**MEETING**

**COG Incident Management and Response Committee**

**Date: Wednesday, February 22, 2012**

**Time: 2:00 p.m. – 4:00 p.m.**

**Location: Training Center (1st Floor)**

**Metropolitan Washington Council of Governments**

**777 North Capitol Street, NE**

**Washington, DC 20002**

**DRAFT AGENDA**

**1. Introduction (2:00p.m.-2:10p.m.)**

**2. RECEIVE REPORTS ON FOCUS AREA TASKS, ISSUES, RECOMMENDATIONS AND STATUS (2:10-3:30)**

Chairman Andrews will give Leads for the tasks identified in the November 9, 2012 IMR Report an opportunity to report on the status of tasks, issues and recommendations, ongoing activities, and time line for completion.

 FOCUS AREA ONE: IMPROVE REAL-TIME INFORMATION OR SITUATIONAL AWARENESS AMONG OFFICIALS

* 1a. Strengthen use of Web Emergency Operations Center (WebEOC)
* 1b. Strengthen Emergency Management Agencies (EMAs) and transportation monitoring protocols

FOCUS AREA TWO: IMPROVE REAL-TIME INFORMATION TO THE MEDIA AND THE PUBLIC

* 2A. Establish regional Virtual Joint Information Center (V-JIC)
* 2b. Improve information to the public on winter transportation impacts
* 2c. Improve public readiness to shelter in place

FOCUS AREA THREE: IMPROVE REGIONAL COORDINATION

* 3a. Support and funding for Metropolitan Area Transportation Operations Coordination (MATOC) and Regional Integrated Transportation Information System (RITIS)
* 3b. Improve COG snow call policies and protocols
* 3c. Improve consistency and clarity of public and private employee release procedures
* 3d. Establish or clarify abandoned/disabled vehicle removal policies
* 3e. Improve coordination between EMAs and electric utilities concerning service restoration for critical facilities, improve customer communication, and consider best practices for tree-trimming

FOCUS AREA FOUR: DECISION-MAKING

* 4a. Identify alternate regional models of incident management and decision-making in the U.S. or Europe that provide greater flexibility and authority
* 4b Examine feasibility and authority needed for entering into a federal-state-local agreement or compact

**3. REGIONAL INCIDENT COORDINATION PROGRAM (3:30-3:50)**

The Director of DC Homeland Security and Emergency Management (HSEMA) agreed to host the Regional Incident Coordination (RIC) Program as recommended in the RIC report to help area officials make better decisions and improve incident management and response by designating staff to provide the following new, regional coordination functions:

* Monitoring the region with existing tools and programs, such as RICCS, WebEOC, MATOC and Virtual JIC
* Analyzing the information to create a picture of the regional situation
* Sharing this picture with regional officials
* Initiating RICCS calls
* Contacting agencies to help expedite the release of information to the public
* Participating in scenario-based regional exercise

Jennifer Greene, Acting Director of DC HSEMA will provide an update on the implementation of the RIC Program to date; and, the time line for having it operational.

**4. CONCLUSION (3:50 – 4:00)**

The IMR Committee will discuss any additional steps that they would like to take to insure that recommendations in the IMR Report are addressed and the items that they want to see included on the agenda for the next meeting scheduled for May 31, 2012.