

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

**RESOLUTION AUTHORIZING COG TO PROCURE AND ENTER INTO A CONTRACT TO PROVIDE PHASE II
FACILITATION AND CONSULTING SUPPORT TO HOMELAND SECURITY EXECUTIVE COMMITTEE**

WHEREAS, the Metropolitan Washington Council of Governments (COG) needs to proceed with a procurement for a contractor(s) and enter into a contract to provide research, design, and facilitation support for the Homeland Security Executive Committee; and

WHEREAS, The Clearing successfully facilitated a half-day off-site on June 17, 2017 where an initial consensus was achieved on mission, commitment, and actions to enhance the strategic focus of the HSEC; and

WHEREAS, the Clearing has the specific knowledge, capacity, and facilities to support the HSEC in a second phase of up to two additional off-site meetings where outcomes from the initial offsite will be validated and a plan of action will be developed to implement specific commitments to achieve the committee's goals and objectives for the coming year as well as several years in the future; and

WHEREAS, this procurement will be made on behalf of the Homeland Security Executive Committee and will include event planning and design, event facilitation, session reports, supporting graphic artifacts, initiative charters, and an HSEC Overview communication product prepared.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN
WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to enter into a contract not to exceed \$61,000 with The Clearing for a second phase of facilitation and consulting support to guide the HSEC through up to two offsite events to identify regional priorities and immediate actions required to align activities to those priorities. Funding for this effort is available in the budget of the Urban Area Security Initiative Grant within the NCR Homeland Security Program Management Office. No additional COG matching funds are required.

**I HEREBY CERTIFY THAT the foregoing resolution was adopted by the COG Board of
Directors Executive Committee on July 15, 2016.**

**I HEREBY CERTIFY THAT the foregoing resolution was adopted by the COG Board of
Directors on September 14, 2016.**

**Laura Ambrosio
COG Communications Specialist**