

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
National Capital Region Emergency Preparedness Council**

Date: Wednesday, September 8, 2010

**Time: 2:00 p.m. – Arrival/Networking
2:30 p.m. – Convene Meeting
4:30 p.m. – Adjourn Meeting**

**Location: Training Center, Lobby Level
777 North Capitol Street NE
Washington, DC 20002**

AGENDA

- 1. WELCOME, ANNOUNCEMENTS AND APPROVAL OF MINUTES (2:30-2:35)**
EPC Chairman Frank Principi, Prince William County

Announcements

- National Preparedness Month Highlights – Merni Fitzgerald, Chair of R-ESF 15
- Proposed reschedule of EPC November 10 meeting

Recommended Action: Approve May 12, 2010 minutes.

- 2. APPROVAL OF NCR HOMELAND SECURITY STRATEGIC PLAN UPDATE (2:35-3:15)**

*Chairman Principi
Kelley Coyner, Chief of Staff, Senior Policy Group*

The Emergency Preparedness Council received the Draft Strategic Plan from the Senior Policy Group and Chief Administrative Officers Homeland Security Executive Committee on August 2 requesting final comments and approval. This document updates the Strategic Plan first adopted in 2006, reflecting the EPC's guidance over the last 18 months to develop a Plan that prioritizes the capabilities that the National Capital Region will address collaboratively. The Plan reflects input from the EPC Workshop in May and has been vetted by first responders, health experts, local and state technology officers, chief administrative officers, emergency managers, homeland security advisors, and many others. Ms. Coyner and Chairman Principi will review the updated Plan.

Recommended Action: Approve the updated NCR Homeland Security Strategic Plan.

3. UASI FUNDING UPDATES

(3:15-3:30)

*Tim Fitzsimmons, Chief
DC HSEMA Grants Management Office*

The EPC has requested that it receive updates at each meeting on all current and prior year Urban Area Security Initiative (UASI) grants. Mr. Fitzsimmons will provide an update on current and projected expenditures associated with FY07 (closeout), FY08 and FY09 UASI grants. He will update the EPC on the projected timeline for receipt of FY10 UASI funding, approved projects, and award of grants to R-ESFs, RPWGs and others.

Recommended Action: Receive funding updates.

4. SUMMER STORMS AND HURRICANE SEASON UPDATES

(3:30-3:45)

*Chris Strong, National Weather Service
Chuck Crisostomo, Montgomery County EM*

Chris Strong will provide an update on the severe summer storms that have impacted the National Capital Region and the forecast for the remainder of the summer. He will also provide an update on hurricane season to-date, along with the forecast for the remainder of hurricane season. Chuck Crisostomo will provide an update on the summer storms that impacted the National Capital Region especially Montgomery County.

Recommended Action: Receive summer storms and hurricane season updates.

5. NCR REGIONAL EMERGENCY COORDINATION PLAN UPDATE

(3:45-4:00)

Jack Brown, Chair, EM Planning Committee

The NCR Emergency Preparedness Council (EPC) included an update of the Regional Emergency Coordination Plan (RECP) in its 2010 Work Plan. The RECP was approved on September 11, 2002 and has not been updated since that time. The EPC requested that the Emergency Manager's Committee complete a limited update of the document this year. The Emergency Managers Committee assigned the task to Jack Brown, Chair of the Emergency Managers Planning Subcommittee. Mr. Brown will brief the Chief Administrative Officers on the status of the update of the Regional Emergency Coordination Plan.

Recommended Action: Receive briefing from Jack Brown on update of the NCR Regional Emergency Coordination Plan and provide additional guidance as deemed appropriate.

6. **BRIEFING ON THE 2010 EMERGENCY PREPAREDNESS COUNCIL SENIOR LEADER EXERCISE FROM THE EXERCISE AND TRAINING OPERATIONS PANEL (ETOP)**

(4:00- 4:15)

Paul Hajek, Chair ETOP

The EPC requests ETOP conduct a Senior Leaders Seminar (SLS) each year. It is an item that is included on the Annual EPC Work Plan. ETOP has developed a statement of work, awarded a contract, and identified an EPC SLS Planning Team. The Team has identified the goals, objectives and the scenario for the 2010 EPC SLS. Paul Hajek, ETOP Chair, will brief the EPC on these matters, the timeline, and the planning taking place and answer any questions regarding the seminar.

Recommended Action: Receive briefing on 2010 EPC SLS and provide guidance.

7. **NEW BUSINESS**

(4:15-4:25)

Chairman Principi

Chairman Principi will invite members to share information in their areas responsibility that may be of interest to others and/or recommend topics for the next meeting.

Recommended Action: Discuss recommended items identified by EPC members.

8. **ADJOURNMENT AND CLOSING COMMENTS**

(4:25-4:30)

Chairman Principi