National Capital Region
Transportation Planning Board

MEMORANDUM

TO: Transportation Planning Board Technical Committee
FROM: Kanti Srikanth, TPB Staff Director
SUBJECT: TPB 2020 Technical Inputs Solicitation Transmittal
DATE: December 23, 2020

TPB 2020 TECHNICAL INPUTS SOLICITATION

I am pleased to notify you that at its December 16, 2020 meeting the TPB authorized staff to issue the call for updates to its long-range transportation plan, Visualize 2045. This memorandum constitutes the official transmittal of the Technical Inputs Solicitation (TIS), initiating TPB's call for projects. The TIS document may be found online at:
https://www.mwcog.org/documents/visualize2045/2022/technical-inputs-solicitation/.

Please note that all inputs are due by February 12, 2021. Please use the new database, Project InfoTrak, to submit your projects for the update.

BACKGROUND

On December 16, 2020, the Transportation Planning Board (TPB) approved the TIS document with modifications and additions to the draft document, to both the preamble text portion as well as the project description form. This memorandum details the updates to the draft TIS document that were made by the board. Please note that the TIS documentation has two parts: one, the preamble text that serves as a guide with information about the TPB's goals and priority principles for its long-range transportation plan and two, detailed instructions to agencies on completing the project description form (including a static form that replicates the database input screens). It also includes information on resources to support TPB members responding to this solicitation.

Please note that questions 32 through 45 in the project description form directly relate to TPB's goals and priorities for Visualize 2045. Response to these questions will enable staff's review and report to the board on how the projects, programs and policies proposed to be included in the update to Visualize 2045 support and/or advance the TPB's goals and priorities.

Due dates:
- 2/12/2021: Inputs for all new projects and project updates completed in the TPB Project InfoTrak database (including questions 32-45).
- 4/30/2021: Complete responses to questions 32-45 (as applicable) for projects already in Visualize 2045

If you have any questions, please contact Stacy Cook at scook@mwcog.org

Project InfoTrak:

Please revisit the guidance in the approved 2020 Technical Inputs Solicitation regarding TPB's database, Project InfoTrak, and account access (TIS Appendix, page 4). Please set up your account if you have not already done so. If you have any questions, please contact Andrew Austin at aaustin@mwcog.org. The database is open at this time, the database is being updated to reflect the changes D, E and F as shown in Table 1 of this memorandum. Staff will notify the TPB Technical Committee members when these database changes are complete so that member agencies that are sponsoring projects can respond to the revised and new questions.

BOARD'S UPDATES TO TECHNICAL INPUTS SOLICITATION

Table 1 details the additional changes that the board approved during the December 16, 2020 TPB meeting, beyond the changes that had already been reflected in the draft document. Changes to the preamble text portion of the TIS document pertaining to TPB's goals and policy priorities are listed first followed by changes to the policy related questions (# 32-45).

Table 1 Board-approved revisions to the Technical Inputs Solicitation (December 16, 2020)

Approved	Revisions detail
Change A	Preamble portion Page 13: Add text as shown below (bold font): In October 2020, the TPB endorsed new interim GHG reduction goals and new climate resiliency goals. These include a 2030 interim regional greenhouse gas reduction goal of 50% below 2005 levels by 2030; the region's climate resilience goals of becoming a Climate Ready Region and making significant progress to be a Climate Resilient Region by 2030; and the need to incorporate equity principles and expand education on climate change into CEEPC, COG and TPB members' actions to reach the climate mitigation and resiliency goals. **This will require a reduction in vehicle miles traveled and associated emissions in Visualize 2045.**
Change B	Preamble portion Page 14: Add /revise text as shown below (strikeout/bold font) Through this project technical inputs solicitation process the TPB ~~urges~~ **requires** its member agencies to prioritize investments on projects, programs, and policies ~~that support the regional planning priorities and advance the endorsed strategies~~ to reduce greenhouse gas emissions, **prioritize the aspirational strategies, and achieve COG's land use and equity goals** as they submit their inputs for inclusion in the TPB's LRTP and TIP.
Change C	Preamble text portion Page 17: Modify text as shown below (strikeout/bold font): **TPB will continue to report and will add to existing** ~~Additional~~ performance measures beyond minimum federal requirements. Measures will be considered and developed for this LRTP to monitor progress in achieving regional priorities such as equity, greenhouse gas reductions, access to jobs and services, access to transit, vehicle miles traveled, and non-auto mode share.
Change D	Project description form questions # 32a and 37: Add text (bold font) Q32a: Add '*or can it be expected to reduce VMT*' to existing question about non-auto travel so that it reads: Does this project promote non-auto travel, or can it be expected to reduce VMT? Q37: Revise title as: Operations **and Travel Demand**.
Change E	Project description form question #44: Separate information being requested on Aspirational Initiatives and Other regional goals. **#44a.** Please provide additional written information that describes how this project further supports or advances the TPB Aspirational Initiatives. **#44b.** Please provide additional written information that describes how this project further supports or advances other regional goals or needs.
Change F	Project description form question 40: Add follow-up question (bold font)

	- If the answer to question #40 regarding contributing to greenhouse gas emission reductions was 'Yes', how is this project anticipated to reduce emissions? - If the answer was 'No', please describe how the project will mitigate increased greenhouse gas emissions or vehicle miles traveled.