



Local governments working together for a better metropolitan region

COG BOARD OF DIRECTORS MEETING

DATE: Wednesday, June 9, 2004
TIME: 12:00 Noon
PLACE: COG Board Room

*District of Columbia
 Bowie
 College Park
 Frederick County
 Gaithersburg
 Greenbelt
 Montgomery County
 Prince George's County
 Rockville
 Takoma Park
 Alexandria
 Arlington County
 Fairfax
 Fairfax County
 Falls Church
 Loudoun County
 Manassas
 Manassas Park
 Prince William County*

PLEASE NOTE: Chair Mendelson will begin the meeting promptly at Noon. Lunch for members and alternates will be available at 11:30 a.m.

A G E N D A

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
 (12:00 Noon)
 Chair Phil Mendelson
 Council Member, District of Columbia
2. **APPROVAL OF MINUTES OF MAY 14, 2004**
 (12:00 – 12:05 p.m.)
3. **AMENDMENTS TO AGENDA**
 (12:05 – 12:10 p.m.)
4. **ANNOUNCEMENTS**
 (12:10 – 12:15 p.m.)
 Chair Mendelson
 - a) Presentation of Certificate to James Dyke
 - b) NARC Reminder
 - c) Proposed Regional Gang Initiative
 - d) Executive Director's Report
5. **ADOPTION OF CONSENT AGENDA ITEM 11.A. and 11.B.**

RECOMMENDED ACTION: Adopt Consent Agenda Items

6. **3rd QUARTER FINANCIAL REPORT**
 (12:15 – 12:20 p.m.)
 Michael Knapp
 Council Member, Montgomery County
 COG Secretary-Treasurer

The COG Board will be briefed on COG's third quarter FY 2004 financial report.

RECOMMENDED ACTION: Receive presentation.

**7. EMPLOYEE COMPENSATION AND BENEFITS REVIEW COMMITTEE
(12:20 – 12:25 p.m.)**

**Dave Robertson
COG Executive Director**

The Executive Director will report on his recommendation to provide a 2 percent salary structure increase, effective July 1, 2004, as approved by the Employee Compensation and Benefits Review Committee. He will also provide background information leading to this recommendation. The Board will be asked to adopt Resolution R28-04.

RECOMMENDED ACTION: Adopt Resolution R28-04.

**8. PRESENTATION ON HUMAN SERVICE POLICY COMMITTEE PROGRAM
ACTIVITIES AND REQUEST FOR BOARD ACTION
(12:25 – 12:35 p.m.)**

**Walter Tejada
Board Member, Arlington County
Chair, Human Services Policy
Committee**

Chair Walter Tejada will provide the Board an overview on the history, composition, goals and objectives of the committee. He will introduce the Chairs of Health Officials, Child Welfare, Potomac Regional Education Partnership (PREP) and the Homeless Enumeration Committees for detailed presentations.

**A. Briefing on Foster Parent Appreciation Gala and Policy Implications
(12:35 – 12:45 p.m.)**

**Terri Braxton
Foster Care/Adoption Manager, COG**

COG has sponsored foster care and adoption programs for several years. Additionally, COG facilitates adoption through the "Wednesday's Child" program through foster care recruitment. Staff will brief the Board on policy issues for strengthening foster care and adoption needs in the metropolitan Washington area.

RECOMMENDED ACTION: Receive briefing and discuss policy action by the Board.

**B. 2004 Regional Homeless Enumeration Report
(12:45 – 12:55 p.m.)**

**Steve Cleghorn
Community Partnerships for the
Prevention of Homelessness
Chair, COG Homeless Services
Committee**

COG's Homeless Services Planning and Coordination Committee conducted the fourth annual regional enumeration on January 21, 2004. Mr. Cleghorn will brief the Board on the results of the enumeration prior to the report's publication.

RECOMMENDED ACTION: Approve dissemination of the report.

**C. Potomac Regional Education Partnership (PREP)
(12:55 – 1:05 p.m.)**

**Judith Davis,
Mayor, City of Greenbelt
Vice Chair, PREP**

COG established the Potomac Regional Education Partnership (PREP) program in 2001. PREP is a public-private partnership that seeks to strengthen regional education and workforce policies and programs. PREP members include area K-12 public school systems, community colleges and universities, and business organizations and other stakeholders. The Board will be briefed on PREP's recent activities, proposed FY 2005 work program, and development and fundraising plans.

RECOMMENDED ACTION: Receive briefing and adopt Resolution R29-04.

**D. Update on Disease Surveillance
(1:05 – 1:20 p.m.)**

**Charles Konigsberg, MD
Director, Alexandria City Health
Department
Chair, Health Officials Committee**

The region has started syndromic surveillance using the Electronic Surveillance System for the Early Notification of Community-based Epidemics (ESSENCE) system as a test product. The Disease Surveillance Annex of the RECP has been updated and is presented to the COG Board for approval.

RECOMMENDED ACTION: Receive briefing and adopt Resolution R30-04.

**9. INSTITUTE FOR REGIONAL EXCELLENCE TEAM PROJECT PRESENTATIONS
(1:20 – 1:35 p.m.)**

IRE Class Project Teams

COG established the Institute for Regional Excellence (IRE) in 2000. The IRE is a collaborative effort among stakeholders in the region focusing on leadership training as an important element of regional development. The Board will receive brief project presentations from this year's participants in the Regional Executive Development Program: three in June and three in July. Presentations are: "Regional Communication System for the General Public", "Seamless School-to-Careers Opportunities in the Greater Washington Metropolitan Area" and "Regional Public Education to Reduce Pollution in the Chesapeake Bay."

RECOMMENDED ACTION: Receive presentations.

**10. STATUS AND NEXT STEPS IN THE REGIONAL AIR QUALITY PLANNING PROCESS
(1:35 – 2:00 p.m.)**

**Thomas E. Dernoga
Council Member, Prince George's
County,
Chair, Metropolitan Washington Air
Quality Committee**

At its May meeting, the Board was briefed on the recent work of the Metropolitan Washington Air Quality Committee (MWAQC) to prepare an air quality attainment plan for the "one hour" federal health standard for ozone, as well as a preview of the upcoming planning effort to prepare a plan to meet the new "eight hour" federal health standard for ozone.

As part of this briefing, the Board was also informed about an ongoing dialogue between the MWAQC local elected official leadership, COG staff, and representatives of the state environmental and transportation secretaries, regarding potential revisions to the MWAQC planning process. In response to the Board's request, MWAQC Chair Tom Dernoga, assisted by COG's legal and environmental staff, will review the status of the discussions and next steps. Attached are two memos on the history of the MWAQC planning process, and an analysis of Section 174 of the Clean Air Act.

RECOMMENDED ACTION: Receive briefing and discuss next steps, including local government communication with state officials on the MWAQC planning process.

11. CONSENT AGENDA ITEMS

(A) Pension Plan Administrative Committee

The Board of Directors will be asked to adopt Resolution R31-04, which would expand the COG Pension Plan Administrative Committee by adding two additional COG members. The PPAC currently has one COG member official, in addition to employee-elected and management representatives. It will also require Board approval for committee membership.

RECOMMENDED ACTION: Adopt Resolution R31-04.

(B) Resolution Authorizing the Executive Director to Execute a Contract With the U.S. Department of Health and Human Services to Facilitate the Development of a Regional Health Information Infrastructure System

The Board will be asked to adopt Resolution R32-04, authorizing the Executive Director or his designee to execute a contract with the U.S. Department of Health and Human Services, not to exceed \$200,000 to fund Council of Government support for the planning and development of a Regional Health Information Infrastructure System. No COG matching funds are required.

RECOMMENDED ACTION: Adopt Resolution R32-04.

THE NEXT BOARD MEETING WILL BE ON WEDNESDAY, JULY 14, 2004.