**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENT**

**National Capital Region Emergency Preparedness Council**

**Wednesday, February 11, 2015**

**2:00 p.m. – Arrival/Networking**

 **2:30 p.m. – Convene Meeting**

 **4:30 p.m. – Adjourn Meeting**

**Training Center, Lobby Level**

**777 North Capitol Street NE**

**Washington, DC 20002**

**WebEx:** <https://mwcog.webex.com/mwcog/j.php?MTID=m78e9e430557f8b45960a0e5e423e57c0> WebEx Meeting Password: NCR-EPC

and/or

Toll Free Number: 1-800-987-7464 Passcode: 4793091#

**Documents**: Posted at the link provided below:

<http://www.mwcog.org/committee/committee/documents.asp?COMMITTEE_ID=40>

Username: ncrepc - Password: epc2014

 **DRAFT AGENDA**

1. **WELCOME, ANNOUNCEMENTS, AND APPROVAL OF MINUTES (2:30-2:45)**

*Frank Principi, Prince William County Supervisor*

*Chairman, EPC*

Announcements and Brief Updates

* + Welcome Remarks and Review of Agenda – Chairman Principi
	+ Approve November 12, 2014 Minutes – Chairman Principi
	+ Update on Cyber Security Focus for 2015 – Steve Bieber, COG
	+ Update on Personal Preparedness Initiative – Ken Woodall, DC HSEMA
	+ Update on Planning for the April 28, 2015 EPC Senior Leader Seminar – Jamie Quarrelles, DC HSEMA
	+ Update on FEMA, Office of National Capital Region Coordination – Kim Kadesch, Director ONCRC

 **Recommended Action: Approve November 12, 2014 minutes and receive updates.**

1. **NCR Emergency Preparedenessd council “101”, program management office “101”, and proposed work focus for 2015 (2:45-3:15)**

*Frank Principi, Chairman*

 *Stuart Freudberg, Deputy Executive Director*

 *Metropolitan Washington Council of Governments*

 *Mary Anne McKown, MWCOG Managing Director*

 *NCR program Management Office*

Because of its structure and composition, the Emergency Preparedness Council (EPC) experiences periodic turnover among its members. Chairman Principi has recommended staff lead a “101” discussion on the roles and responsibilities of the EPC, PMO and associated organizations as well as the Regional Emergency Support Functions (R-ESFs) and Regional Program Working Groups (RPWGs) that will result in a better informed membership.

**Recommended Action: Discuss EPC, PMO, associated organizations, R-ESFs and RPWGs.**

1. **UASI GRANT UPDATE (3:15-3:25)**

 *Charles Madden, Chief, Grants Management Division,*

*DC Homeland Security and Emergency Management Agency*

State Administrative Agent staff is responsible for UASI grant administration. Charles Madden will provide a status report on the closeout of UASI grants for FY11 and FY12. He will also provide an update on the open FY13 grant. In addition, Mr. Madden will provide an update on the status of 2014 NCR grants awarded.

 **Recommended Action: Presentation, no action required.**

1. **Program management office (PMO) update (3:25-3:35)**

 *M*ary Anne McKown, MWCOG Managing Director

 *NCR p*rogram Management Office

Mary Anne McKown, MWCOG Managing Director of the NCR Homeland Security Program Management Office. Ms. McKown will provide a brief update on PMO activities.

**Recommended Action: Receive update, no action required.**

1. **REVIEW EMERGENCY RESPONSE PROTOCOLS ASSOCIATED WITH INCIDENTS IN THE METRO RAIL SYSTEM AND ANY LESSONS LEARNED FROM THE**

 **JANUARY 12, 2015 INCIDNET NEAR THE L’ENFANT PLAZA STATION (3:35-4:15)**

*National Transportation Safety Board*

 *WMATA Representative*

 *DC Fire/Emergency Management Representative*

The NTSB, WMATA and the District of Columbia representatives have been invited to highlight emergency response protocols associated with a response to an incident in the Metro rail system and any lessons learned from the January 12, 2015 incident near the L’Enfant Plaza Station.

**Recommended Action:** Receive reviews of emergency protocols and initial lessons learned from the January 12, 2015 incident near the L’Enfant Plaza Station.

1. **NEW BUSINESS/OPEN DISCUSSION (4:15)**

 *Chairman Principi*

 Chairman Principi will invite members to share information in their areas of responsibility that may be of interest to others and/or recommend topics for the next meeting.

 **Recommended Action: Discuss recommended items identified by EPC members.**

1. **ADJOURNMENT (4:30)**

 *Chairman Principi*

 Next EPC Meeting: May 13, 2015 from 2:00 p.m. to 4:30 p.m.