



MEMORANDUM

TO: TPB Technical Committee
FROM: Lyn Erickson, Plan Development and Coordination Program Director
SUBJECT: Planning Area Boundary Adjustment and TPB Member Update
DATE: January 5, 2024

The 2020 US Census count and the subsequent review and update to urban area boundaries requires a change to the National Capital Region Transportation Planning Board (TPB) planning areas. This memo describes the change, the rationale and next steps to finalize this change to the planning area,

Following the 2010 US Census count and the following updates to the urban area boundaries, parts of Fauquier County and the Town of Warrenton were defined to be contiguous with the TPB's urban area. As such, in 2014, parts of Fauquier County, including the Town of Warrenton, became part of the TPB planning area and thus members of the TPB (relevant documents from 2014 attached). Following the 2020 Census count the updated urban area boundaries included in the US DOT approval, no longer finds Fauquier County and the Town of Warrenton contiguous to those in Prince William County and thus part of the TPB's urban area. Fauquier County thus is now entirely outside of the TPB's urbanized area. The Virginia Department of Transportation has completed its work to officially update the urban area boundaries in the Commonwealth and reflects this change to Fauquier County and the TPB's urban area.

As a result of the above updates to the urban area boundary, Fauquier County is no longer statutorily required to be a member of the TPB and part of the TPB's planning process. The County could either voluntarily continue to be part of the TPB and its planning process OR elect to discontinue its membership of the TPB and pursue its own planning process. The Virginia Department of Transportation (VDOT) held discussions about the matter with the TPB staff as well as the TPB's federal agency representatives. VDOT further discussed the matter with Fauquier County staff during the summer of 2023. In the attached letter, Fauquier County has communicated its decision to conclude its membership of the TPB.

With the above decision the TPB is obliged to revise its membership and planning area boundary. The TPB Bylaws state that *"changes in jurisdictional membership (but not individual appointments of the jurisdictions) shall be based on changes to the urbanized area boundaries and the planning area of the TPB, consistent with federal MPO regulations"*.

Consistent with federal metropolitan planning regulations, TPB staff worked with VDOT as VDOT coordinated the change with the other Virginia localities of the TPB, all of whom agree to support the County's request to change its membership status. TPB staff has reviewed the impact of this change and notes the fiscal and work effort impact of this change will be de minimis. VDOT has requested the TPB to take the official and appropriate steps to remove Fauquier County from its membership. The official letter from the VDOT Secretary is expected soon.

NEXT STEPS

TPB will be briefed on the matter at its January 17, 2024 meeting and a notice of the change to the TPB's planning area and its membership roster (attached) will be issued. The TPB will be asked to approve this change at its February 21, 2024 meeting. The resolution to do so will include changes to the following documents. The change will include removing all references to Fauquier County and the new updated map will replace the current maps (see Figures 1 and 2 on the next page):

- TPB Bylaws
- TPB 2018 Planning Agreement

If you have any questions or concerns, please reach out to Lyn Erickson (lerickson@mwkog.org).

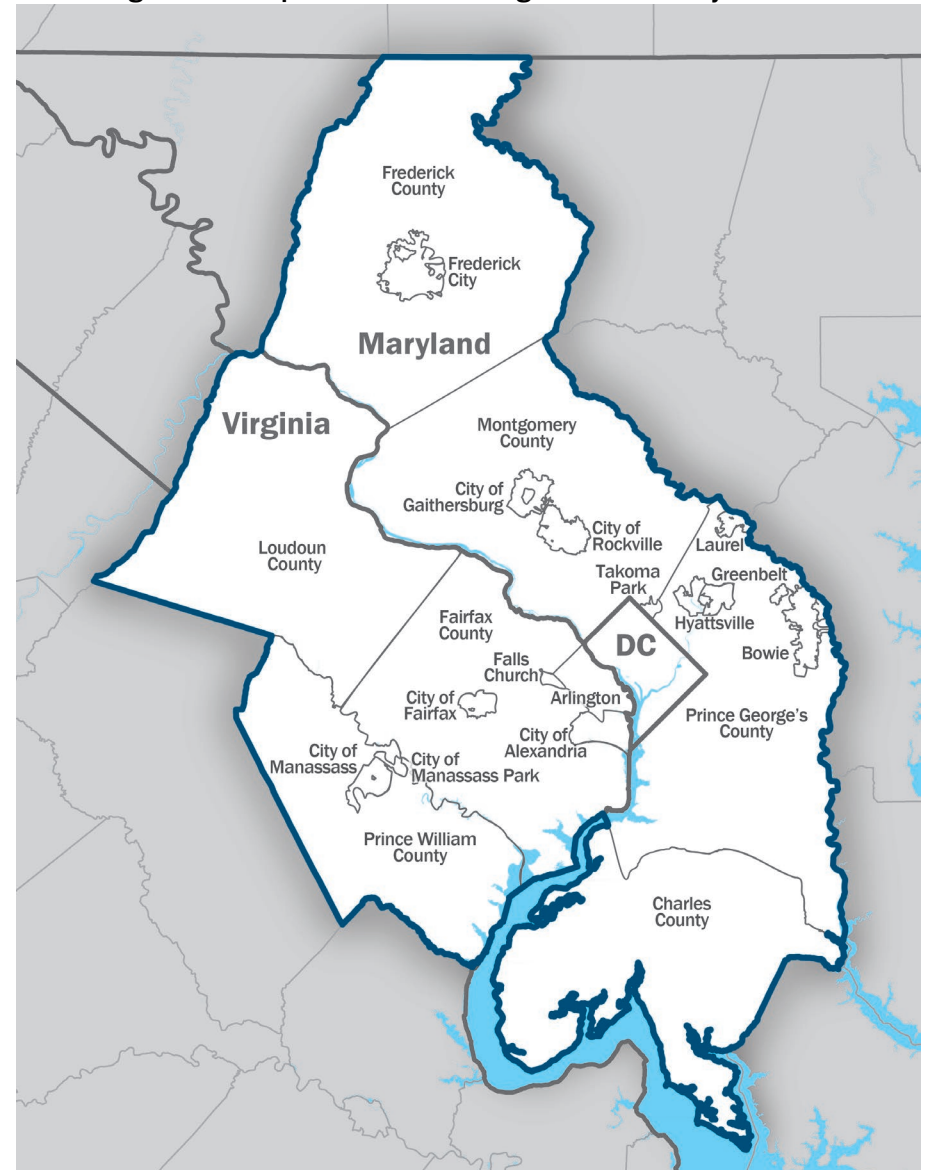


National Capital Region
Transportation Planning Board

Figure 1 - Current TPB Planning Area Boundary



Figure 2 - Proposed TPB Planning Area Boundary





COUNTY OF FAUQUIER
OFFICE OF THE COUNTY ADMINISTRATOR

JANELLE DOWNES
Interim County Administrator

10 Hotel Street, Suite 204
Warrenton, Virginia 20186
PHONE 540-422-8001
FAX 540-422-8022

ERIN M. KOZANECKI
Deputy County Administrator

E-mail: janelle.downes.adm@fauquiercounty.gov

July 27, 2023

Mr. Michael Barnes
Culpeper Assistant District Planner
Virginia Department of Transportation
Culpeper District
1601 Orange Road
Culpeper, Virginia 22701

**RE: Fauquier County's National Capital Region Transportation Planning Board (TPB)
Membership**

Dear Mr. Barnes:

As you are aware, following the 2020 Census, Fauquier County's urbanized areas are no longer contiguous to those in Prince William County. It is our understanding that as a result of the updated urban area boundaries that Fauquier County is no longer required to be a part of the National Capital Region Transportation Planning Board (TPB). It is also our understanding that Fauquier County has the option of continuing our TPB membership or electing to no longer be a member of TPB.

We have evaluated these two options, and Fauquier County has elected to no longer be a member of the TPB. As outlined in our meeting on June 16th, while Fauquier County receives data and analysis from the TPB, the TPB does not provide direct funding or support to the County. Please notify those at the TPB and within VDOT of our decision, and also ask they take all necessary steps to have us formally removed from the TPB's membership.

If you have any questions related to this request, please do not hesitate to contact me.

Sincerely,

Erin M. Kozanecki
Deputy County Administrator

cc. Holly Meade
Adam Shellenberger



COMMONWEALTH of VIRGINIA

Office of the Governor

Aubrey L. Layne, Jr.
Secretary of Transportation

November 10, 2014

Mr. Kanti Srikanth
Executive Director NCRTPB
National Capital Region Transportation Planning Board
777 North Capitol Street NE, Suite 300
Washington, DC 20002-4239

Dear Mr. Srikanth,

The expansion proposed for the metropolitan planning area boundary is hereby approved as shown on the accompanying map "Area for Inclusion in the National Capital Region Transportation Planning Board's Urbanized Area". This approval, affecting a portion of Fauquier County, is appropriate and consistent with federal regulations at 23 CFR 450.312; resolutions of the MPO and Fauquier County; and authorizations provided by the Governor's Executive Order 72 of 2008. This signed letter, accompanied by the map, shall serve as the documentation of the approval.

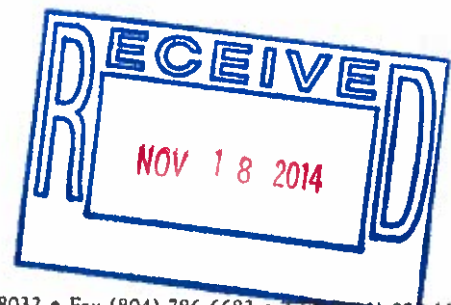
Consistent with federal regulations at 23 CFR 450, the subject area's transportation plans, programs and projects will require cooperative transportation planning approvals of the National Capital Region Transportation Planning Board as well as the Commonwealth.

For information purposes and to satisfy the federal transportation planning requirements, VDOT will be providing copies of this letter and map to appropriate offices including those of the Federal Highway Administration and Federal Transit Administration.

Sincerely,


Aubrey L. Layne, Jr.

Attachment



CC:

Mr. Paul McCulla,
Administrator, Fauquier County
10 Hotel Street . Suite 204
Warrenton VA 20186

Mr .Kenneth Mc Lawhon,
Manager, Town of Warrenton
P.O. Drawer 341
Warrenton, VA 20188-0341

Ms. Allison Detuncq
Culpeper CTB member
3300 Berkmar Drive
Charlottesville, VA 22901

Mr. Gary Garczynski
Northern Virginia CTB member
13662 Office Place
Suite 201 B
Woodbridge, VA 22192

Ms. Jennifer Mitchell,
DRPT Director
DRPT Planner
600 East Main Street, Suite 2102
Richmond, VA 23219

VDOT NOVA Dist Admin, Helen L. Cuervo,
VDOT Culpeper Dist Admin, John Lynch
VDOT TMPD, Marsha Fiol
VDOT Programming, Diane Mitchell
VDOT LAD, Jennifer Debruhl

Mr. Ivan Rucker,
Community Planner
400 North 8th Street, Suite 750
Richmond, Virginia 23219-4825

Ms. Sandra Jackson,
Community Planner,
District of Columbia Division
Federal Highway Administration
1990 K Street NW, Suite 510
Washington, DC 20006-1103

Mr. Tony Cho,
FTA Region III
1760 Market Street
Suite 500
Philadelphia, PA 19103-4124

BCC:

Norman Whitaker, VDOT NOVA District planner
Dan Painter, VDOT Culpeper District Planner
Craig Van Dussen, VDOT Fredericksburg District Planner
Amy Inman

DRPT Planner
600 East Main Street, Suite 2102
Richmond, VA 23219

**COMMONWEALTH of VIRGINIA***Office of the Governor*

Aubrey L. Layne, Jr.
Secretary of Transportation

November 10, 2014

Mr. Quintin D. Elliott
Chief Deputy Commissioner of the Virginia Department of Transportation
Virginia Department of Transportation
1401 East Broad Street
Richmond, Virginia 23219

Dear Mr. Elliott,

Thank you for coordinating my approval of the inclusion of part of Fauquier County into the metropolitan planning area under the National Capital Region Transportation Planning Board (NC RTPB). Whereas this state approval is federally necessary in conjunction with the findings of the 2010 U.S. Census for urbanized areas, please ensure that records are filed for state documentation, the enclosed signed original approval letter and the accompanying reference map are both mailed to the NC RTPB, and the copies of the letter and map are appropriately distributed.

Sincerely,

A handwritten signature in black ink, appearing to read "Aubrey L. Layne, Jr.", with a long horizontal flourish extending to the right.

Aubrey L. Layne, Jr.

Enclosures (2)

ITEM 10 - Action
July 16, 2014

**Approval of Fauquier County, Virginia
to Become a Member of the TPB**

Staff Recommendation: Adopt Resolution R2-2015 to approve Fauquier County membership in the TPB.

Issues: None

Background The 2010 Census extended the Washington DC-VA-MD Urbanized Area into a portion of Fauquier County, including the Town of Warrenton. Federal planning regulations require that this portion with a population of about 21,000 be included in the metropolitan planning area and that representatives of the area be included in the TPB's transportation planning and programming process. Fauquier County has accepted the TPB's April invitation to become a member and represent the interests of its citizens in the regional transportation planning process.

TPB R2-2015
July 16, 2014

**NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD
777 North Capitol Street, N.E.
Washington, D.C. 20002**

**RESOLUTION TO APPROVE FAUQUIER COUNTY, VIRGINIA MEMBERSHIP IN
THE NATIONAL CAPITAL REGION TRANSPORTATION PLANNING BOARD**

WHEREAS, the National Capital Region Transportation Planning Board (TPB), as the metropolitan planning organization for the Washington Metropolitan area, has the responsibility under the provisions of Moving Ahead for Progress in the 21st Century (MAP-21) for developing and carrying out a continuing, cooperative and comprehensive transportation planning process for the metropolitan Area; and

WHEREAS, the TPB is responsible for the federally prescribed transportation planning process for the metropolitan planning area (MPA) determined as per 23 CFR 450.312(a) and related sections and comprises of the Washington DC-VA-MD urbanized area; and

WHEREAS, based on the results of the 2010 Census, a portion of Fauquier County, Virginia, including the Town of Warrenton and areas adjacent to Route 29 northeast of Warrenton has been designated as part of the Washington DC-MD-VA urbanized area; and

WHEREAS, the MPA for the TPB had to be expanded, as per 23 CFR 450.312(a) and related sections to include the newly added jurisdictions (portions of Fauquier County and the Town of Warrenton); and

WHEREAS, this would mean that transportation projects in this portion of the County and the Town must be included in the Constrained Long-Range Plan and the six-year Transportation Improvement Program prepared by the TPB to receive federal funding and the interest of residents of this portion of the County and the Town must be represented in the TPB's transportation planning and programming process; and

WHEREAS, on March 5, 2014, TPB staff and Virginia Department of Transportation (VDOT) staff met with officials from Fauquier County and Town of Warrenton to discuss these federally required planning and programming process and answered questions about the considerations and responsibilities that accompany membership in TPB; and

WHEREAS, at the April 16, 2014 meeting, the TPB approved sending a letter inviting Fauquier County to become a voting member of the TPB and represent the citizens' interests and participating in the metropolitan transportation planning process; and

WHEREAS, the MPA boundary was reviewed by Fauquier County, TPB staff and VDOT staff and it is proposed to be expanded (to include selected contiguous areas not

currently urbanized) pending approval of the Commonwealth's Secretary of Transportation, as shown on the attached map entitled "Areas for Inclusion in the National Capital Region Transportation Planning Board's Urbanized Area", including the entire Town of Warrenton and the Route 29/15 corridor south from the Town of Warrenton to the intersection of Routes 29/15/17 and Routes 29/15/17 BUS; and

WHEREAS, on June 12, 2014, TPB staff and VDOT staff briefed the Fauquier County Board of Supervisors on joining the TPB; and

WHEREAS, on June 12, 2014, the Fauquier County Board of Supervisors in the attached resolution authorized the County to join the National Capital Region Transportation Planning Board and participate in the region's transportation planning process;

NOW, THEREFORE, BE IT RESOLVED THAT the National Capital Region Transportation Planning Board approves Fauquier County, Virginia becoming a voting member with the right to fully participate in all TPB work program activities.

REVISED 6/12/2014

RESOLUTION

A RESOLUTION TO JOIN THE NATIONAL CAPITAL REGION
TRANSPORTATION PLANNING BOARD AND PARTICIPATE IN THE
REGIONAL TRANSPORTATION PLANNING PROCESS

WHEREAS, the 2010 Census designated the Town of Warrenton, portions of the adjoining service districts and areas adjacent to Route 29 northeast of Warrenton as an urban cluster; and

WHEREAS, the Washington DC-VA-MD urbanized area was recently expanded to include the urban cluster portions of Fauquier County; and

WHEREAS, the National Capital Region Transportation Planning Board (TPB) implements the transportation planning process for the region comprised of the Washington DC-VA-MD urbanized area; and

WHEREAS, Federal law mandates that transportation projects be included in the Constrained Long-Range Plan and the six-year Transportation Improvement Program prepared by the TPB to receive federal funding; and

WHEREAS, Federal law also mandates that the interests of residents in the planning region be represented in the transportation planning and programming process; and

WHEREAS, the National Capital Region Transportation Planning Board invited Fauquier County to become a voting member of the TPB, representing the citizens' interests and participating in the regional transportation planning process; and now, therefore, be it

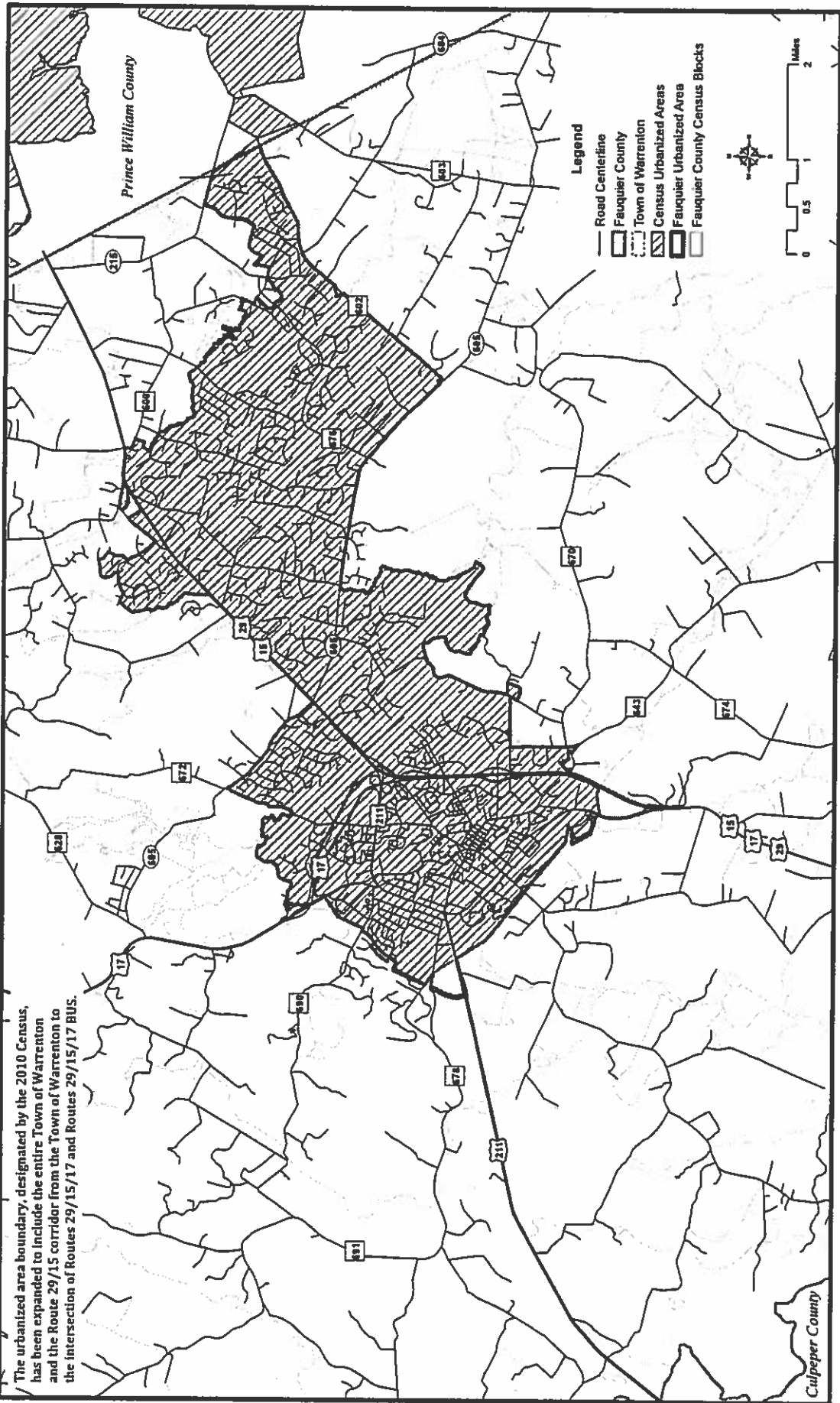
RESOLVED by the Fauquier County Board of Supervisors this 12th day of June 2014, That the Board of Supervisors does hereby authorize the County join the National Capital Region Transportation Planning Board and participate in the region's transportation planning process; and be it

RESOLVED FURTHER, That the Board does hereby designate the area for inclusion as shown on the attached map entitled "Areas for Inclusion in the National Capital Region Transportation Planning Board's Urbanized Area", including the entire Town of Warrenton and the Route 29/15 corridor south from the Town of Warrenton to the intersection of Routes 29/15/17 and Routes 29/15/17 BUS; and be it

RESOLVED FINALLY, That the County Administrator and County Attorney are hereby authorized to execute any requirements associated with membership in the National Capital Region Transportation Planning Board.

Area for Inclusion in the National Capital Region Transportation Planning Board's Urbanized Area

The urbanized area boundary, designated by the 2010 Census, has been expanded to include the entire Town of Warrenton and the Route 29/15 corridor from the Town of Warrenton to the intersection of Routes 29/15/17 and Routes 29/15/17 BUS.





COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219 2000

Charles A. Kilpatrick, P.E.
Commissioner

August 13, 2014

The Honorable Aubrey Layne
Secretary of Transportation
Patrick Henry Building
Richmond, Virginia 23219

Dear Secretary Layne:

The 2010 Census population figures released March 27, 2012 indicate that there has been an expansion of the Greater Metropolitan Washington D.C. Region urbanized area in Virginia. Portions of Fauquier County, Virginia, including the Town of Warrenton and community of New Baltimore, have attained urbanized area status (high urbanized land use population density). As per 23 USC 134 and 23 CFR 450, this portion of Fauquier County is now subject to federal metropolitan transportation approvals and receipt of federal metropolitan transportation planning funds, and must be added to the metropolitan planning area under jurisdiction of the National Capital Area Transportation Planning Board Metropolitan Planning Organization (MPO), with the expanded MPO metropolitan planning area boundaries formally to be approved by the Governor. The Governor's Executive Order 72 of 2008 (item 4) delegates the responsibility for approval of such metropolitan area boundaries to the Secretary of Transportation.

The Virginia Department of Transportation, representatives of the affected localities and the MPO have collaborated on the revision of the MPO planning area boundary and for the addition of a Fauquier County representative onto the voting membership of the MPO. Resolutions of the MPO (July 16, 2014) and Fauquier County (June 12, 2014) approve of the metropolitan planning area boundary expansion. The addition of one representative from Fauquier County is not considered a substantial change for the vast voting membership to that MPO, hence this revision does not warrant redesignation of the MPO. As with all urbanized areas, the area's transportation plans, programs and projects will require cooperative approvals of the MPO as well as the Commonwealth.

The Honorable Aubrey Layne

August 13, 2014

Page 2 of 2

For your review and approval, a draft approval letter is provided for your potential use. A reference map of the proposed expanded metropolitan planning area boundary is enclosed which should accompany your approval letter. Please sign and return your letter of approval to me for mailing, appropriate distribution of copies and record-retention purposes.

Thank you for your consideration of this request.

Sincerely,



Quintin Elliott
Chief Deputy Commissioner

Enclosures

cc: The Honorable Charlie Kilpatrick
The Honorable Jennifer Mitchell
Mr. Rick Walton
Mrs. Marsha Fiol
Ms. Diane Mitchell
Ms. Jennifer DeBruhl
Ms. Helen L. Cuervo
Mr. John Lynch

bc: Dan Painter (VDOT Culpeper)
Norman Whitaker (VDOT NOVA)
Craig Van Dussen (VDOT Fredericksburg)
Ms. Robin Grier
Amy Inman (DRPT)