statements.

Recommended Action: Receive briefing.

12:45 P.M. 8. APPROVAL OF OPERATING AND CAPITAL EXPENDITURE RESERVE POLICIES
Leta Simons, COG Chief Financial Officer

The Operating Reserve Policy and Capital Expenditure Reserve Policy are recommended for approval, through the Budget and Finance Committee, to replace the existing Reserve Fund Policy. COG CFO Leta Simons will brief the board on the new policies. The board will also be briefed about the Enterprise Community Loan Fund, which invests in affordable housing in the region.

Recommended Action: Receive briefing and adopt Resolutions R25-2016 and R26-2016.

12:50 P.M. 9. BRIEFING BY WMATA BOARD CHAIR JACK EVANS ON METRO FINANCES
Jack Evans, WMATA Board Chair

WMATA Board Chair Jack Evans will brief the board on Metro's current finances and discuss next steps in 2016.

Recommended Action: Receive briefing.

1:20 P.M. 10. RESULTS OF THE 2016 HOMELESS ENUMERATION REPORT
Michael Ferrell, COG Homeless Services Committee Chairman

In January, COG's Homeless Services Planning and Coordination Committee conducted the 16th enumeration of the homeless in the metropolitan Washington region. COG Homeless Services Committee Chairman Michael Ferrell will share the results of the 2016 Point-in-Time count.

Recommended Action: Receive briefing and adopt Resolution R27-2016.

1:40 P.M. 11. ANALYSIS OF CURRENT IN-DEMAND OCCUPATIONS
Chuck Bean, COG Executive Director
Nicole McCall, COG Transportation Planner

COG Transportation Planner Nicole McCall and COG Executive Director Chuck Bean will brief the board on workforce trends in the region, including job growth, job postings, in-demand occupations, and the education and skills needed for the jobs in greatest demand.

Recommended Action: Receive briefing.

1:55 P.M. 12. OTHER BUSINESS

2:00 P.M. 13. ADJOURN

The next meeting is scheduled for June 8, 2016.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials. For more information, visit: www.mwcog.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD)

AGENDA ITEM #2

ANNOUNCEMENTS



Metropolitan Washington Council of Governments
(MWCOG)
777 North Capitol Street, NE
Washington, DC 20002

LAB-TO-MARKET TECHNOLOGY FORUM

ENERGY & WATER INFRASTRUCTURES

THURSDAY, JUNE 2, 2016, 8:00 AM – 4:30PM

OVERVIEW

Energy and water infrastructures are essential to a vibrant economy and regional growth. This forum is dedicated to the support of regional energy and water infrastructures through the commercialization of innovative technology emerging from area Federal laboratories. The forum will address:

- The future of regional energy & water infrastructures
- Technological innovations driving infrastructure evolution
- Federal laboratories as sources of innovation and collaboration
- Opportunities for small & startup firms to partner with Federal labs
- Infrastructure protection through cyber & physical security
- Integration of engineering & innovation with policy and regulatory issues
- Creating a regional commercial ecosystem servicing energy & water infrastructures

WHO SHOULD ATTEND?

- Entrepreneurs & small business owners
- Investor angels & venture capitalists
- Policy makers and regulators
- Elected officials
- State & local economic development officials
- Engineers & researchers
- Infrastructure managers
- Security managers

REGISTER TODAY

Registration is free. for more information and to register go to:

<http://www.mwcog.org/labtomarket>

Jointly Sponsored by MWCOG and the Federal Laboratory Consortium for Technology Transfer, Mid-Atlantic Region (MA-FLC)



Metropolitan Washington
Council of Governments

NORTH AMERICAN METRO SYSTEMS SYMPOSIUM

WHAT:

The Metropolitan Washington Council of Governments and the Greater Washington Board of Trade are holding a symposium to learn from other metro systems and discuss the future of Metrorail in the metropolitan Washington region.

Formal invitation to follow.

WHEN:

Monday, June 13, 2016
8 A.M. - 12 P.M.

WHERE:

The Mayflower Hotel
1127 Connecticut Ave NW
Washington, DC 20036

CONTACT:

Monica Beyrouti
mbeyrouti@mwcog.org
(202) 962-3212

SAVE THE DATE

COG 2016 Annual Leadership Retreat

Please reserve a spot on your calendar for the Metropolitan Washington Council of Governments' 2016 Annual Leadership Retreat, to be held July 15-17 at the Hyatt Regency Chesapeake Bay. Invitation to follow.

For more information, please contact Patricia Warren, (202) 962-3214 or pwarren@mwcog.org.



Metropolitan Washington
Council of Governments

AGENDA ITEM #3

EXECUTIVE DIRECTOR'S REPORT



EXECUTIVE DIRECTOR'S REPORT

May 2016

COMMITTEE WORK FEATURE OUTREACH CALENDAR MEDIA

Policy Boards & Committees

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD (TPB)

A greater percentage of the region's residents are biking and using public transit to get to work, and a smaller percentage of commuters are driving, both alone and in carpools, according to a new TPB analysis. More people are also working from home, with about 27 percent of workers telecommuting at least occasionally. Officials were briefed on these and other regional travel trends at the TPB's April meeting. In addition, the TPB voted on transportation alternative projects in Northern Virginia for funding under Virginia's FY 2017 Surface Transportation Block Grant Program Set Aside program. Following a briefing by the Maryland Department of Transportation, officials also voted to update the region's long-range transportation plan and 2015-2020 Transportation Improvement Program to reflect an updated project cost and additional funding for the Purple Line project. Officials also named May 20 as the region's Bike to Work Day.

REGION FORWARD COALITION (RFC)

The coalition met April 22 and was briefed by COG Health Officials Committee (HOC) Co-Chairman Dr. Stephen Haering on a new project on the social determinants of health. He described the elements of the proposed scope of work for the project, including the methods for calculating quality of life using social determinants of health that align with COG's Region Forward goals, and performing Health Opportunity Index calculations.

CHIEF ADMINISTRATIVE OFFICERS (CAOs)

At the April CAOs meeting, officials held a discussion with non-partisan foundation The Volker Alliance on the state of government performance management in the mid-Atlantic and across the country. The group was also updated on Zika developments and the regional preparations being made in response, was briefed on the issue of lead in drinking water, and prepared for a future conversation with WMATA regarding the March 16 Metrorail shutdown.



Heart of COG: NICOLE MCCALL

Transportation Planner Nicole McCall has led COG's effort to analyze job posting data to determine what occupations are in greatest demand in the region, and the skills and education needed by workers to fill those jobs. This new data source will be used to help better prepare workers and develop more robust workforce development programs in the region.

[CLICK HERE FOR THE ARTICLE.](#)

DRUG TAKE BACK DAY

COG and regional partners, including law enforcement agencies, water utilities, and health officials promoted the U.S. Drug Enforcement Agency’s Drug Take Back Day on April 30. With over 50 take-back locations in metropolitan Washington, the event allowed residents to conveniently dispose of medications while preventing water pollution, drug abuse, and unintentional ingestion.

PROCUREMENT STAFF PROFESSIONAL DEVELOPMENT DAY

The Mid-Atlantic Purchasing Team, a partnership between COG and the Baltimore Metropolitan Council, hosted Procurement Staff Professional Development Day on April 7. Sixty local government procurement professionals attended the event, which featured speakers from Montgomery County, the Metropolitan Washington Airports Authority, and COG.

TRAINING FOR EMERGENCY DEBRIS MANAGERS

COG hosted a three-day FEMA Region III training for the region’s public works solid waste emergency debris managers, which included a half-day tabletop exercise. The training was aimed at helping members prepare for managing debris generated by emergencies.

TRANSPORTATION FAIRS

Commuter Connections staff attended several transportation and Earth Day fairs this month, helping the region’s residents consider their best options for getting to and from work. Events were attended in the District of Columbia, Rockville, White Oak, Alexandria, Arlington, and Reston.

ANACOSTIA TRIBUTARY TRAIL SYSTEM MAP

Sixty-three miles of the Anacostia Tributary Trail System can be viewed from a computer or hand held device, thanks to a new digital map that features 360-degree views of the system’s trails. The map is a project of the Anacostia Watershed Restoration Partnership, a regional effort supported by the District of Columbia, Montgomery and Prince George’s Counties, state and federal partners, and led by COG.

REGIONAL COMMITMENT TO WATER QUALITY AND SAFETY

The water crisis in Flint, Michigan has brought national attention to the problem of lead in drinking water. COG compiled a list of resources for area officials and residents with additional information on the topic of water quality and safety, including the issue of lead in water. This resource can be found on the COG website.

COOPERATIVE FORECASTING

COG’s community planning and transportation staff participated in an April 27 meeting of the Baltimore Metropolitan Council Cooperative Forecasting Committee.



Outreach Highlight:
BIKE TO WORK DAY TO BE HELD THIS MONTH

The TPB has named May 20 Bike to Work Day in metropolitan Washington. Last year’s record-breaking event drew more than 17,500 bicycle commuters, and thousands are expected to participate in this year’s event. *(Pictured Left to Right: Greg Billing, Tim Lovain, Bridget Donnell Newton, Elissa Silverman, Nicholas Ramfos)*

[CLICK HERE FOR MORE INFORMATION](#)

TRANSPORTATION PLANNING BOARD - May 18

BIKE TO WORK DAY - May 20

SUSTAINABLE PURCHASING LEADERSHIP COUNCIL SUMMIT - May 24-26

METROPOLITAN WASHINGTON AIR QUALITY COMMITTEE - May 25

LAB-TO-MARKET TECHNOLOGY FORUM - June 2

COG BOARD OF DIRECTORS - June 8

[CLICK HERE FOR MORE ABOUT THESE AND OTHER COG MEETINGS & EVENTS](#)

EXPERT PRESENTS SEVEN INDUSTRIES WITH HIGH ECONOMIC IMPACT FOR THE REGION

Presenting to the COG Board of Directors, Douglas Meade from the University of Maryland Inforum discussed seven industries with high economic potential for the region, including advocacy, information and communications technology, business and finance, media and information, science and security technology, biological and health technology, and business and leisure travel.

[CLICK HERE FOR THE WASHINGTON BUSINESS JOURNAL ARTICLE.](#)

TRANSPORTATION PLANNING BOARD REVEALS REGIONAL TRAVEL TRENDS

At the April TPB meeting, Robert Griffiths of COG’s transportation planning department shared the latest trends in regional travel, including public transit ridership, congestion, enplanements, and carpooling. The percentage of telecommuters is also increasing. “Work is becoming less of someplace you go...It’s something you do where ever you are,” Griffiths said. [CLICK HERE FOR THE NBC-4 WASHINGTON VIDEO](#) AND [CLICK HERE FOR THE WASHINGTON POST ARTICLE.](#)

COG JOINS USDA INITIATIVE TO BOOST LOCAL FOOD RESOURCES

The U.S. Department of Agriculture announced the participation of 10 cities in the new FoodLINC initiative, which connects the demand for local food in urban areas with regional farmers. COG will lead the effort in the region and has hired a value chain coordinator to work with local systems that deliver food from farms to consumers and institutions. [CLICK HERE FOR THE BAY JOURNAL ARTICLE.](#)



Media Highlight:
SPRING STREET SMART CAMPAIGN KICKS OFF IN SILVER SPRING

Transportation officials from the District of Columbia, Maryland, and Virginia launched the spring Street Smart campaign urging drivers, pedestrians, and bicyclists to exercise caution and follow traffic safety laws. COG Environmental Planner Isabel Ricker (*pictured*) shared her story to help raise awareness and prevent future incidents.

[CLICK HERE FOR THE WASHINGTON POST ARTICLE](#)



News about the Council of Governments and our Members

April 21, 2016

Connect With Us



Featured Event



Commuter Connections and the Washington Area Bicyclist Association invite you to participate in Bike to Work Day on Friday, May 20. Learn more and register [here](#).

Calendar




- COG Board of Directors
May 11
- Clean Air Partners Annual Celebration and Awards
May 11
- Transportation Planning Board
May 18
- Sustainable Purchasing Leadership Council Summit
May 24-26
- Metropolitan Washington Air Quality Committee
May 25

[More Events/Meetings](#)




ICYMI on Twitter

The Council of Governments and our members and partners are active participants on social media. Here's a sampling of some tweets--in case you missed it--to show the

Regional Summit Focuses on Restoring Metro's World-Class Reputation




At the March 30 summit on the future of Metrorail, sponsored by the Greater Washington Board of Trade (BOT) and Metropolitan Washington Council of Governments (COG) about 100 government, business, and civic leaders discussed how they can work together to help the Washington Metropolitan Area Transit Authority (WMATA) restore the transit system's "world-class" reputation. (Pictured above: Roger Berliner, Jack Evans, Paul Wiedefeld, and Daniel Waetjen). [Read more.](#)   

Councilmember Craig Rice Discusses Role on CBPC

In this Q&A, Montgomery County Councilmember Craig Rice discusses his role as the Chairman of COG's Chesapeake Bay and Water Resources Policy Committee (CBPC), how he got into public service, and CBPC's work on water quality. [Read more and watch the video.](#)   






Expert Briefs Board on Industries with High Economic Impact




University of Maryland Inforum Director of Research Doug Meade presented findings from *The Roadmap for the Washington Region's Economic Future* report to the COG Board. Dr. Meade highlighted seven industry clusters that have high economic potential for the region. [Read more.](#)   



TPB Discusses Regional Travel Trends

Members of the Transportation Planning Board (TPB) received a briefing on travel trends affecting the region, including rail and bus ridership, congestion, and the percentage of commuters who drive alone, carpool, use public transit, walk, bike, and telecommute. More people are biking, telecommuting, and using public transit, said Robert Griffiths of COG's Department of Transportation Planning. [Read more.](#)   


Following Flint Water Crisis, COG Shares Information

The water crisis in Flint, Michigan has brought national attention to the problem of lead in drinking water. COG compiled resources to provide area officials and residents with additional information on the topic of water quality and safety, including the issue of lead in water. [Read more.](#)   

Harnessing Our Purchasing Power: Gasoline

wide array of topics covered on Twitter.

US Water Alliance
[@WaterAlliance](#)




 Congrats to 2016 US Water Prize Winner [@DCWater](#) for innovative bioenergy resource recovery
<http://conta.cc/206hzft>

StreetSmart
[@COGStreetSmart](#)

 69 pedestrians were killed in the DC region in 2015. 1 death is too many.
#beststreetmart
<http://bit.ly/20lymWu>

About COG

The Council of Governments is an independent, nonprofit association where area leaders address regional issues affecting the District of Columbia, suburban Maryland and Northern Virginia. COG's membership is comprised of 300 elected officials from 22 local governments, the Maryland and Virginia state legislatures, and U.S. Congress

Several local governments, public school systems, transportation authorities, and water utilities participated in a COG cooperative contract for the purchase of gasoline fuel. Through volume purchasing, the contract has saved participants time, resources, and millions of dollars annually. [Read more.](#)   


USDA Chooses COG for Local Food Initiative

The USDA announced that COG is one of 10 organizations from across the U.S. selected for FoodLINC – a new, three-year initiative to strengthen each region's local food business sector while expanding consumer access to healthy, local food. Lindsay Smith will serve as COG's new Regional Food Systems Value Chain Coordinator.

[Read more.](#)   



Street Smart Kicks Off Spring Campaign

Transportation officials from the District of Columbia, Maryland, and Virginia gathered in Silver Spring to launch the spring Street Smart campaign urging drivers, pedestrians, and bicyclists to exercise caution and follow traffic safety laws. [Read more.](#) 



Area Leaders Address Affordable Housing

Jurisdictions receiving federal funds for affordable housing will be required to conduct an Assessment of Fair Housing. COG, in partnership with Enterprise Community Partners and the National Housing Conference, hosted area housing directors and key staff members for a conversation about their data needs and to share strategies in preparation for this assessment. [Read more.](#)   

3040 Williams Drive, Suite 200
Fairfax, Virginia 22031
www.novaregion.org



Voice: 703-642-0700
Fax: 703-642-5077

Northern Virginia Regional Commission

April 5th, 2016

Chairman
Hon. Penelope A. Gross
Vice Chairman
Hon. Lisa C. Merkel
Treasurer
Hon. Redella S. Pepper
Executive Director
G. Mark Gibb

Mr. Chuck Bean
Executive Director, MWCOG
777 North Capitol Street, NE, Suite 300
Washington, DC 20002

County of Arlington
County of Fairfax
County of Loudoun
County of Prince William
City of Alexandria
City of Fairfax
City of Falls Church
City of Manassas
City of Manassas Park
Town of Dumfries
Town of Herndon
Town of Leesburg
Town of Purcellville
Town of Vienna

Dear Mr. Bean:

On behalf of the Northern Virginia Regional Commission, I would like to thank you for coming to the Commission Meeting last Thursday evening and for your informative presentation on the Global Cities initiative.

NVRC is pleased to be part of the GCI Steering Committee as we understand completely the impact of foreign investment in our region and the importance of trade. With that said, I concur with your comments on how Go Virginia and GCI are complimentary and there is an opportunity consistent with the initiative to utilize Go Virginia funding to achieve the goals of both programs, e.g. Data collection on the local level on direct foreign investment and trade.

Suffice it to say there will most likely be changes to the Go Virginia legislation based upon the briefing from Bill Leighty and what we are hearing from our own legislative liaison Sue Rowland.

We are looking forward to working with MWCOG.

Again, we thank you for coming and taking the time to address the Commission on this important topic.

Sincerely,

A handwritten signature in black ink, appearing to read "G. Mark Gibb".

G. Mark Gibb
Executive Director

AGENDA ITEM #4

AMENDMENTS TO THE AGENDA

AGENDA ITEM #5

APPROVAL OF THE MINUTES FROM APRIL 13, 2016

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, NE
Washington, D.C. 20002

MINUTES
Board of Directors Meeting
April 13, 2016

BOARD MEMBERS AND ALTERNATES: See attached chart for attendance.

STAFF:

Chuck Bean, Executive Director
Sharon Pandak, General Counsel
Stuart Freudberg, Deputy Executive Director

GUESTS:

Honorable Craig Rice, Chesapeake Bay and Water Resources Policy Committee Chairman
Dr. Doug Meade, University of Maryland Inforum Director of Research
Mr. Jarrod Borkat, MedImmune Task Force Chairperson

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Roger Berliner called the meeting to order at 12:03 P.M. and led the Pledge of Allegiance.

2. ANNOUNCEMENTS

- A. Foster Parents of the Year Awards and Reception –Berliner announced the event would be held on May 11 to recognize this year’s outstanding foster parents from across the region.
- B. Metro Forum Debrief and Action Steps –Berliner shared highlights from the Metro Summit on March 30, which included a successful discussion of more than 100 regional leaders on issues such as safety, reliability, governance, and funding. Berliner announced a follow-up event on June 13, which will be hosted by COG and the Board of Trade to learn from other metro systems.

3. EXECUTIVE DIRECTOR’S REPORT

Executive Director Chuck Bean briefed the board on several procurement efforts, including a cooperative purchasing contract for gasoline, a new Cooperative Purchasing Manager position, Procurement Professionals Day on April 7, and Sustainable Purchasing Leadership Council from May 24-26. Bean noted that COG was chosen to administer a USDA initiative to bolster the supply chain connecting regional farmers with the growing demand for local food. Bean also noted he will consult with the board for ideas to commemorate COG’s 60th Anniversary next April. Bean noted that COG and the Federal Laboratory Consortium will hold an event on June 2 to discuss the future of energy and water infrastructures.

4. AMENDMENTS TO AGENDA

Resolution R22-2016 recognizing water professionals and Chesapeake Bay Awareness Week was added to the agenda.

5. APPROVAL OF MINUTES

The minutes from the March 9, 2016 board meeting were approved.

6. ADOPTION OF CONSENT AGENDA ITEMS

- A. Resolution R15-2016 – Resolution ratifying COG Board Executive Committee’s approval to authorize COG to procure and enter into a contract for Metro Safety Commission legal support services

- B. Resolution R16-2016 – Resolution ratifying COG Board Executive Committee’s approval to authorize COG to procure and enter into a contract to provide assistance with the State Safety Oversight program
- C. Resolution R17-2016 – Resolution authorizing COG to enter into a contract to provide audit and tax services for the fiscal year ending June 30, 2016
- D. Resolution R18-2016 – Resolution approving the update to the draft round 9.0 Cooperative Forecasts
- E. Resolution R19-2016 – Resolution authorizing COG to enter into contracts with selected vendors to build out office space
- F. Resolution R20-2016 – Resolution authorizing COG to enter into contracts with local jurisdictions to provide fire liaison officers to staff the WMATA rail operations control center (UASI funding)
- G. Resolution R21-2016 – Resolution authorizing COG to submit a planning grant application and execute a grant contract with the Federal Aviation Administration to conduct Phase 31 of the Continuous Airport System Planning Program

ACTION: The board ratified Resolutions R15-2016 and R16-2016 and adopted Resolutions R17-2016 – R21-2016.

7. CHESAPEAKE BAY AND WATER RESOURCES POLICY COMMITTEE 2016 PRIORITIES

Chairman Craig Rice reviewed the Chesapeake Bay and Water Resources Policy Committee’s priorities and activities for 2016, including lead and drinking water, storm water management, water infrastructure, and workforce development for water professionals.

ACTION: The board received briefing and adopted Resolution R22-2016.

8. MULTI-SECTOR WORKING GROUP (MSWG) UPDATE

COG Deputy Executive Director Stuart Freudberg updated the board on the Multi-Sector Working Group’s work to help the region meet its goals to reduce greenhouse gas emissions. The group is collecting responses from environmental, planning, and transportation departments in COG member jurisdictions and will report final recommendations to the board.

ACTION: Received briefing.

9. SEVEN INDUSTRY CLUSTERS WITH HIGH ECONOMIC POTENTIAL

Dr. Doug Meade from University of Maryland’s Inforum presented the seven industry clusters that can drive the region’s economic development over the coming decade. The seven industries are advocacy, information and communication technology, science and security technology, bio and health technology, financial services, media and information, and business and leisure travel.

ACTION: Received briefing.

10. BRANDING THE REGION’S BIO-TECH CLUSTER

Jarrod Borkat from MedImmune discussed developing a regional brand around the bio and health technology sector. He addressed the importance of promoting the region in a coordinated manner, including developing a tagline and key messages.

ACTION: Received briefing.

11. OTHER BUSINESS

There was no other business.

12. ADJOURN

Upon motion duly made and seconded, the meeting was adjourned at 2:03 P.M.

April 2016 Attendance

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<i>District of Columbia</i>				
Executive	Hon. Muriel Bowser		Brenda Donald Brian Kenner Beverly Perry	Y
	Mr. Rashad Young			
Council	Hon. Phil Mendelson	Y		
	<i>Hon. Kenyan R. McDuffie</i>	Y		
<i>Maryland</i>				
Bowie	Hon. G. Frederick Robinson			
Charles County	Hon. Ken Robinson	Y	Hon. Amanda Stewart Hon. Peter Murphy	
City of Frederick	Hon. Randy McClement			
Frederick County	Hon. Jan Gardner		Mr. Roger Wilson	Y
College Park	Hon. Patrick Wojahn		Hon. Monroe Dennis	
Gaithersburg	Hon. Neil Harris		Hon. Jud Ashman	
Greenbelt	Hon. Emmett Jordan	Y	Hon. Judith "J" Davis	
Montgomery County				
Executive	Hon. Isiah Leggett		Mr. Tim Firestine	
Council	<i>Hon. Roger Berliner</i>	Y		
	Hon. Nancy Navarro	Y		
Prince George's County				
Executive	Hon. Rushern Baker		Mr. Nicholas Majett	Y
Council	Hon. Karen Toles	Y		
	Hon. Derrick Leon Davis	Y		
Rockville	Hon. Bridget Newton			
Takoma Park	Hon. Kate Stewart	Y	Hon. Peter Kovar	
Maryland General Assembly	Hon. Brian Feldman			
<i>Virginia</i>				
Alexandria	Hon. Allison Silberberg	Y	Hon. Redella Pepper	
Arlington County	Hon. Christian Dorsey	Y		
City of Fairfax	Hon. David Meyer		Hon. Jeffrey Greenfield	
Fairfax County	Hon. Sharon Bulova		Hon. Catherine Hudgins	
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	
	Hon. John Foust	Y	Hon. Kathy Smith	
Falls Church	Hon. David Tarter		Hon. David Snyder	
Loudoun County	<i>Hon. Matt Letourneau</i>	Y		
Loudoun County	Hon. Phyllis Randall	Y		
Manassas	Hon. Jonathan Way	Y		
Manassas Park	Hon. Michael Carrera	Y	Hon. Suhas Naddoni	
Prince William County	Hon. Frank Principi	Y	Pete Candland	
	Hon. Ruth Anderson	Y		
Virginia General Assembly	Hon. George Barker	Y		

Total: 23

AGENDA ITEM #6

ADOPTION OF CONSENT AGENDA ITEMS

ADOPTION OF CONSENT AGENDA ITEMS

A. Resolution R23-2016 – Resolution authorizing COG to seek funding from the Community Foundation for the National Capital Region to support child welfare, foster care, and Wednesday’s Child programs

The board will be asked to adopt Resolution R23-2016, authorizing the Executive Director or his designee to seek funds in the amount of \$50,000 from the Community Foundation for the National Capital Region to support COG Child Welfare, Foster Care, and Wednesday’s Child programs. COG’s Child Welfare Program coordinates foster parent recruitment efforts throughout the region, and also supports the Wednesday’s Child program on NBC Channel 4 news, which brings awareness of the teenagers, sibling groups, and medically fragile children who are waiting to be adopted. Existing funds to support this program are included in the adopted FY2016 Work Program and Budget. **No additional COG matching funds are required.**

RECOMMENDED ACTION: Adopt Resolution R23-2016.

B. Resolution R24-2016 – Resolution approving updated COG Procurement Policy

The board will be asked to adopt Resolution R24-2016, updating COG’s Procurement Policy. The policy was last updated in July 2013. Major changes were reviewed with COG’s Budget and Finance Committee on April 11, 2016. A memo outlining the policy changes is included in the board packet. Approval by the board is recommended by COG’s Executive Director and General Counsel.

RECOMMENDED ACTION: Adopt Resolution R24-2016.

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, N.E.
Washington, D.C. 20002**

**RESOLUTION AUTHORIZING COG TO SEEK FUNDING FROM
FROM THE COMMUNITY FOUNDATION FOR THE NATIONAL CAPITAL REGION
TO SUPPORT CHILD WELFARE, FOSTER CARE, AND WEDNESDAY'S CHILD PROGRAMS**

WHEREAS, the Metropolitan Washington Council of Governments (COG) is comprised of the 22 jurisdictions of the National Capital Region's local governments and their governing officials, plus area members of the Maryland and Virginia legislatures and the U.S. Senate and House of Representatives, and COG provides a focus for action on issues of regional concern; and

WHEREAS, COG's child welfare program coordinates foster parent recruitment efforts throughout the region; and

WHEREAS, COG child welfare staff also supports the Wednesday's Child program on NBC Channel 4 news, which brings awareness of the teenagers, sibling groups, and medically fragile children who are waiting to be adopted; and



WHEREAS, the Community Foundation for the National Capital Region works to ensure equity, access, and opportunity for all residents in the metropolitan Washington area.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The Executive Director or his designee is authorized to seek funds in the amount of \$50,000 from the Community Foundation for the National Capital Region to support COG Child Welfare, Foster Care and Wednesday's Child programs. Existing funds to support this program are included in the adopted FY2016 Work Program and Budget. No additional COG matching funds are required.



May 4, 2016

TO: COG BOARD OF DIRECTORS
FROM: SHARON E. PANDAK
General Counsel 
THRU: CHUCK BEAN
Executive Director 
RE: REQUEST FOR APPROVAL OF UPDATE TO THE PROCUREMENT POLICY

The board is requested to approve the attached update to the COG Procurement Policy. The changes are shown in mark up.

The board adopted the current Procurement Policy in 2013. The proposed changes reflect changes in applicable federal law, process changes, and clarifying edits. A brief review of the changes follows:

MAJOR CHANGES

- Small Purchases Procedures Clarification.
- Clearly provides for Debriefings of non-selected vendors which helps avoid protests.
- Handling Unsolicited Proposals - this will increase COG's ability to engage in innovative cooperative ventures.
- Exemption of TPB from \$25K limit for also obtaining COG Board approval if COG Board has already approved funds - this reflects current practice.
- Handling Vendor Requests for Recommendations for other entity work.
- DBE Clarification that COG will only accept "DBE Designation" to avoid confusion with vendors and facilitate Title VI compliance.
- Title VI Compliance is further documented.
- Technical Selection Committee Guidelines to address review of proposals/bids.
- Cooperative Purchasing is addressed to reflect COG's greater efforts in this area.

We will be glad to answer any questions. A draft resolution is included.

[Procurement Policy with proposed changes](#)

cc: Leta Simons, Chief Financial Officer
George Hohmann, Contracts and Purchasing Manager

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, NE
Washington, DC 20002**

RESOLUTION APPROVING AN UPDATED COG PROCUREMENT POLICY

WHEREAS, it is the policy of COG to follow competitive contractor selection procedures in connection with the purchase of goods and services, to ensure that goods and services are obtained at reasonable costs, and, to the maximum extent practical, to assure open competition among vendors interested in doing business with COG; and

WHEREAS, COG's Executive Director and the General Counsel recommend approval of the updated Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board approves the outlined changes to the Procurement Policy dated May 11, 2016.

AGENDA ITEM #7

COG THIRD QUARTER FINANCIALS REPORT



MEMORANDUM

TO: COG Board of Directors
FROM: Chuck Bean, COG Executive Director
Leta Simons, COG Chief Financial Officer
SUBJECT: Fiscal Year 2016 Third Quarter Financial Report
DATE: May 4, 2016

We are providing the following interim financial reports to the Board of Directors for the nine months ended March 31, 2016:

- Statement of Revenue, Expenses and Change in Net Position for the period July 1, 2015 – March 31, 2016
- Comparative Statement of Net Position as of March 31, 2016 and March 31, 2015

SUMMARY AND HIGHLIGHTS

COG is on target to meet the objectives of the FY2016 work program, and management's strategic goals. A small deficit is budgeted for FY2016, which is reflected in the change in net position as of March 31, 2016.

The Statement of Net Position shows an increase in accounts receivable, which corresponds with an increase in federal revenue in FY2016. The statement also shows an increase in liabilities, which is primarily due to the timing of funds received in advance of expenditures, resulting in the recording of "unearned revenue". Most of these funds will be spent down over the next several months. Reserves are fully funded as per Board policy, and operating cash is sufficient to meet obligations.

Preliminary fiscal year end results for FY2016 will be provided to the Board in November, following the close of the fiscal year on June 30, and completion of federal closing reports and reconciliations that are due on September 30.

Metropolitan Washington Council of Governments
FY 2016 Statement of Revenue, Expense, and Change in Net Position
For the nine months ended March 31, 2016
With Comparisons to Approved Budget and Prior Year Results

Prepared on an accrual basis

	Fiscal YTD As of 3/31/2016	FY2016 Budget	% of Budget	Prior FY As of 3/31/2015
Operations Revenue				
Federal revenue	13,050,500	16,355,400	80%	12,368,000
State revenue	3,793,300	6,211,000	61%	4,278,300
Member dues	2,824,700	3,766,300	75%	2,560,200
Regional funds and user fees	2,349,000	2,744,700	86%	1,715,900
Building & investment revenue	644,300	827,800	78%	592,400
Other revenue*	2,150,000	2,911,400	74%	1,015,500
Total Operations Revenue	24,811,800	32,816,600	76%	22,530,300
Operations Expense				
Salaries - Direct program	6,034,400	8,407,800	72%	5,224,900
Salaries - Leave benefits	1,263,500	1,722,800	73%	1,126,000
Other employee benefits	1,593,200	2,547,900	63%	1,451,500
Consultants	7,688,300	8,840,500	87%	6,022,300
Other direct program expense	2,266,000	4,107,400	55%	2,087,600
Support services, rent and other allocated expense	6,109,200	7,560,500	81%	6,093,400
Total Operations Expense	24,954,600	33,186,900	75%	22,005,700
Net Deficit - Operations	(142,800)	(370,300)		524,600
Net Deficit - Special Revenue Funds	(71,955)	113,300		48,100
Change in Net Position	(214,755)	(257,000)		572,700

*Other Revenue includes non-cash contributed services, sponsorships and donations, fees for services, and other miscellaneous revenue.

Revenue - All Sources	FY2016 YTD	FY2016 Budget	
Operations	24,811,800	32,816,600	76%
Special Revenue Funds	175,500	113,300	155%
Subrecipient Pass-Through	14,675,100	32,615,000	45%
Contributed Services	266,400	688,900	39%
Total Revenue - All Sources	39,928,800	66,233,800	

Metropolitan Washington Council of Governments
 Comparative Statement of Net Position (unaudited)
 As of March 31, 2016 and March 31, 2015

	As of 3/31/2016	As of 3/31/2015	% Increase (Decrease)
Current Assets			
Cash	2,399,100	2,939,200	
Investments	9,278,800	9,339,100	
Accounts receivable	8,361,800	6,458,700	
Prepaid expenses/other current assets	759,800	254,500	
Total Current Assets	20,799,500	18,991,500	10%
Non-Current Assets			
Capital assets, net of depreciation	1,198,700	1,033,900	
Other non-current assets	52,500	26,300	
Total Assets	22,050,700	20,051,700	10%
Liabilities			
Accounts payable	1,058,900	1,609,300	
Accrued expenses	782,600	44,000	
Accrued vacation	829,600	826,500	
Unearned revenue	1,752,800	711,700	
Total Liabilities	4,423,900	3,191,500	39%
NET POSITION*			
Net investment in capital assets	1,198,700	1,033,900	
Board designated reserves	12,644,700	11,263,500	
Project funds	2,127,200	1,953,900	
Undesignated	1,656,200	2,608,900	
Total Net Position	17,626,800	16,860,200	5%
Total Liabilities and Net Assets	22,050,700	20,051,700	

*Excludes Net Pension Obligation (\$2,373,022 and 1,287,600 as of 3/31/16 and 03/31/15), which will be covered by future pension plan contributions and investment earnings, rather than current net assets.

AGENDA ITEM #8

APPROVAL OF OPERATING AND CAPITAL EXPENDITURE RESERVE POLICIES

**Metropolitan Washington Council of Governments
777 North Capitol Street NE, Suite 300
Washington, DC 20002**

CAPITAL EXPENDITURE RESERVE POLICY

A. BACKGROUND

COG has historically used undesignated net assets (accumulated surpluses not otherwise earmarked) to purchase and upgrade information technology equipment, software, office equipment, and telephone systems, and to maintain 55,800 square feet of office and meeting room space. Since the amount of funds available as undesignated net assets is uncertain, this method of funding has limited the ability to plan for future capital expenditures, and has resulted in an accumulation of deferred maintenance.

Many organizations manage their capital expenses through long-term planning and a designated reserve. A Capital Expenditure Reserve can be established for COG by reclassifying existing designated net assets, without impacting programs, operations, or COG's financial position. Once established, the reserve can be maintained and used based on long-term planning that will coordinate the future timing and financing of capital expenditures. Use and replenishment of the reserve will be considered and approved as part of the annual budgeting process.

B. DEFINITION

Capital expenditure – A tangible or intangible asset used in operations, with a cost exceeding \$5,000 and a useful life of more than one year, that can be capitalized in accordance with applicable accounting principles. Examples include equipment and software upgrades and purchases, office furnishings, and leasehold improvements.

C. POLICY STATEMENT

The objective of this policy is to establish a Capital Expenditure Reserve to provide the resources needed for COG's capital expenditures. The reserve will be maintained and managed to ensure timely repair, upgrade, and replacement of existing assets, and to plan for the purchase of new assets as needed to support COG's programs and operations.

The level, funding, and use of the Capital Expenditure Reserve will be based on an annual Five-Year Capital Expenditure Plan. The plan will separate capital expenditures into two categories:

1. Equipment, Software, Data Center, and Website
2. Leasehold Improvements

The plan will identify proposed capital expenditures for the upcoming and next four fiscal years, based on replacement and upgrade schedules for systems, software, equipment, office space, and meeting rooms, and proposed new purchases, adjusted for future dollars. The plan will include a description of the assets to be updated or replaced, identification of proposed new purchases, estimated useful life, and estimated cost. The plan will also include a narrative summary and a forecast of depreciation expense over the same five-year period, and will identify the assumptions used in forecasting.

Since the capital and operating budgets are closely linked, capital expenditures should be planned in such a way as to minimize the fluctuation of depreciation expense in the Work Program and Operating budget, and to balance the need for replacement, improvement, and purchase of assets with COG's financial resources.

D. RESERVE LEVEL

The reserve shall be maintained in an amount that will support timely replacement and improvement of existing assets, and the proposed purchase of new assets, based on a Five-Year Capital Expenditure Plan and an annual forecast prepared by the Chief Financial Officer. The Executive Director will submit the Five-Year Capital Expenditure Plan to the Board of Directors, through the Budget and Finance Committee, for review and approval as part of the annual budgeting process.

E. FUNDING

At the end of each fiscal year, unrestricted net assets (accumulated operating surpluses) will be transferred to the Capital Expenditure Reserve to maintain the Board-approved reserve level. If additional funds are needed to fully fund the reserve, the Executive Director will include a plan to provide the additional funding in the Work Program and Budget that will be approved prior to the start of the next fiscal year.

F. ACCOUNTING AND INVESTING

The Capital Expenditure Reserve will be recorded in the accounting system and financial statements as a Board-Designated Reserve. Funds will be maintained as cash or cash equivalents, or as per an approved investment policy.

G. USE OF THE CAPITAL EXPENDITURE RESERVE

Use of the Capital Expenditure Reserve must be approved in advance by the Board of Directors. The Executive Director, through the Budget and Finance Committee, will annually submit a Five-Year Capital Expenditure Plan to the Board of Directors for approval as part of the annual budgeting process. Upon approval of the plan and adoption of the annual Work Program and Budget, the Capital Expenditure Reserve may be used for expenditures outlined in the plan for the upcoming fiscal year. Expenditures outlined for subsequent years are subject to further review and modification, and are not authorized until the annual budget for those years is adopted by the Board of Directors.

H. OVERSIGHT AND REPORTING

The Executive Director is responsible for ensuring that the Capital Expenditure Reserve is maintained and used as described in this policy. The status of the reserve will be reported to the Board of Directors with COG's regular financial reports. The Budget and Finance Committee will review the fund at least annually to ensure compliance.

I. POLICY REVIEW

The Executive Director will review the Capital Expenditure Reserve Policy with the Budget and Finance Committee on an annual basis. At least every five years or earlier as may be warranted, the Budget and Finance Committee will assess the adequacy and effectiveness of this policy, and consider any changes to COG's capital expenditure needs or financial resources, along with the appropriateness of the threshold amount used to define capital expenditures. The Budget and Finance Committee will recommended any proposed policy changes to the Board of Directors for review and action.

J. SUPERCEDES PREVIOUS POLICY

This policy, along with the Operating Reserve Policy, replaces the Reserve Fund Policy adopted by the COG Board of Directors on November 10, 2004 with Resolution R52-04.

Related documents:

- Operating Reserve Policy
- By-Laws
- Board Rules of Procedure

**Metropolitan Washington Council of Governments
777 North Capitol Street NE, Suite 300
Washington, DC 20002**

OPERATING RESERVE POLICY

A. BACKGROUND

Reserves position an organization to weather significant economic downturns, manage the consequences of outside agency actions that result in revenue reductions, and address unexpected emergencies, such as natural disasters or catastrophic events caused by human activity. Maintaining an appropriately constructed reserve policy will align COG with best practices and current guidelines recognized by governmental and not-for-profit organizations.

In developing this policy, three primary risks were identified for COG:

1. Reduction of federal funding
2. Impairment of COG offices due to extreme events
3. Economic downturn

The Government Finance Officers' Association (GFOA) recommends 16 percent as a minimum baseline level for an operating reserve, which is approximately two months of an organization's recurring operating expenses. This recommendation, along with COG's overall financial health, its ability to adapt to funding shortages, and the availability of other emergency resources, were taken into consideration in developing this policy.

B. POLICY STATEMENT

The objective of this policy is to establish an Operating Reserve to provide continuity of essential services in the face of unforeseen, extraordinary events that significantly impact revenue or expenses, such as unexpected and significant loss of funding, impairment of office facilities, or economic downturn. The Operating Reserve is intended to provide COG with the resources needed to meet its financial commitments in a fiscally prudent manner and maintain program stability while adjusting to unusual and unexpected circumstances.

C. RESERVE LEVEL

The reserve shall be maintained in an amount that will support ongoing operations and programs for two months (16.67 percent of annual operating expenses). This reserve level recognizes that COG has some flexibility to respond to economic downturns or loss of revenue, a line of credit that is available for short-term cash needs, commercial business insurance that will provide reimbursement under certain circumstances, and additional resources that can be accessed in an emergency situation.

The target reserve level will be calculated annually as an amount equal to one-sixth of COG's adjusted total operating expenses. Adjusted total operating expenses are the amount of total operating expenses reported in the most recent audited financial statements, less pension expense adjustments, funds passed through to sub-recipients, contributed services expense, and any other expenses not used to support COG's operations.

D. FUNDING

At the end of each fiscal year, unrestricted net assets (accumulated operating surpluses) will be transferred to the Operating Reserve to maintain the target reserve level. If additional funds are needed to fully fund the reserve, the Executive Director will include a plan to provide the additional

funding in the Work Program and Budget that will be approved prior to the start of the next fiscal year.

E. ACCOUNTING AND INVESTING

The Operating Reserve will be recorded in the accounting system and financial statements as a Board-Designated Reserve. Funds will be maintained as cash or cash equivalents, with a primary investment objective of capital preservation and liquidity.

F. USE OF THE OPERATING RESERVE

Use of the Operating Reserve must be approved in advance by the Board of Directors. To request use of the Operating Reserve, the Executive Director will make a recommendation to the Budget and Finance Committee that includes: a) analysis and determination of the proposed use of funds; b) efforts undertaken to obtain funding from other sources; c) a report on the current status of the reserve; and d) a plan to replenish the reserve. If approved, the Budget and Finance Committee will recommend the request to the Board of Directors for review and action.

G. PROHIBITED USE

The Operating Reserve will not be used to fund new programs or personnel, balance the operating budget in the normal course of business, or for any purpose other than the stated objective of this policy.

H. OVERSIGHT AND REPORTING

The Executive Director is responsible for ensuring that the Operating Reserve is maintained and used as described in this policy. The status of the Board-Designated Operating Reserve will be reported to the Board of Directors with COG's regular financial reports. The Budget and Finance Committee will review the Operating Reserve at least annually to ensure compliance.

I. POLICY REVIEW

The Executive Director will review the Operating Reserve Policy with the Budget and Finance Committee on an annual basis. At least every three years or earlier as may be warranted, the Budget and Finance Committee will assess the adequacy and effectiveness of this policy, and consider any changes that may have occurred with regard to COG's risk factors or financial health, accounting standards, industry best practices, and the regulatory environment. The Budget and Finance Committee will recommend any proposed policy changes to the Board of Directors for review and action.

J. SUPERCEDES PREVIOUS POLICY

This policy, along with the Capital Expenditure Reserve Policy, replaces the Reserve Fund Policy adopted by the COG Board of Directors on November 10, 2004 with Resolution R52-04.

Related documents:

Capital Expenditure Reserve Policy
By-Laws
Board Rules of Procedure

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

**RESOLUTION TO APPROVE AN OPERATING RESERVE POLICY AND CAPITAL EXPENDITURE RESERVE
POLICY, TO REPLACE THE EXISTING RESERVE FUND POLICY ESTABLISHED BY
RESOLUTION R52-04**

WHEREAS, the COG Board of Directors has determined that sound financial management should include specific guidelines for accumulating and managing reserve funds; and

WHEREAS, the board has determined that reserves should be managed to provide continuity of essential services in the face of unforeseen, extraordinary events, and to plan for the timely repair, upgrade, and purchase of capital assets; and

WHEREAS, the board has reviewed the Operating Reserve and Capital Expenditure Reserve Policies that have been recommended by COG staff and the Budget and Finance Committee to replace the existing Reserve Fund Policy (General Reserve Fund and Endowment Fund) established by Resolution R52-04 on November 10, 2004; and

WHEREAS, the Operating Reserve and Capital Expenditure Reserve will be established with funds from the General and Endowment Reserve funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The board approves the attached Operating Reserve Policy and Capital Expenditure Reserve Policy to take effect immediately, replacing the Reserve Fund Policy established by Resolution R52-04.

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002

**RESOLUTION APPROVING IMPACT INVESTMENT TO SUPPORT DEVELOPMENT OF AFFORDABLE HOUSING IN
THE NATIONAL CAPITAL REGION**

WHEREAS, the Metropolitan Washington Council of Governments (COG) has determined it is in its best interest to establish and maintain one or more savings and/or investment accounts on such terms in accordance with COG's policies; and

WHEREAS, the production, preservation, and distribution of affordable housing is identified as a *Region Forward* priority; and

WHEREAS, investment in Community Development Financial Institutions (CDFI's), certified by the U.S. Treasury, provides an opportunity to generate a measurable, beneficial, social or environmental impact alongside a financial return in a safe investment vehicle; and

WHEREAS, COG's Executive Director and CFO recommend the CDFI Enterprise Community Loan Fund, Inc. which invests in affordable housing in the Greater Washington Region as a fiscally sound pilot investment of COG funds; and

WHEREAS, the COG Board Budget and Finance Committee approves the Executive Director's recommendation that a pilot investment of \$150,000 be made in the Enterprise Community Loan Fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

1. The Executive Director is authorized to purchase a fixed income security offered by the Enterprise Community Loan Fund, Inc., a non-profit 501(c)(3) corporation based in Columbia, Maryland, in an amount not to exceed \$150,000 and a term not to exceed three (3) years.
2. All accounts be held in the name of the Metropolitan Washington Council of Governments, and that all withdrawals be issued in the name of the Metropolitan Washington Council of Governments; or, transferred directly to an account held in the name of the Metropolitan Washington.
3. The signature of any one of the following shall be required on any withdrawal order against any savings or investment accounts maintained by the Metropolitan Washington Council of Governments: President, Secretary-Treasurer, Executive Director, Deputy Executive Director, or Chief Financial Officer.
4. Consideration of additional or future impact investments will be made upon review and approval of a revised investment policy.

AGENDA ITEM #9

BRIEFING BY WMATA BOARD CHAIR JACK EVANS REGARDING METRO FINANCES

AGENDA ITEM #10

RESULTS OF THE 2016 HOMELESS ENUMERATION REPORT



HOMELESS ENUMERATION REPORT SUMMARY

For the 16th consecutive year, the Metropolitan Washington Council of Governments' (COG) Homeless Services Planning and Coordinating Committee has conducted a regional enumeration of the area's homeless and formerly homeless population.

This year's enumeration and survey occurred on January 28, 2016 and January 27, 2016 in Prince George's County, one day later than originally planned due to the arrival of a blizzard in the Mid-Atlantic region four days before the enumeration.

The report provides a one night "snapshot" of the region's homeless population within nine metropolitan Washington area jurisdictions. It is important to note that this "snapshot" by definition provides one perspective on the state of homelessness in the metropolitan Washington region on only one night, and the count may be influenced by numerous variables, such as weather and bed availability by jurisdiction.

The nine participating jurisdictions are:

- City of Alexandria
- Arlington County
- District of Columbia
- Fairfax County (including data from the City of Falls Church and the City of Fairfax)
- Frederick County (including data from the City of Frederick)
- Loudoun County
- Montgomery County
- Prince George's County (including data from the City of Bowie)
- Prince William County (including data from the City of Manassas and the City of Manassas Park)

The report includes a count of the region's residents who are:

- Unsheltered persons living on the streets, including parks, alleys, and camp sites
- Staying in an emergency or hypothermia shelter or safe haven
- Living in transitional housing where they receive supportive services designed to help them move into some form of permanent housing
- Formerly homeless people now living in permanent supportive housing or other permanent housing who are receiving supportive social services

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 N. Capitol Street, N.E.
Washington, D.C. 20002**

RESOLUTION APPROVING THE HOMELESSNESS IN METROPOLITAN WASHINGTON: RESULTS AND ANALYSIS FROM THE 2016 POINT-IN-TIME COUNT OF HOMELESS PERSONS IN THE METROPOLITAN WASHINGTON REGION REPORT

WHEREAS, since 2000, the Metropolitan Washington Council of Governments (COG) has convened local homeless services providers through the Homeless Services Planning and Coordinating Committee; and

WHEREAS, since 2001, the committee has coordinated an annual enumeration of the region's homeless population during the last week of January; and

WHEREAS, the committee is committed to gathering, analyzing and sharing data regarding homelessness regionally on an annual basis to solve this crisis, although conducting a Point-in-Time count of the unsheltered homeless is required by the U.S. Department of Housing and Urban Development only on a biennial basis; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board approves the report, "*Homeless in Metropolitan Washington: Results and Analysis from the 2016 Point-in-Time Count of Homeless Persons in the Metropolitan Washington Region*" and encourages the nine members of the region's Continuum of Care to collaborate, coordinate, and seek regional solutions to enhance inter-jurisdictional cooperation to ensure that the experience of homelessness for residents in our region is brief, rare, and non-recurring.

AGENDA ITEM #11

ANALYSIS OF CURRENT IN-DEMAND OCCUPATIONS

AGENDA ITEM #12

OTHER BUSINESS

AGENDA ITEM #13

ADJOURN