



Local governments working together for a better metropolitan region

**MEETING NOTICE AND AGENDA
 COMMUTER CONNECTIONS
 TELECOMMUTING AD-HOC GROUP MEETING**

*District of Columbia
 Bowie
 College Park
 Frederick County
 Gaithersburg
 Greenbelt
 Montgomery County
 Prince George's
 County
 Rockville
 Takoma Park
 Alexandria
 Arlington County
 Fairfax
 Fairfax County
 Falls Church
 Loudoun County
 Manassas
 Manassas Park*

Wednesday, April 5, 2005
 10:00 a.m.-12:00 Noon

Metropolitan Washington Council of Governments
 777 North Capitol Street, N.E.
 Room 3, First Floor

Chair: Linda Stewart Byrd 410-865-1308
 Staff Contact: Danette Campbell 202-962-3286

Note: If you cannot attend this meeting, or if you would like to attend via conference call, please contact Danette Campbell (dcampbell@mwkog.org).

ITEM#	ACTION
1. Introductions	
2. Minutes of October 6, 2004 meeting	Approve
3. Telework Virginia Update	(15 minutes)
<p>Danette Campbell will report on the current status of this project.</p>	
4. Telework Resource Center Update	(10 minutes)
<p>Danette Campbell will give an update On recent activities of the Commuter Connections Telework Resource Center to include an update on the Telework Partnership with Employers pilot program, the 2005 Employer Workshops and the Telework Center Utilization Survey.</p>	
5. Expanded Telework TERM	(15 minutes)
<p>Dr. Michelle Heelan from the Telecommuting Advantage Group will report on the status of this project.</p>	

6. OPM (15 minutes)

Barbara Kaplan will update the group on OPM's Telework survey and future plans for telework Training in the Federal Government.

7. GSA and Office of Governmentwide Programs (5 minutes)

Billy Michael will give an overview of the recent GSA/OGP reorganization.

8. WMTC (10 minutes)

Jennifer Alcott will give an update on the "new" 60 Day Free Trial offer by the telework centers.

Note: The next meeting of the Telecommuting Ad-Hoc Group will be held on Wednesday, July 6, 2005 at 10:00 a.m. at the Metropolitan Washington Council of Governments. Please contact Danette Campbell via email at dcampbell@mwkog.org if you would like to attend this meeting by conference call.