

National Capital Region
Transportation Planning Board
Subcommittee Resource Directory

TPB SUBCOMMITTEE RESOURCE DIRECTORY
2019

ABOUT TPB

The National Capital Region Transportation Planning Board (TPB) is the federally designated Metropolitan Planning Organization (MPO) for the Washington region. MPOs must carry out transportation planning activities for the US Census declared Urbanized Area. The Washington Urbanized Area encompasses portions of the State of Maryland, portions of the Commonwealth of Virginia, and the District of Columbia.

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OVERVIEW



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About the Transportation Planning Board

The National Capital Region Transportation Planning Board (TPB) is the federally designated Metropolitan Planning Organization (MPO) for the Washington region. MPOs must carry out transportation planning activities for the US Census declared Urbanized Area. The Washington Urbanized Area encompasses portions of the State of Maryland, portions of the Commonwealth of Virginia, and the District of Columbia.

- 3,500 square miles in area
- Home to more than 5 million people and 3 million jobs
- 17 million person-trips per day
- 44 members include:
 - State transportation agencies: Maryland Department of Transportation, Virginia Department of Transportation, District of Columbia Department of Transportation, VDRPT
 - 23 local jurisdictions
 - State and DC legislatures
 - WMATA
 - MWAA
 - NPS
 - FHWA
 - FTA

ROLES AND RESPONSIBILITIES

- Is a federally-mandated and federally-funded transportation policy-making organization that must follow the Federal Metropolitan Transportation Planning Process as regulated by the latest federal transportation authorization (FAST Act)
- Is made up of representatives from local governments and governmental transportation authorities.
- Carries out the “3C Process” – “Continuing, cooperative, and comprehensive” consultation process in cooperation with the state DOT(s) and transit operators.
- Leads the regional transportation process in cooperation with the state DOT(s) and transit operators.
- Develops plans and programs that consider all transportation modes and support metropolitan community and economic development
- Works in conjunction with state air and transportation agencies to meet federal Clean Air Act standards

All federally funded projects and other regionally significant transportation projects must be included in the MPO’s long-range transportation plan and the Transportation Improvement Program (TIP).

Long-Range Metropolitan Transportation Plan: The LRP which serves as the vision for the region and includes all the transportation improvements where funding is reasonably expected to be available over the next 20 years. Major updates are scheduled every 4 years. The latest TPB long-range plan is called Visualize 2045 and was approved by the board in October 2018.

Transportation Improvement Program (TIP): Each MPO develops a short 4-6-year program for project implementation. Projects in the TIP must show that funding in the first 2 years is available and committed. Major updates to the TIP are scheduled every two years with regular amendments as needed.

REGIONAL COORDINATION

- The TPB serves as a regional forum for transportation planning.
- As individual projects go through the project development process, projects must be included in the plan and/or TIP for federal approval of key project milestones (ex NEPA) and in order to use federal funding.
- We have a robust public involvement process and often conduct public outreach activities.
- The TPB has 14 committees to help disseminate data, information and TPB products, to make sure the TPB is on track with our members' needs.

FUNDING

The MPO planning activities are federally funded. The MPO spends on average about \$13-\$15 million a year to conduct the metropolitan transportation planning process.

The Transportation Alternatives Set Aside allocates federal reimbursable aid for capital improvements considered alternative to traditional highway construction. Large MPOs, like the TPB, are responsible for project selection on an annual basis for a sub-allocated portion of TA Set Aside Funds. The TPB works with the District of Columbia, Maryland, and Virginia to coordinate each state's application process in the region. The TPB strongly encourages applications that support priority criteria, Safe Routes to School, bicycle/pedestrian facilities, and non-motorized transit access improvements. The TPB has selected 82 projects since 2014 for a total of over \$30 million.

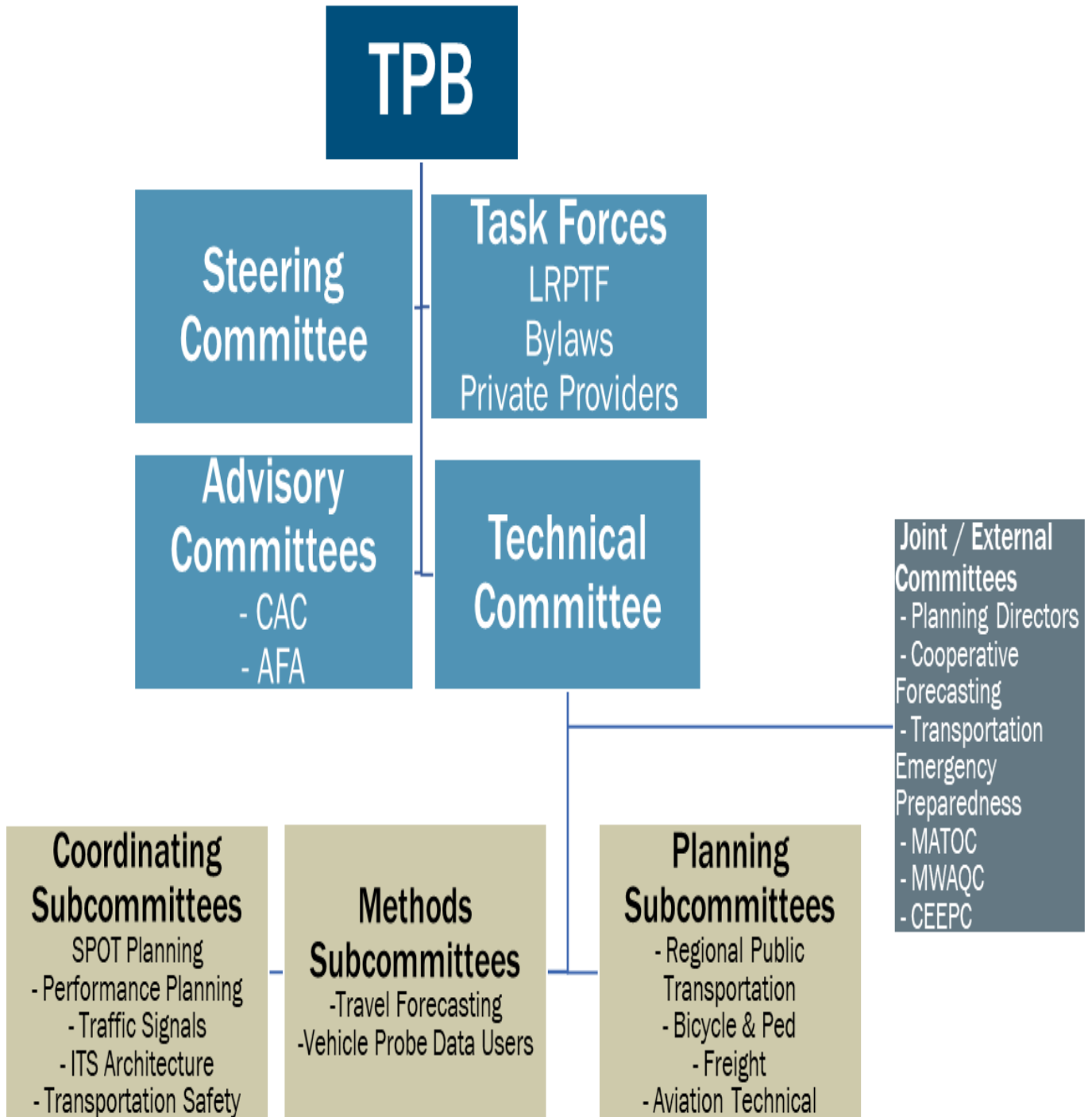
COG/TPB has also been designated by the governors and the mayor as the designated recipient for the Federal Transit Administration's Enhanced Mobility of Seniors and Individuals with Disabilities Program. Every two years the TPB selects and awards the federal grant funding to projects throughout the region aimed at improving mobility for older adults and persons with disabilities. This year, \$6 million in funding was awarded for 17 local and regional grants. Since 2007, the TPB has solicited, selected and implemented over 100 projects totaling over \$65 million.

The MPO has project selection authority over all regionally significant projects through its TIP and long-range plan. However, fiscal constraint must be demonstrated through local approval processes prior to inclusion into the plan and TIP. Therefore, the TPB tends to rely on the local implementing agencies for their expertise and approval.

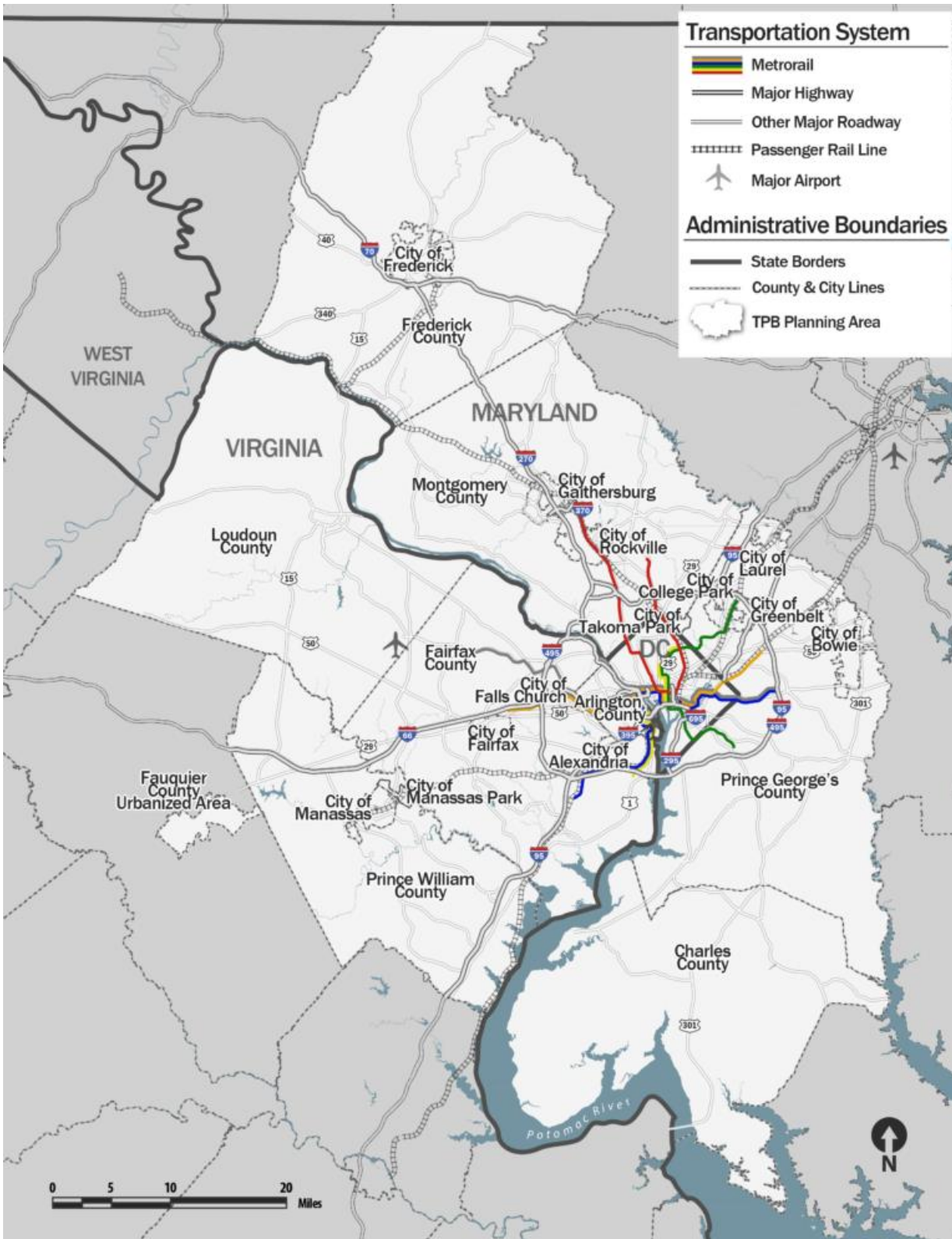
STATUTORY REQUIREMENTS

The Mission is defined by federal law. It is to implement the Federal Metropolitan Transportation Planning Process. At the TPB, board interests are synchronized with those federal regulations. We are a regional forum for transportation planning. We prepare plans and programs that enable federal funds to flow to metropolitan Washington. We provide technical resources for decision-making.

**NATINAL CAPTIAL REGION
TRANSPORTATION PLANNING BOARD**
(23 Local Jurisdictions, VDOT, DDOT, MDOT and Federal Officials)



TPB Planning Area and Regional Overview Map



Access for All Advisory Committee

MISSION:

The Access for All Advisory Committee (AFA) advises the TPB on transportation issues, programs, policies, and services important to traditionally underserved communities, including low-income communities, minority communities, people with limited English proficiency, people with disabilities, and older adults. The committee identifies issues of concern to traditionally underserved populations in order to determine whether and how these issues might be addressed within the TPB process.

Members (Participation):

The committee membership is composed of community leaders from around the region, including individuals, representatives of nonprofit groups and other advisory committees. Ex-Officio members work for a state or local agency, a transit provider, or are a private provider of transportation services. ALL are welcome to be added to the email distribution list and/or attend meetings.

Oversight Areas:

- Coordinated Human Service Transportation Plan
- Sets priorities for the solicitation of grant applications for Section 5310 Enhanced Mobility funding
- Learn about and advise/comment on TPB efforts such as the Long-Range Plan, the Public Participation Plan, Street-smart pedestrian safety, Environmental Justice
- The Chair of the AFA has typically chaired the selection committee that makes funding recommendations to the TPB for the Enhanced Mobility program (and the former JARC and New Freedom programs)

Meeting Schedule:

The AFA meets approximately five times a year, as TPB actions and agenda items of interest dictate. Meetings are generally held on the first Thursday of the month from 12 noon to 2pm.

Rotation of the Chair:

Rotation occurs generally, every 2 years (at the Chair's discretion). The Chair is a TPB member and an elected official, and the position generally rotates between DC, MD, VA. The chair can appoint a co-chair, but no co-chair has been appointed to date.

Chair for CY 2019:

Kacy Kostiuk, City of Takoma Park, Ward 3, Councilmember

TPB Staff Liaison:

Lynn Winchell-Mendy
lmendy@mwkog.org
(202) 962-3253

WEBSITE:

<https://www.mwkog.org/tpbafa/>

Aviation Technical Subcommittee

Mission:

The Aviation Technical Subcommittee of the TPB Technical Committee is responsible for the coordination of airport system planning with the regional transportation planning process. The Subcommittee provides technical review for projects and reports stemming from the Continuous Airport System Planning (CASP) program. Presentations regarding such projects are made to the Subcommittee, and comments and suggestions are solicited. Then, presentations are made to the TPB Technical Committee, and the TPB. All CASP program products follow this technical review process, prior to submission to the funding agencies, which includes the Federal Aviation Administration (FAA), the Metropolitan Washington Airports Authority (MWAA), and the Maryland Aviation Administration (MAA).

Members (Participation):

The Aviation Technical Subcommittee includes representatives from the Maryland Aviation Administration, the Metropolitan Washington Airports Authority, the District of Columbia Government, the Virginia Department of Aviation, and the Federal Aviation Administration, as well as representatives of local jurisdictions within the Council of Governments' membership. In addition, other regional agencies with aviation interests, airport sponsors, and aviation interest groups and associations are encouraged to participate.

Oversight Areas:

- Continuous Airport System Planning-
 - Regional Air Passenger Survey
 - Airport Ground Access Forecasts
 - Airport Ground Access Element
 - Airport Ground Access Travel Time Study
 - Regional Air Cargo Study
 - Regional Airport System Plan

Meeting Schedule:

The ATS generally meets on the fourth Thursday of the month in January, March, May, July, September, and November (held the third Thursday due to Thanksgiving Day). Meetings generally run from 10:30 AM to noon.

Rotation of the Chair:

Rotation occurs every calendar year, between MAA, MWAA, and the District of Columbia Department of Transportation (DDOT)

Chair for CY 2019:

Kevin Clarke, Director, Office of Planning, Maryland Aviation Administration

TPB Staff Liaison:

Arianna Koudounas
akoudounas@mwkog.org
(202) 962-3312

WEBSITE:

<https://www.mwkog.org/committees/aviation-technical-subcommittee/>

Bicycle and Pedestrian Subcommittee

Mission:

The Bicycle and Pedestrian Subcommittee provides advice and assistance to the Technical Committee and is responsible for the update and evaluation of the Regional Bicycle and Pedestrian Plan, as well as advising the pedestrian and bicycle aspects of the long-range transportation plan. The also group facilitates technology transfer and information sharing, as it relates to state and local programs, and provides technical advice to the Street Smart regional pedestrian and bicyclist safety outreach campaign.

Members (Participation):

Participants feature transportation engineers and planners from member agencies, supporting consulting firms, community organizations, and members of the community interested in bicycle and pedestrian-related topics. Members are usually principal bike & pedestrian planners for local, state, and regional agencies.

Oversight Areas:

- Planning Programs-
 - Bicycle and pedestrian planning
 - Bicycle and pedestrian coordination with TPB Long-Range Plan Task Force activities
 - Bicycle and pedestrian best practices and professional development
 - Technical advice to the Street Smart campaign; facilitate the Street Smart Advisory Group

Meeting Schedule:

The B&PS is scheduled to meet bimonthly on the third Tuesday of odd-numbered months. Meetings are from 1:00 p.m. to 3:00 pm. The subcommittee also supports special professional development or best practices workshops as opportunities arise.

Rotation of the Chair:

Rotation occurs annually, between DC, MD, VA, and WMATA

Chair for CY 2019:

George Branyan, District Department of Transportation (DDOT)

TPB Staff Liaison:

Michael Farrell
mfarrell@mwkog.org
(202) 962-3760

Website:

<https://www.mwkog.org/committees/bicycle-and-pedestrian-subcommittee/>

Citizens Advisory Committee

Mission:

The Mission of the CAC is: 1) to promote public involvement in transportation planning for the National Capital Region; and 2) to provide independent, region-oriented citizen advice to the TPB on transportation plans, programs, and issues in the region, including responding to requests from the TPB for comment on specific issues or subject matter.

Members (Participation):

The Citizens Advisory Committee (CAC) to the Transportation Planning Board (TPB) is a group of 15 people from throughout the Washington metropolitan region. Nine members of the CAC are appointed annually by the TPB. The other six members are elected by the previous year's CAC. The membership is evenly divided among the District of Columbia, Suburban Maryland, and Northern Virginia.

Oversight Areas:

The Citizens Advisory Committee provides critical public participation influence in TPB regional planning efforts. All program details are shared directly with this body of regional community members to optimize transparency and civic involvement in our planning process.

Meeting Schedule:

The first meeting CAC session is in February. The last is in January of the following year. The CAC does not meet in August. The CAC meets on the Thursday six-days before the TPB meeting. The CAC meeting occurs on the same days as TPB mailout.

Rotation of the Chair:

The CAC chair is named by the incoming TPB chair. This person is often, but exclusively, from the same state as the TPB chairman.

Chair for CY 2019:

Robert Jackson, JD

TPB Staff Liaison:

Bryan Hayes
bhayes@mwkog.org
202.962.3273

Website:

<https://www.mwkog.org/tpbcac/>

Commuter Connections Subcommittee

Mission:

The Commuter Connections Subcommittee provides overall technical review of the regional Transportation Demand Management (TDM) Program elements.

Members (Participation):

The Commuter Connections Subcommittee is comprised of state and local governments in the Greater Washington metropolitan area, several large employers, and a number of Transportation Management Associations and organizations.

Oversight Areas:

The Subcommittee reviews, provides commentary, and endorses reports and other products for release to general public and regional stakeholders. The Commuter Connections Subcommittee facilitates its programming and evaluation via six sub- categorical committees. These are the, Commuter Connections Bike to Work Day Steering Committee, Commuter Connections Car Free Day Steering Committee, Commuter Connections Employer Outreach Committee, Commuter Connections Regional TDM Marketing Group, Commuter Connections Ridematching Committee and the TDM Evaluation Work Group.

Meeting Schedule:

The Commuter Connections Subcommittee meets on the third Tuesday of every other month at noon (January, March, May, July, September, and November).

Rotation of the Chair:

Rotation occurs annually, between DC, MD, and VA, (WMATA is included in the DC rotation)

Current Chair: (Sept 2018 – August 2019):

George Clark, Tri-County Council for Southern Maryland

TPB Staff Liaison:

Nicholas Ramfos
nramfos@mwkog.org
(202) 962-3313

Website:

<https://www.mwkog.org/committees/commuter-connections-subcommittee/>

Freight Subcommittee

Mission:

The Freight Subcommittee provides advice and assistance to the Technical Committee and is responsible for the development and maintenance of the National Capital Region Freight Plan and the incorporation of regionally relevant freight planning concepts within the Constrained Long-Range Plan. The Freight Subcommittee also serves as a forum where both public- and private-sector representatives share information on best practices in freight planning and provide input on the regional transportation planning process.

Members (Participation):

Participants feature transportation engineers and planners from member agencies, supporting consulting firms, private sector representatives from the freight industry, shippers and carriers, and members of the community interested in freight-related topics.

Oversight Areas:

- Planning Programs-
 - Freight planning
 - Freight element of the CLRP
 - Maintenance of the regional freight-significant network and designation (in collaboration with state DOTs) of FAST/MAP-21 required critical urban freight corridors

Meeting Schedule:

The Freight Subcommittee meets bimonthly, usually on the first Thursday of odd numbered months. Meetings are held from 1:00 pm to 3:00 pm.

Rotation of the Chair:

Ad Hoc

CHAIR FOR CY 2019:

The Freight Subcommittee currently is seeking members of the Transportation/freight professional community to leader the regions collective dialogue concerning freight and its role in advancing the region's future.

TPB Staff Liaison:

Jon Schermann
jschermann@mwkog.org
(202) 962-3317

Website:

<https://www.mwkog.org/committees/freight-subcommittee/>

Regional Public Transportation Subcommittee

Mission:

To “provide a permanent process for the coordination of public transportation planning throughout the Washington region, and for incorporating regional public transportation plans into the Constrained Long-Range Plan (CLRP) and Transportation Improvement Program (TIP).”

Members (Participation):

Members are usually principal transit planners for local, state, and regional agencies.

Oversight Areas:

- Planning Programs-
 - Regional Public Transportation Planning

Meeting Schedule:

The Regional Public Transportation Planning Subcommittee (RPTS) is scheduled to meet on the fourth Tuesday of every month, with the exception of May, August, and December. Meetings are from noon to 2:00 pm. In May, the RPTS is scheduled to facilitate the Private Providers Annual Transit Forum (11:00 am to 1:30 pm). Meetings may be re-scheduled or cancelled in light of changing requirements and member readiness.

Rotation of the Chair:

Every calendar year, among DC, MD, VA, and WMATA

Chair for CY 2019:

Clinton Edwards, Virginia Department of Rail and Public Transportation (VDRPT)

TPB Staff Liaison:

Eric Randall
erandall@mwkog.org
(202) 962-3254

Website:

<https://www.mwkog.org/committees/regional-public-transportation-subcommittee/>

Systems Performance, Operations, and Technology Subcommittee

Mission:

SPOTS advises the National Capital Region Transportation Planning Board on matters of performance outcomes of the transportation system; transportation operations and management, including considerations of Intelligent Transportation Systems (ITS) technologies in improving those operations; and emerging transportation technologies. This is in conjunction with federal requirements for regional transportation systems management and operations. The Subcommittee also provides a regional forum for coordination among Transportation Planning Board member agencies and other stakeholders on these topics. SPOTS also advises development of the Regional Intelligent Transportation Systems (ITS) Architecture in accordance with the National ITS Architecture.

Members (Participation):

Participants feature transportation operations and technology engineers and planners from member agencies and supporting consulting firms.

Oversight Areas:

- Planning Programs-
 - Congestion Management Process (CMP), including congestion monitoring and analysis using vehicle probe data and other emerging data sources
 - Technology, operations and systems performance documentation for the CLRP
 - Documentation for FAST/MAP-21 performance and target reporting requirements
 - Regional ITS Architecture
 - Technical advice to the Metropolitan Area Transportation Operations Coordination (MATOC) Program
 - Coordination with related member agency activities and with COG's RESF-1 Committee

Meeting Schedule:

Systems Performance, Operations, and Technology Subcommittee is scheduled to meet on the first Thursday of even-numbered months throughout the year, except August, subject to change. Meetings are from 1:00 p.m. to 3:00 p.m. On occasion, meetings are arranged jointly with other committees such as the Traffic Signals Subcommittee, the Transportation Safety Subcommittee, the Vehicle Probe Data Users Group, and the COG Regional Emergency Support Function #1 – Emergency Transportation (RESF-1) Committee, to discuss topics of mutual interest.

Rotation of the Chair:

The Chair of Traffic Systems Performance, Operations, and Technology Subcommittee is determined on an ad hoc basis based on interest in quality contribution to the region's Systems Performance, Operations, and Technology infrastructure. This committee welcomes members of the transportation engineering community to become involved in leading the regional conversation about systems performance, operations, and technology development.

Chair for CY 2019

Mr. Subrat Mahapatra, MDOT-SHA

TPB Staff Liaison:

Andrew Meese
Ameese@mwkog.org
(202) 962-3789

Andrew Burke
aburke@mwkog.org
(202) 962-3778

Website:

<https://www.mwkog.org/committees/spots>

Traffic Signals Subcommittee

Mission:

The Traffic Signals Subcommittee provides advice and assistance to the Systems Performance, Operations, and Technology (SPOTS) Subcommittee. The group facilitates technology transfer and information sharing, as it relates to state and local programs, and cooperation across jurisdictional boundaries in the operation of traffic signals.

Members (Participation):

Participants feature traffic signals engineers from member agencies and supporting consulting firms.

Oversight Areas:

- Planning Programs-
 - Traffic signals information exchange and surveys on traffic signal timing and power back-up systems

Meeting Schedule:

Meetings are scheduled on an as-needed basis, approximately bimonthly.

Rotation of the Chair:

The Chair role of Traffic Signals Subcommittee is determined on an ad hoc basis based on interest in quality contribution to the region's traffic signal infrastructure. This committee welcomes members of the transportation engineering community to become involved in leading the regional conversation about regional congestion management signal, operations development and deployment.

Chair for CY 2019:

Mr. Piotr Rachtan, Maryland Dept. of Transportation State Highway Administration (MDOTSHA)

TPB Staff Liaison:

Daivamani Sivasailam
siva@mwkog.org
(202) 962-3226

Andrew Burke
aburke@mwkog.org
(202) 962-3778

Website:

<https://www.mwkog.org/committees/traffic-signals-subcommittee/>

Transportation Safety Subcommittee

Mission:

The Transportation Safety Subcommittee fosters coordination among safety planners, engineers, law enforcement personnel, and the medical community to reduce the number of crashes, fatalities, and serious injuries in the National Capital Region. The Safety Subcommittee supports the actions recommended in the three State Strategic Highway Safety Plans, maintains the Safety Element of the Constrained Long-Range Plan, and serves as a forum to exchange information on best practices in transportation safety planning.

Members (Participation):

Participants feature transportation engineers and planners from member agencies, supporting consulting firms, and members of the community interested in transportation safety related topics.

Oversight Areas:

- Planning Programs-
 - Transportation safety planning
 - Safety element of the CLRP
 - FAST/MAP-21 safety performance planning and target setting

Meeting Schedule:

The Freight Subcommittee meets bimonthly, usually on the second Tuesday of even numbered months. Meetings are held from 1:00 pm to 3:00 pm.

Rotation of the Chair:

The Chair role of Transportation Safety Subcommittee is determined on an ad hoc basis based on interest in quality contribution to the region's transportation safety focus. This committee welcomes members of the transportation safety community to become involved in leading the regional conversation about transportation safety.

Chair for CY 2019:

Vanessa Holt, Fairfax County DOT

TPB Staff Liaison:

Jon Schermann

jschermann@mwkog.org

(202) 962-3317

Website:

<https://www.mwkog.org/committees/transportation-safety-subcommittee/>

Travel Forecasting Subcommittee

Mission:

To “provide oversight of activities related to development of the regional travel demand forecasting model” including providing “guidance to, review of, and oversight to the COG/TPB information, analysis, and forecasting systems, and to serve as a forum for coordinating and enhancing such systems throughout the greater Washington region” (adopted April 21, 1995). In FY 2004, the Travel Monitoring Subcommittee was merged into the Travel Forecasting Subcommittee (TFS), so the mission of the TFS now also includes oversight of travel monitoring activities.

Members (Participation):

The TFS is composed of representatives from TPB member jurisdictions, state departments of transportation (DOTs), and the Washington Metropolitan Area Transit Authority (WMATA). Also invited to participate are consultants engaging in travel demand forecasting.

Oversight Areas:

- Travel Forecasting
 - Network Development
 - Model development and Support
- Travel Monitoring and Data Programs
 - Regional Travel Survey
 - Travel Monitoring Studies and Research

Meeting Schedule:

The TFS generally meets on the third Friday of the month in odd-numbered months (i.e., January, March, May, July, September, and November). There are some exceptions to this rule due to holidays and other events. Meetings generally run from 9:30 AM to 12 noon.

Rotation of the Chair:

Every calendar year, rotation occurs between oversight agency representatives from DC, MD, VA, and one transit agency

Chair for CY 2019:

Zuxuan Deng, District Department of Transportation (DDOT)

TPB Staff Liaison:

Mark Moran
mmoran@mwcog.org
(202) 962-3392

Website:

<https://www.mwcog.org/committees/travel-forecasting-subcommittee/>

TPB Steering Committee

Mission:

The TPB Bylaws establish that: There shall be a Steering Committee to facilitate work program planning and management of the transportation planning process.

The Committee's responsibilities include:

- 1) Working with the staff in developing the annual transportation planning work program and budget for consideration by the TPB;
- 2) Reviewing monthly recommendations from the staff and Technical Committee on technical procedures, work program progress and the overall technical conduct of the planning process;
- 3) Working with the TPB Chairperson and the staff in developing recommendations for the TPB on revisions to the adopted regional transportation plan and transportation improvement program, and on major transportation planning policies;
- 4) Recommending for TPB approval criteria for grouping by function, geographic area, and work type those non-regionally significant projects that are not of appropriate scale for individual identification in the Transportation Improvement Program;
- 5) Providing a mechanism to assist the TPB Chairperson in preparing for meetings and working with other COG Policy Committees;
- 6) In months when the full TPB is not scheduled to meet, act on behalf of the TPB on proposed amendments to the Unified Planning Work Program (UPWP) or to the annual element of the Transportation Improvement Program (AE/TIP) and advise the TPB of such action. Notice of proposed amendments to the UPWP or the AE/TIP shall be given to the full TPB at least five days prior to action by the Steering Committee; if a voting member objects in writing to action by the Steering Committee, the proposed amendment shall be considered by the full TPB. The member objecting to the amendment shall have the option to have the Chairperson call a special meeting of the TPB to consider the amendment or agree to hold the amendment over to the next regular TPB meeting. Notwithstanding the above, the Committee shall have the full authority to approve non-regionally significant items, and in such the case it shall advise the TPB of its action.

Members (Participation):

The Steering Committee [is] be composed of ten (10) members of the TPB as follows: the TPB Chairperson and immediate past Chairperson, one (1) local government representative of the District of Columbia, one (1) elected local government representative of Maryland, one (1) elected local government representative of Virginia, one (1) representative each of the State Transportation Agencies, one (1) representative of WMATA, and the Chair of the Technical Committee. The Steering Committee shall be chaired by the current TPB Chairperson and shall meet on a regular basis or as determined by the Chairperson.

Meeting Schedule:

Meetings are scheduled on the first Friday of each month except August.

Rotation of the Chair:

The TPB Chairman chairs its Steering Committee

Chair for CY 2019:

Martin Nohe, Prince William County

TPB Staff Liaison:

Lyn Erickson

lerickson@mwkog.org

(202) 962-3319

Website:

<https://www.mwkog.org/committees/tpb-steering-committee>

TPB Technical Committee

Mission:

The TPB Bylaws establish that: There shall be a Technical Committee to advise and assist the TPB in the technical actions of the planning process, to review the cost and content of the work program, to review methodology and procedures, and to review plans and programs. The Technical Committee shall make recommendations to the TPB concerning data collection procedures to ensure coordination of procedures and standards between city, county, State and local planning agencies and this transportation process, and shall consider and make recommendations concerning any other matters referred to it by the TPB.

Members (Participation):

The TPB Bylaws establish that: Members of the Committee shall be appointed by the TPB from persons nominated by the various jurisdictions, public agencies, and private organizations in the region having cognizance over transportation matters or an interest or special competence in the field of transportation. Members may also be appointed from persons of special competence nominated by TPB members. Membership is composed of staff representatives from member agencies and jurisdictions. The Technical Committee shall elect such officers as may be appropriate and shall meet once each month or on an as needed basis as determined by the Technical Committee Chairperson.

Oversight Areas:

Oversees or supports all Methods Subcommittees, Coordinating Subcommittees, Planning Subcommittees, Advisory Committees, and Joint External Committees.

Meeting Schedule:

Meetings are scheduled on the first Friday of each month with the exception of August.

Rotation of the Chair:

Every calendar year, rotation occurs between oversight agency representatives from DC, MD, VA, and one transit agency.

Chair for CY 2019:

Mark Rawlings, District Department of Transportation (DDOT)

TPB Staff Liaison:

Lyn Erickson
lerickson@mwkog.org
(202) 962-3319

Brandon Brown
Bbrown@mwkog.org
(202) 962-3234

Website:

<https://www.mwkog.org/committees/tpbtech/>

Vehicle Probe Data Users Group

Mission:

The Mission of the Vehicle Probe Data Users Group (VPDUG) is to enhance regional coordination, consistency, and capabilities in the use of vehicle probe-based traffic data toward performance-based transportation planning and programming. Probe data such as those supplied by the I-95 Corridor Coalition Vehicle Probe Project (VPP) and the Federal Highway Administration's National Performance Management Research Data Set (NPMRDS) reveal unprecedented coverage and details of traffic conditions on surface roads, providing data support for a major transportation policy shift to establish accountable and performance-based transportation programs as required by the MAP-21 legislation. As an emerging data source, probe data comes with some technical challenges, inconsistencies, and the state of practice is still fast evolving. It is anticipated that the VPDUG will be a limited-term group in the region's transition to a broad and appropriate utilization of probe data.

Members (Participation):

Participants feature transportation engineers and planners from member agencies and supporting consulting firms.

Oversight Areas:

- Planning Programs-
 - Foster technical and methodological coordination in the application of vehicle probe data, in conjunction with the Congestion Management Process.

Meeting Schedule:

Meetings are scheduled on an as-needed basis, approximately quarterly. TPB staff encourage regional members to come together in the analysis of this valuable information and its role in helping the region learn about traffic and mitigate congestion.

Chair for CY 2019:

Meetings are led by TPB staff

Rotation of the Chair:

n/a

TPB Staff Liaison:

Jan-Mou Li
Jli@mwkog.org
(202) 962-3329

Commuter Connections oversight areas and related groups

❖ **Commuter Connections Bike to Work Day Steering Committee**

Description:

The Bike to Work Day Steering Committee is comprised of state and local governments, and bicycling experts in the Greater Washington metropolitan area and works to plan the logistics for the regional Bike to Work Day event. Meetings are scheduled every other month beginning in September through May.

Commuter Connections staff Liaison:

Douglas Franklin
dfranklin@mwkog.org
(202) 962-3792

Website:

<https://www.mwkog.org/committees/commuter-connections-bike-to-work-day-steering-committee/>

❖ **Commuter Connections Car Free Day Steering Committee**

Description

The Car Free Day Steering Committee is comprised of state and local government representatives as well as other TDM experts that work to develop and implement the regional Car Free Day event. Meetings are held every other month from March to September. For more information contact the listed staff.

Commuter Connections staff Liaison:

Douglas Franklin
dfranklin@mwkog.org
(202) 962-3792

Website:

<https://www.mwkog.org/committees/commuter-connections-car-free-day-steering-committee/>

❖ **Commuter Connections Employer Outreach Committee**

Description

The Employer Outreach Committee meets to review and discuss employer outreach efforts. The Employer Outreach Committee meets every third month on the third Tuesday of the month at 10:00 a.m.

Commuter Connections staff Liaison:

Mark Hersey
mhersey@mwkog.org
(202) 962-3383

Website:

<https://www.mwkog.org/committees/commuter-connections-employer-outreach-committee/>

❖ **Commuter Connections Regional TDM Marketing Group**

Description

The TDM Marketing Group meets to provide input and coordination of regional TDM advertising and marketing efforts. The Regional TDM Marketing Group meets every third month on the third Tuesday of the month. Times will vary, please consult the agenda.

Commuter Connections staff Liaison:

Douglas Franklin
dfranklin@mwkog.org
(202) 962-3792

Website:

<https://www.mwkog.org/committees/commuter-connections-regional-tdm-marketing-group/>

❖ **Commuter Connections Ridematching Committee**

Description

The Commuter Connections Ridematching Committee meets to discuss technical issues and make improvements to the regional TDM software system. The Commuter Connections Ridematching Committee meets every third month on the third Tuesday of the month. Times will vary, please consult the agenda.

Commuter Connections Staff Liaison:

Stephen Finafrock
sfinafrock@mwkog.org
(202) 962-3385

Website:

<https://www.mwkog.org/committees/commuter-connections-ridematching-committee/>

❖ **TDM Evaluation Work Group**

Description

The TDM Evaluation Group meets as needed to evaluate the region's Transportation Demand Management system and strategies.

Commuter Connections staff Liaison:

Nicholas Ramfos
nramfos@mwkog.org
(202) 962-3313

Website:

<https://www.mwkog.org/committees/tdm-evaluation-work-group/>

