

2020 Solution Development Worksheet

Below is the 2020 solution development worksheet. The purpose of the worksheet is to provide applicants with a standardized approach when proposing solutions (i.e., projects) for resourcing consideration.

2020 SOLUTION DEVELOPMENT WORKSHEET

Overview		
Solution Title		
Funding Requested		
Sponsor		
Description		
Reviewers		
Core Capability ¹ Alignment	li	lidama ant to the Oom Oom hilling
	icable, secondary a	lignment to the Core Capabilities
Primary Choose an item.		Secondary Choose an item.
Regional Guidance Alignment		onoose an item.
	s that this solutior	n is designed to address. ² After you check the
appropriate boxes, discuss how the solution aligns with the Regional Guidance below.		
☐ Intelligence, Information St	naring, and Situation	nal Assessment
☐ Cybersecurity		
☐ Operational Coordination		
□ Complex Coordinated Attack		
☐ Interoperable Communications		
□ Programmatic Approach to Regional Exercises		
☐ Leadership Development		
□ Other		

November 2019

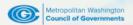
¹ For more information, please visit: https://www.fema.gov/core-capabilities.

 $^{^2}$ For additional information, please consult the 2020 Regional Guidance. Please note that the 2020-2023 priorities are not eligible for funding until FY 2021.

HSEC	Homeland	Socurity	Evecutive	Committee
IIJEU	Homeland	SCCUIIIV	LACCULIVE	Committee



Point of Contact			
Sponsor	Name:		
Chair or Point of Contact	Agency:		
	Phone:		
Oak madalant	Email:		
Sub-recipient	N		
	Name:		
Project Manager or Point of			
Contact	Phone:		
	Email:		
1. Purpose (19%)			
Describe the purpose of the s	blution.		
0. Outcomes (4.00/)			
2. Outcomes (18%) Describe the solution's inter	nded outcomes (i.e., the capability that will be achieved or gap[s]		
mitigated).	ided outcomes (i.e., the capability that will be achieved of gap[s]		
3. Impact (17%)			
	ional, or jurisdictional impact the solution seeks to achieve.		
☐ Regional (the entire Nation			
	suburban Maryland, or Northern Virginia)		
☐ Individual Jurisdiction or Agency			
Other			
Description of the Regional Impact			
4. Regional Applicability (16%)			
Part 1: Describe why and how the proposed solution is applicable to the NCR.			
Tart A. Describe why and now the proposed solution is applicable to the Nort.			



Part 2: Describe why the proposed solution or approach is recommended.

5. Objectives and Deliverables (10%)

List the primary objectives and deliverables for achieving the solution's intended outcome(s). Additional objectives and/or deliverables may be added as appropriate.

Outcome: <insert outcome(s)>

Category	Description	Start Date	End Date
Objective 1			
Deliverable 1.1			
Deliverable 1.2			
Deliverable 1.3			
Objective 2			
Deliverable 2.1			
Deliverable 2.2			
Deliverable 2.3			

7. Budget and Sustainability (10%)

Provide a general summary of the resourcing requirements associated with this solution. Use the space below to outline any requirements that do not fit within one of the categories.

Category	Description of Costs	Amount
Planning		
Organization		
Equipment		
Training		

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Exercises

TOTAL FY 2020 AMOUNT REQUESTED

Part 2: Increased Budget Request Justification

If this is an established solution, justify the reasoning behind the request for the increased budget from the previous Fiscal Year (FY).

Part 3: Sustainability

Demonstrate the sustainability of the solution and identify a funding source (e.g., sustained local funding, Urban Area Security Initiative [UASI] funding or other grant opportunities) if long-term funding is required. Provide justification for the importance of any long-term funding requirements.

Part 4: Additional Information

Outline any requirements that do not fit within the categories listed in Question 7.

8. Solution History

If this is an established solution, provide a brief history. Discuss additional funding previously and currently received, to include significant increases or reductions and supplemental funding from agencies. Describe solution outcomes, current usage (day-to-day or for emergencies), and/or significant decisions. New solutions should only answer applicable parts of this question.



9. Future Planning

Discussion:

<u>Part 1:</u> To accurately forecast multi-year requirements, provide a discussion of the duration and timeline of the resourcing necessary to implement the solution. Be as specific as possible, to include year-by-year anticipated costs broken down by POETE. Consider long-term resourcing needs, such as operating expenses, equipment replacement, staff commitment, upgrades/enhancements, etc.

Year	Description	Amount
FY 2021 ³		

FY 2022 FY 2023

<u>Part 2:</u> Describe what other support is necessary to ensure sustainment of the solution (e.g. development of a governance structure, user agreements, cost-sharing models).

<u>Part 3:</u> If applicable, detail any impact the blanket 15% budget reduction in FY 2018 had to the solution (if any).

10. Completed Milestone

If the solution previously received UASI funding, specify the most recently completed milestone.

³ This suggests federal fiscal year (FY) 2021 – the first "out year" following the FY 2020 UASI allocation; should the solution be approved for resourcing.