



**COMMUTER CONNECTIONS SUBCOMMITTEE
MEETING NOTICE AND AGENDA**

Tuesday, November 21, 2017

12 noon – 2:00 p.m.

Metropolitan Washington Council of Governments

777 North Capitol Street, N.E.

Third Floor, COG Board Room

Chairperson: Janiece Timmons, WMATA

Vice Chairperson: George Clark, Tri-County Council for Southern Maryland

Staff Contact: Nicholas Ramfos 202/962-3313

**(Note: Lunch will be served. If you cannot attend this meeting, please call 202/962-3327)*

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of September 19, 2017 Meeting	APPROVE
3.	FY2015 – FY2017 TERM Analysis Report (15 min)	ENDORSE FOR RELEASE
	Nicholas Ramfos, COG/TPB staff, will brief the Subcommittee on the substantive changes to the draft FY2015-FY2017 Commuter Connections TERM Analysis Report. The initial draft was presented to the Subcommittee on July 18th and an August 15th deadline was established. The updated draft was presented to the Subcommittee on September 19th and an October 27th deadline was established. The Subcommittee will be asked to endorse the final draft report.	
4.	2017 Bike to Work Day Draft Event Report (15 min)	INFORMATION
	Mark Hersey, COG/TPB staff will brief the Subcommittee on the 2017 Bike to Work Day draft report. The document has been reviewed by the Bike to Work Day Steering Committee on September 13th and November 8th. A comment period will be established.	

NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD, 777 NORTH CAPITOL STREET, N.E., SUITE 300,
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DISTRICT OF COLUMBIA**

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| 5. | Request for Input to TPB's 2018 CMP Technical Report | (15 min) | INFORMATION |
| | <p>Daivamani Sivasailam, COG/TPB Staff, will discuss the preparation of the 2018 Congestion Management Process (CMP) Technical Report. This report is updated every two years, and Commuter Connections participants' assistance will be requested to ensure that COG/TPB staff have the most up-to-date information regarding on-going jurisdictional/agency Travel Demand Management strategies. Staff will brief the Subcommittee to kick off this request, with responses requested by January 5, 2018.</p> | | |
| 6. | 2017 Car Free Day Results | (10 min) | INFORMATION |
| | <p>Douglas Franklin, COG/TPB staff, will brief the Subcommittee on the results from Car Free Day held on September 22nd.</p> | | |
| 7. | Regional TDM Evaluation Project Update | (15 min) | INFORMATION |
| | <p>Nicholas Ramfos, COG/TPB staff will brief the Subcommittee on the status of the regional TDM Evaluation project.</p> | | |
| 8. | Regional TDM Software Project Update | (15 min) | INFORMATION |
| | <p>Stephen Finafrock, COG/TPB staff, will brief the Subcommittee on the status of the Regional TDM software system and related mobile applications.</p> | | |
| 9. | FY 2019 Work Program Development And Commuter Connections Strategic Plan | (20 min) | INFORMATION |
| | <p>Nicholas Ramfos, COG/TPB staff will brief the Subcommittee on the Commuter Connections Work Program (CCWP) and the Commuter Connections Strategic Plan. A comment period will be established.</p> | | |

10. FY 2018 1st Quarter CCWP Budget Report and 1st Quarter Progress Report (10 min) INFORMATION

Barbara Brennan, COG/TPB staff, will brief the Subcommittee on the status of the FY2018 1st Quarter Budget and Progress reports.

11. Other Business/Set Agenda for Next Meeting (5 min)

This is an opportunity for Commuter Connections Subcommittee members to bring up other business and to request agenda items for the next meeting.

NOTE: The next meeting of the Commuter Connections Subcommittee will be held on Tuesday, January 16, 2018 at 12 noon.

<u>Upcoming Meetings</u>	<u>Date</u>	<u>Time</u>
<i>Ridematching Committee</i>	<i>Dec. 19, 2017</i>	<i>10:00 a.m.</i>
<i>Regional TDM Marketing Group</i>	<i>Dec. 19, 2017</i>	<i>12:00 noon</i>
<i>Bike to Work Day Steering Committee</i>	<i>Jan. 10, 2018</i>	<i>10:00 a.m.</i>
<i>Employer Outreach Committee</i>	<i>Jan. 16, 2018</i>	<i>10:00 a.m.</i>

Reasonable accommodations are provided upon request, including alternative formats of meeting materials. Visit www.mwcog.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).