



**MEETING NOTICE AND AGENDA**  
**COMMUTER CONNECTIONS RIDEMATCHING COMMITTEE**

**Tuesday, March 18, 2008**

**10:00 a.m. - 12:00 p.m.**

**Metropolitan Washington Council of Governments**  
**777 North Capitol Street, N.E.**  
**COG Board Room, Third Floor**

Chairperson: Kevin Thornton, Prince Georges County

Vice Chairperson: Diana Utz, GW RideConnect

COG Staff Contact: Nicholas Ramfos, 202/962-3313 or [nramfos@mwkog.org](mailto:nramfos@mwkog.org)

*(Note: If you cannot attend this meeting, please call 202/962-3327.)*

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of the December 18, 2007 Meeting	APPROVE
3.	Upcoming Fairs and Promotions <b>(15 min)</b>	INFORMATION
	COG and clients will provide information on recent and upcoming transportation fairs and promotions, and distribute copies of promotional items and/or announcements.	
4.	TDM Software System Project Update <b>(35 min)</b>	DISCUSSION/ INFORMATION
	Staff and Base Technologies representatives will present and discuss the status of the TDM Software System project. Base Technologies will discuss updates made since the training session held on March 4 <sup>th</sup> .	
5.	TDM Software System Training <b>(10 min)</b>	INFORMATION
	Staff will be discussing the evaluation results from the training session held on March 4th	

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|----|--|-----------------|----------------------------|
| 6. | Data Migration Plan Update   | <b>(10 min)</b> | INFORMATION                |
|    | Stephen Finafrock and Ross Edgar will discuss and distribute the updated Data Migration Plan and Schedule for the conversion of client sites from the old system to the new, web-based system. |                 |                            |
| 7. | GIS Update   | <b>(10 min)</b> | INFORMATION                |
|    | Ross Edgar will discuss the most recent GIS Update including information related to Loudoun County, VA. This information will be posted on the Extranet as well                                |                 |                            |
| 8. | Client Site Status/Roundtable  | <b>(20 min)</b> | DISCUSSION/<br>INFORMATION |
|    | Client members will be asked to share any "Hot Topic" Issues with the current CCRS.  |                 |                            |
| 9. | Other Business/Upcoming Agenda Items   | <b>(5 min)</b>  |                            |
|    | This is an opportunity for Subcommittee members to request agenda items for the next meeting.  |                 |                            |

**The next meeting of the Commuter Operations Center Subcommittee will be held on June 18, 2008 from 10 a.m. to 12 noon.**

**The Commuter Connections Ridematching Committee will meet on the following dates in 2008:**

<b>Tuesday, June 17, 2008</b>	<b>10:00 am – 12:00 pm</b>
<b>Tuesday, September 16, 2008</b>	<b>2:00 pm – 4:00 pm*</b>
<b>Tuesday, December 16, 2008</b>	<b>10:00 am – 12:00 pm</b>

\*note change in time