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## National Capital Region Transportation Planning Board

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E., Suite 300, Washington, D.C. 20002-4290

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### Highlights of the meeting of the Aviation Technical Subcommittee

*Thursday, January 23, 2014, 10:30 AM to 12:00 noon  
MWCOG Meeting Room 2*

#### **Meeting Attendees**

- Mark Rawlings (DDOT)
- Jeff Breeden (FAA) – via teleconference
- Mike Hewitt (MWAA)
- Tony Storck (MAA) – via teleconference
- Laura Richards (DDOT)

#### **COG/TPB staff in attendance**

- Clara Reschovsky
- Rich Roisman
- Abdul Mohammed
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Chair Mike Hewitt called the meeting to order at 10:30am.

#### **1. Approval of highlights from the previous meeting (September 26, 2013)**

The September 26, 2013 meeting highlights were approved. The approved meeting summary will be available on the MWCOG website. It was noted that the November meeting of the subcommittee was cancelled due to the death of COG Director of Transportation Planning Ron Kirby on November 11<sup>th</sup>.

#### **2. 2013 Washington-Baltimore Regional Air Passenger Survey: Status**

Mr. Mohammed presented PowerPoint slides on the status of the 2013 Air Passenger Survey. The survey was conducted October 9<sup>th</sup> through October 22<sup>nd</sup>. All airports were successful in terms of overall response rate. An on-line response option was offered for the first time during this survey. Web response was less than 1%, as was traditional mailback response. There are 24,742 completed survey records. Mr. Mohammed reminder the subcommittee that the results shown are for the number of unweighted survey records, and that factoring has not yet occurred. Further quality checks and quality assurance of the survey records may slightly alter the results before the final report.

Mr. Storck raised concerns that the number of surveys distributed at each airport did not match the relative market shares of each airport; specifically that Dulles was oversampled and National undersampled. Mr. Mohammed noted that this issue will be reviewed during the sampling plan for the 2015 survey.

Mr. Roisman asked that in addition to the survey expansion based on the revenue passenger count for each flight not yet performed, factoring based on the number of passengers represented by each survey (e.g., one survey for a large tour group) had also not yet occurred. Mr. Mohammed confirmed this and Mr. Roisman noted that table titles should then read “survey records” and not “passengers.” Mr. Mohammed agreed to make this change.

Mr. Roisman noted that during the next survey it may be worth exploring adding more income categories at the high end.

### **3. 2013 Ground Access Element Draft Report**

Mr. Roisman indicated that he had updated all 2009 data in the report to 2011 conditions per the subcommittee’s direction and the report should now be considered final.

### **4. 2013-14 Air Cargo Element Phase 1: Introduction, Scope of Work, and Schedule**

Mr. Roisman reviewed the scope and schedule for the air cargo plan update. The last update was completed in 2008. He noted that the original staffing plan relied on Karin Foster, the staff freight planner who died suddenly in October. A new freight planner will be hired but the timing is not yet known. For now, the plan is to have Mr. Roisman and Mr. Mohammed begin work on the plan update and reach out to Ms. Foster’s contacts in air cargo. Because of the staff shortage and other projects the plan update is behind schedule but Mr. Roisman believes a Phase 1 document (supply analysis and literature review) can come to the subcommittee in July.

### **5. 2014-2018 Airport Capital Improvement Plan Update**

Mr. Roisman reported that he has had early conversations with FAA about the next grant cycle. The grant approval process is expected to be accelerated this year and so FAA has requested that the next grant application be submitted in April. The available grant funds are expected to decrease starting next year due to a number of factors. There will need to be adjustments to the CASP work program in response to the funding changes.

### **6. Report from 2014 TRB Annual Meeting**

Mr. Roisman noted that his presentation on the CASP program was well-received and that the other airport sessions he attended were highly informative.

## **7. Roundtable Discussion**

Mr. Mohammed noted that BMC has updated their TAZ system, so the new information will need to be acquired for geocoding the survey records. Mr. Roisman noted the results of the DCA slot divestiture conditioned in the approval of the US Airways / American merger and that there will be a second daily DCA>LAX departure. Mr. Roisman noted that WATF has expressed an interest in partnering with COG to address certain airport issues. He planned to initiate a discussion but emphasized that COG will not partner with an advocacy group whose interests focus on one regional airport to the detriment of other regional airports.

## **8. Other Business**

There was no other business.

Chair Hewitt adjourned the meeting at 11:55 am.

The next Aviation Technical Subcommittee meeting will be Thursday, March 27, 2014 at 10:30 am at COG.